

# College of Business

## Four-Year Experience

### Freshman Year-Discover Yourself

- Register with the Center for Student Professional Development (stop by for a registration form)
- Explore majors and minors in the College of Business.  
[http://www1.indstate.edu/business/under\\_grad\\_home.html](http://www1.indstate.edu/business/under_grad_home.html)
- Become involved in campus and College of Business activities.  
[http://www.indstate.edu/student\\_activities/index.htm](http://www.indstate.edu/student_activities/index.htm)  
[http://www1.indstate.edu/business/s\\_resources\\_org.html](http://www1.indstate.edu/business/s_resources_org.html)
- Identify career interests, values, skills, talents and personality style. Consider completing the MyPlan assessment.  
<http://indstate.myplan.com/>
- Create a résumé.
- Attend the Career Opportunity Fair.
- Explore the workshops and services offered by the CSPD.
- Gain experiences in an on or off campus job.
- Attend workshops and activities offered by the CSPD.

### **Suggested Center for Student Professional Development and Career Center Workshops and Activities** *DATES AND TIMES OF THESE EVENTS ARE FOUND ON OUR CSPD CALENDAR OF EVENTS*

- **Developing a Career Plan Workshop**
- **Career Conversations**
- **Alumni Panel Discussions**
- **Career Fair Prep Workshop**
- **Networking Etiquette Workshop**
- **Speed Interview Reviews**

## **Sophomore Year-Prepare Yourself**

- Register with the Center for Student Professional Development (stop by for a registration form.)
- Narrow your choices for majors and minors.
- Update your résumé.
- Start looking for an internship experience between your sophomore and junior years.  
Search Sycamore CAREERLink  
[www.indianaintern.net](http://www.indianaintern.net)
- Attend the Career Opportunity Fair.
- Visit the Center for Student Professional Development and talk with a career advisor.
- Consider studying abroad.  
<http://web.indstate.edu/studyabroad/>
- Develop leadership skills through activities and involvement.  
[http://www.indstate.edu/student\\_activities/index.htm](http://www.indstate.edu/student_activities/index.htm)  
[http://www1.indstate.edu/business/s\\_resources\\_org.html](http://www1.indstate.edu/business/s_resources_org.html)
- Complete a mock interview in the Center of Student Professional Development.
- Attend workshops and activities offered by the Center for Student Professional Development.

### **Suggested Center for Student Professional Development and Career Center Workshops and Activities** *DATES AND TIMES OF THESE EVENTS ARE FOUND ON THE CSPD CALENDAR OF EVENTS.*

- **Career Fair Prep Workshop**
- **Internship Workshop**
- **Networking Skills Workshop**
- **Interviewing Skills Workshop**
- **Career Conversations**
- **Executive Dining Series**
- **Alumni Panel Discussions**
- **Networking Etiquette Workshop**
- **Speed Interview Reviews**

## Junior Year-Market Yourself

- Register with the Center for Student Professional Development (stop by for a registration form.)
- Declare your major and/or minor.
- Obtain an internship experience between your junior and senior years.  
Search Sycamore CAREERLink  
[www.indianaintern.net](http://www.indianaintern.net)
- Attend the Career Opportunity Fair.
- Visit the CSPD and talk with a career advisor.
- Update your résumé.
- Begin your search for a full time position after graduation.  
Search Sycamore CAREERLink
- Complete a mock interview in the Center for Student Professional Development.
- Complete a résumé review in the CSPD.
- Attend workshops and activities offered by the Center for Student Professional Development.

### **Suggested Center for Student Professional Development and Career Center Workshops and Activities** *DATES AND TIMES OF THESE EVENTS ARE FOUND ON THE CSPD CALENDAR OF EVENTS*

- **Career Fair Prep Workshop**
- **Networking Skills Workshop**
- **Job Search Strategy Workshop**
- **Interviewing Skills Workshop**
- **Career Conversations**
- **Executive Dining Series**
- **Alumni Panel Discussions**
- **Networking Etiquette Workshop**
- **Speed Interview Reviews**

## **Senior Year-Enhance Yourself**

- Register with the Center for Student Professional Development (stop by for a registration form.)
- Update your résumé.
- Resume your full time position job search.  
    Search Sycamore CAREERLink
- Attend the Career Opportunity Fair.
- Complete a mock interview in the CSPD.
- Visit the Center for Student Professional Development and talk with a career advisor.
- Complete a résumé review in the CSPD.
- Attend workshops and activities offered by the Center for Student Professional Development.

### **Suggested Center for Student Professional Development and Career Center Workshops and Activities**

*DATES AND TIMES OF THESE EVENTS ARE FOUND ON OUR CSPD CALENDAR OF EVENTS.*

- **Transition to the Workplace Workshop**
- **Job Search Strategy Workshop**
- **Interviewing Skills Workshop**
- **Career Conversations**
- **Executive Dining Series**
- **Alumni Panel Discussions**
- **Networking Etiquette Workshop**
- **Speed Interview Reviews**