

## TIMELINE FOR PROGRAM ASSESSMENT OF STUDENT LEARNING OUTCOMES

Every degree-granting academic program will have:

By the end of Spring Semester, 2008:

1. Designated a Faculty Assessment Team or individual faculty member to be responsible for coordinating the student learning outcomes assessment process for the program;
2. Articulated clearly stated and viable intended student learning outcomes for the program;
3. Completed a curriculum audit aligning required courses and other learning experiences with intended learning outcomes, to determine whether the program requirements are sufficient to support the intended outcomes;
4. Determined what the best available evidence would be for assessing these outcomes, and whether additional evidence is needed.

By the end of Fall Semester, 2008:

1. Gathered and summarized the evidence examining at least two program learning outcomes;
2. Considered this evidence at a meeting of the program faculty;
3. Initiated implementation of any changes in curriculum or instruction based on this evidence;
4. Articulated clearly stated and viable student learning outcomes for each course and other learning experience (e.g., internship, project, research, comprehensive examination, thesis, dissertation) that is required in the program.

By the end of Spring Semester, 2009:

1. Gathered and summarized the evidence examining at least a third outcome;
2. Considered this evidence at a meeting of the program faculty;
3. Initiated implementation of any changes in curriculum or instruction based on this evidence;
4. Constructed a plan for ongoing learning outcomes assessment and implementation and evaluation of any changes made;
5. Prepared a written report on the status of assessment in the program following guidelines provided by Academic Affairs.
6. Submitted copies of assessment rubrics and examples of original data (e.g., student papers, exams, internship evaluations) to the associate dean. This information will be placed in the NCA resource room.

By the end of Fall Semester, 2009:

1. Demonstrated ongoing progress in conducting learning outcomes assessment.
2. Prepared an update to the spring 2009 report on the status of assessment in the program.
3. Submitted updated materials, as in #7 above, to the associate dean. This information will be added to the materials in the NCA resource room.