

BLUMBERG CENTER  
Research Proposal: Application Form

FOR COUNCIL USE ONLY

425:6

Date of Application: \_\_\_\_\_

Action : Accepted \_\_\_\_\_  
: Denied \_\_\_\_\_  
: Returned for Revision \_\_\_\_\_

Amount Requested \_\_\_\_\_

Amount Funded \_\_\_\_\_

I. General Information

A. Applicant's Name \_\_\_\_\_

B. Applicant's Title & Department \_\_\_\_\_

C. Title of the Research Project \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. Is the project expected to result in a publication? If yes, in what form? (e.g., refereed journal, book, and chapter in a book). If journal, suggest the names of the journals that are likely to publish your work. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. Will this proposal lead to the preparation and submission of an application seeking external grants? If the answer is yes, name agencies which are likely to be approached.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F. Does this proposal request funds to purchase equipment or reusable materials? (see pages 425:4) \_\_\_ YES \_\_\_ NO\_\_\_

G. If human subjects are to be used, have approvals been applied for?  
\_\_\_ YES \_\_\_ NO\_\_\_ SEE ATTACHED EVIDENCE\_\_\_

Has approval been granted? \_\_\_ YES \_\_\_ NO\_\_\_ SEE ATTACHED EVIDENCE\_\_\_

## II. Funding and Resources

Note: Requests by two or more persons may be funded to a maximum of \$3,000. The maximum amount that may be funded to an individual is \$1,200. The Council may fund a proposal to the maximum or a lesser amount.

- A. Total amount of funds requested, \$\_\_\_\_\_.
- B. Have you previously received a grant from the Blumberg Center Steering Council?  
If yes, what is the status of this project?
- \_\_\_ In Progress  
\_\_\_ Completed Interim/Final Report Submitted: Yes\_\_\_ No \_\_\_
- C. Are the necessary supporting facilities (if needed) available? Yes\_\_\_ No \_\_\_
- D. Are you willing to accept partial funding? Yes \_\_\_ No \_\_\_
- E. If funds are not available for the period of time you have requested, are you willing to accept the funds for a later period of time? Yes\_\_\_ No \_\_\_

### **Please use separate sheets to answer the following questions under III and IV:**

**Note: All parts of the application must be clearly written and contain no spelling, punctuation, or grammatical errors and adhere to professional writing style and citation conventions of the author's discipline (e.g., APA style). Applications that fail to follow these guidelines will not be reviewed or approved.**

## III. Abstract.

- A. Provide an abstract of 200 to 300 words stating the
1. purpose of the study
  2. subjects who will be studied,
  3. procedures,
  4. data that will be collected,
  5. and method of analysis of data.
- B. Indicate the areas of exceptionality to which this proposal relates.

- IV. Description of the Research plan (See what to submit, page 425:2) of the Guidelines for Research Grants through Blumberg Center and provide information in the following categories.
- A. State the research question raised and discuss its significance in relation to the existing research literature (Review of literature).
  - B. Describe your previous inquiries that relate to the research question.
  - C. State the specific hypotheses (if applicable) that will be raised and provide details about
    - 1. the subject population that will be studied
    - 2. procedure that will be followed
    - 3. the tests and tools that will be used in data collection,
    - 4. the type of data that will be collected,
    - 5. the statistical or qualitative analysis tools that will be used, and
    - 6. the conclusions or finding that are anticipated.
    - 7. how this project will contribute to the field of exceptionality.
  - D. Provide an estimated period of time in which to accomplish the objectives of the proposal.
- V. If a grant is provided for this project, I agree to submit a written report of the results to the director of the Blumberg Center upon completion of the project. If it is not possible for me to complete the research, I agree to return the remaining funds to the Blumberg Center Board, or if the research is spread over more than one year I will submit a brief progress report each year. I also agree to acknowledge the receipt of funds in all publications, exhibitions, or performances resulting from the grant.

