

ASSESSMENT UPDATE – October 2007

In anticipation of the North Central Association reaccreditation visit in February 2010, it is essential that every academic degree program, graduate and undergraduate, be engaged in the assessment of its intended student learning outcomes. The Deans will ensure that each department is conducting assessment in accordance with a viable plan. The Assessment and Accreditation Coordinator is available for consultation and guidance regarding assessment activities.

So that Academic Affairs may coordinate the overall learning outcomes assessment process, it is the department chair's responsibility to provide the following information for each degree program.

Department: _____ Degree program: _____
(Note: If two programs are almost identical, e.g. B.A. and B.S. or M.A. and M.S. with minor variations such as a foreign language requirement or thesis vs. project, the assessment will ordinarily be combined. A degree program with concentrations can be considered as a single program for this update.)

1. Explicit student learning outcomes have been established for this program.
 _____ Yes _____ No
2. The curriculum has been examined in detail to determine whether it adequately supports these learning outcomes. _____ Yes _____ No
3. Learning outcomes have been established for each course that is required for completion of this program. _____ Yes _____ No
4. Evidence is available for determining whether the program learning outcomes are being attained.
 _____ Yes _____ No
5. Appropriate evidence has been gathered and analyzed for at least two program learning outcomes. _____ Yes _____ No
6. The program faculty has met to discuss this evidence. _____ Yes _____ No
7. Appropriate evidence has been gathered and analyzed for all program learning outcomes.
 _____ Yes _____ No
8. The program faculty has met to discuss this evidence. _____ Yes _____ No
9. Changes have been made in the program based at least in part on assessment evidence.
 _____ Yes _____ No
10. There is documentation of the influence of the assessment process on these changes.
 _____ Yes _____ No
11. The program is using an ongoing assessment plan. _____ Yes _____ No

Comments:

Department Chair (signature)

Dean (signature)

The department chair submits this form to the Dean for review by the date established by the Dean. The Dean returns this form to Elliot Robins, Assessment and Accreditation Coordinator, 204 Stalker Hall, by **October 29, 2007**.

Please note that evidence of assessment and documentation of its use for program improvement will need to be submitted to the appropriate University committee for inclusion in the NCA reaccreditation report, and the site visitors may ask to review original documents upon which reports are based.