BLUMBERG CENTER

**Research Proposal: Application Form**

**All parts of the application must be clearly written and contain no spelling, punctuation, or grammatical errors and adhere to professional writing style and citation conventions of the author’s discipline (e.g., APA style). Applications that fail to follow these guidelines will not be reviewed or approved.**

**I. General Information**

1. Applicant’s Name: Click or tap here to enter text.

1. Applicant’s Title & Department: Click or tap here to enter text.

1. Title of the Research Project: Click or tap here to enter text.

1. Is the research expected to result in a publication? If yes, in what form? (e.g., refereed journal, book, and chapter in a book). If journal, suggest the names of the journals that are likely to publish your work: Click or tap here to enter text.

**E**. Will this research lead to the preparation and submission of an application seeking external grants? If the answer is yes, name agencies which are likely to be approached.

Click or tap here to enter text.

**F.** Does this research proposal request funds to purchase equipment or reusable materials?

NO YES if so, where will such items be kept when the research is complete?

Blumberg Center Researcher’s department Kept by researcher

**G**. If human subjects are to be used, have approvals been applied for?

YES NO  SEE ATTACHED EVIDENCE

Has approval been granted?

YES NO SEE ATTACHED EVIDENCE

**H.** If the cooperation of another organization (e.g., participating schools or agencies) is involved, has their support/approval of the project been obtained?

YES NO SEE ATTACHED EVIDENCE

**II. Funding and Resources**

1. Total amount of funds requested, $Click or tap here to enter text.

**B**. Have you previously received a grant from the Blumberg Center Steering Council?

If yes, what is the status of this project?

In Progress Completed Progress/Final Report Submitted: Yes No

**C**. Are the necessary supporting facilities (if needed) available? Yes No

**D**. Are you willing to accept partial funding? Yes No

**E**. If funds are not available for the period of time you have requested, are you willing to accept the funds for a later period of time? Yes No

**III.** Indicate the areas of exceptionality to which this research proposal relates.

Click or tap here to enter text.

**IV.** **Description of the research plan (no longer than 3 double-spaced pages). Provide information in the following categories.**

**A**. State the research question raised and discuss its significance in relation to the existing research literature (Review of literature).

1. Describe your previous inquiries that relate to the research question.
2. State the specific hypotheses (if applicable) that will be raised and provide details about the:

1. Participant population that will be studied.

2. Procedure that will be followed.

3. Tests and tools that will be used in data collection.

4. Type of data that will be collected.

5. Statistical or qualitative analysis tools that will be used.

6. Conclusions or finding that are anticipated.

7. Contributions this project will make to the field of exceptionality.

1. Provide an estimated period of time in which to accomplish the objectives of the research proposal.

**V. If a grant is provided for this research project, I agree to submit a written report of the results to the director of the Blumberg Center upon completion of the project. If it is not possible for me to complete the research, I agree to return the remaining funds to the Blumberg Center Steering Council, or if the research is spread over more than one year I will submit a brief progress report each year. I also agree to acknowledge the receipt of funds in all publications, exhibitions, or performances resulting from the grant.**

**Signature of Proposer** Click or tap here to enter text.

**BLUMBERG CENTER**

**RESEARCH PROPOSAL APPLICATION**

**Proposed Budget**

Note: Funding will not be provided for faculty salaries or stipends. The budget should

include only those items indispensable to the project and which are not available

through one’s department or from other funding sources.

Amount Required

(Round to nearest $)

**1.** **COMMUNICATION**

Postage.......................................................................... Click or tap here to enter text.

Telephone...................................................................... Click or tap here to enter text.

Other............................................................................. Click or tap here to enter text.

**2. PRINTING AND DUPLICATING**.................................. Click or tap here to enter text.

**3. \*TRAVEL**........................................................................... Click or tap here to enter text.

\*As available under current University regulations.

**4. EXPENDABLE SUPPLIES**.............................................. Click or tap here to enter text.

**5. OTHER COSTS** (Itemized and justified in text)

1. Clerical assistance.................................................... Click or tap here to enter text.
2. Equipment or reusable materials............................. Click or tap here to enter text.
3. Other........................................................................ Click or tap here to enter text.

(Attach extra sheet if necessary)

**TOTAL AMOUNT REQUESTED**................. Click or tap here to enter text.

**FACULTY RESEARCH PROPOSAL CHECKLIST**

This form is for use by the Applicant and by the Blumberg Center Director to ensure that all requirements for the application have been met.

Check all that apply:

**The proposal includes all of the following information/forms:**

The proposal relates to the Mission Statement of the Blumberg Center.

A completed application form.

A narrative with complete research design, no longer than eight double-spaced pages.

A completed, itemized budget form.

Detailed justification for each item requested on the budget form.

Evidence of support/approval of the project, if the cooperation of some other organization is involved.

The necessary supporting facilities (if any) are available.

The proposal has addressed each of the criteria provided on the rubric.

**Preference is to be given to research proposals:**

The project is interdisciplinary and collaborative in nature.

FOR DIRECTOR/COUNCIL USE ONLY

Date of Application: Click or tap here to enter text.

Action : Accepted:

: Denied:

: Returned for Revision:

Amount Requested: $Click or tap here to enter text.

Amount Funded: $Click or tap here to enter text.

The applicant has submitted reports due on past research grants.

The applicant does not have a current Blumberg grant award.

REV. 10/12; revised 9/28/15; revised 3/18/2019