Signature of Proposer \_\_\_\_\_

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GRANT APPLICATION

Proposed Budget

Note: Funding will not be provided for faculty salaries or stipends. The budget should include only those items indispensable to the project and which are not available through one's department or from other funding sources.

	Amount Required (Round to nearest \$)
1. COMMUNICATION	
Postage.....	_____
Telephone.....	_____
2. PRINTING AND DUPLICATING.....	_____
3. *TRAVEL.....	_____
4. EXPENDABLE SUPPLIES.....	_____
5. OTHER COSTS (Itemized and justified in text)	
a. clerical assistance.....	_____
b. computer charges.....	_____
c. audio-visual.....	_____
d. television services.....	_____
e. see Equipment Policy Procedure 425.4	
f. other.....	_____
(attach extra sheet if necessary)	
TOTAL AMOUNT REQUESTED.....	_____

\*As available under current University regulations.

## FACULTY RESEARCH PROPOSAL CHECKLIST

This form is for use by the Applicant and by the Blumberg Center Director that all requirements for the application have been met.

Check all that apply.

- The applicant has submitted reports due on past research grants.
- The applicant does not have a current grant award.
- The proposal contains request for funds for Equipment or Multiple-Use materials.

The proposal includes all of the following information/forms:

- A completed application form.
- A narrative with complete research design, no longer than eight double-spaced pages.
- A completed, itemized budget form.
- Detailed justification for each item requested on the budget form.
- If human subjects are to be used, evidence of clearance for the procedures from the appropriate person or group.
- Evidence of clearance of the project, if the cooperation of some other organization is involved.
- The proposal relates to the Mission Statement of the Blumberg Center.
- The necessary supporting facilities (if any) are available.

Preference is to be given to proposals that may fall in any of the following categories:

- The project qualifies for the maximum award (cross-departmental, or involves 2 or more from the same department as interdisciplinary, or involves 2 or more persons in the same department.)
- The project involves only one person-qualifies for second priority award.
- The request is from a faculty member of those program areas affiliated with the Center.
- The project is expected to result in publication (see I, D, Application Form).
- The proposal is in an area where outside support is not available (see IV, C, Application Form).

BLUMBERG CENTER  
CRITERIA FOR GRANTING RESEARCH AWARDS

TITLE: Amount Requested:

AUTHOR(S): Date of Council Review:

Name of Reviewer:

Purpose of the Project (Objectives: specific and attainable)

- 3      Excellent
- 2      Above Average
- 1      Average
- 0      Not Acceptable

Comments:

Significance of the Project (Contribution to discipline or genre)

- 3      Excellent
- 2      Above Average
- 1      Average
- 0      Not Acceptable

Comments:

Procedures/Design Appropriate for objectives (Subjects, site, tools, time frame, type of analysis or evaluation planned)

- 3      Excellent
- 2      Above Average
- 1      Average
- 0      Not Acceptable

Comments:

Evidence of Merit and Scholarly pursuit

- 3      Excellent
- 2      Above Average
- 1      Average
- 0      Not Acceptable

Comments:

Scholarliness/Creativity-Review of Literature or Genre Development - Bibliography (Previous Research/Theory base)

- 3      Excellent
- 2      Above Average
- 1      Average
- 0      Not Acceptable

Comments:

## Intended use of Study Results (Expected Outcomes and Dissemination)

- 3      Excellent  
 2      Above Average  
 1      Average  
 0      Not Acceptable

Comments:

## Applicant's qualifications to achieve stated research objectives

- 3      Excellent  
 2      Above Average  
 1      Average  
 0      Not Acceptable

Comments:

## Style (Organized, concise, clear to a non-specialist)

- Yes  
      No

## Budget (Itemized, Justified)

- Yes  
      No

## Supporting Facilities Available

- Yes  
      No

## Investigator has necessary approval of the IRB for use of human subjects.

- Yes  
      No

## Professional writing style and citation conventions

- Yes  
      No