GUIDELINES FOR RESEARCH GRANTS

THROUGH BLUMBERG CENTER FUNDS

The Blumberg Center Steering Council considers requests for support of research projects. Proposals must address the needs of persons with exceptionalities, persons with potential exceptionalities whose performance is adversely affecting educational outcomes, and those who work with them. Preference is given to research projects which are interdisciplinary and collaborative in nature. A maximum award of $1,250 per proposal will be available. Individual project funding may vary.

Who May Submit a Proposal

The Blumberg Center Steering Council will consider requests for Faculty Research grants from Bayh College of Education faculty members. Note that preference is given to faculty from the affiliated programs of communication disorders, school psychology, educational psychology, and special education.

Requests not Considered for Support

The Blumberg Center Steering Council will not consider proposals for:

1. Research for the principal investigator’s dissertation;
2. Requests from faculty members previously supported by the Council who have not filed progress or final project reports; nor
3. Requests for faculty salaries or stipends.

When to Submit

There are two application deadlines each year: September 15th and February 15th.

Where to Submit

Completed copies of the grant application along with the required attachments are to be forwarded to the Blumberg Center Director, Bayh College of Education, University Hall,

Room 009, or via email to Carol.Wetherall@indstate.edu

Questions concerning the submission of proposals may be directed to the Director of the Blumberg Center, Chairperson of the Blumberg Center Steering Council, or to any of its members.

Review of Research Proposals by the Blumberg Center Steering Council

The Council reviews each research proposal request individually, weighing the general merits of the proposal without regard to any quotas by discipline.

Considerations are:

1. Does the research proposal align with the mission of the Blumberg Center?

2. Does the research proposal show evidence of merit and scholarly pursuit?

3. Does the investigator have the qualifications necessary to conduct the research?

4. Will the necessary supporting resources and facilities be available?

5. Does the investigator have the necessary approval for the use of human subjects?

6. Does the research proposal adhere to the stated guidelines, contain the required components, and utilize a professional writing style?

7. Are the proposed costs reasonable, given the availability of resources?

Award Notifications

Applicants will receive the results of the Council’s action from the Chairperson of the Blumberg Steering Council or the Director of the Blumberg Center. In cases where proposals are not approved, a written explanation is provided stating the reasons why the Council cannot recommend support.

Equipment and Multiple-Use Materials Purchased Under Faculty Research Grants

When preparing a research proposal, the researcher and the Blumberg Center Steering Council will determine where equipment purchased with grant funds will be kept when the research is completed (returned to the Blumberg Center, kept by the researcher’s department, or kept by the researcher). This policy also applies to materials which have the potential for multiple use when the specific grant project is completed (e.g. software, tests, specific teaching materials). Equipment and materials are officially the property of Indiana State University. Maintenance and tracking of equipment and materials are the responsibility of the University through the researcher’s department.

Grant Management

All Blumberg Center-supported research projects are administered in accordance with established University fiscal procedures and research policies. These include all travel expenses and regulations relating to the protection of human subjects.

If the proposal involves human subjects research, no funds will be distributed until IRB approval or exemption has been documented.

If it is not possible for the research to be completed, the remaining funds shall be returned to the Blumberg Center Steering Council. If the research is spread over more than one year, the researcher(s) will submit a brief progress report each year.

Upon completion of a Blumberg Center-supported research project, a final written report must be filed with the Director of the Blumberg Center.

All publications, products, exhibitions, or performances must acknowledge the assistance of the Blumberg Center, and Indiana State University.

**Statement of Research Policy**

The Blumberg Center adheres to the Code of Ethics established by the American Psychological Association regarding the use of human subjects (Section 8, APA, 2017).

The Blumberg Center also adheres to Indiana State University policies and procedures relating to research, especially with regard to informed consent of subjects (Code of Federal Regulations, TITLE 45, PUBLIC WELFARE, PART 46-PROTECTION OF HUMAN SUBJECTS, DEPARTMENT OF HEALTH AND HUMAN SERVICES, NATIONAL INSTITUTES OF HEALTH, OFFICE FOR PROTECTION FROM RESEARCH RISKS). If you have any questions concerning these policies, please contact the Office of Sponsored Programs, Holmstedt Hall, Room 272, Indiana State University, Terre Haute, IN 47809, Telephone 812-237-3088.

Any questions or concerns regarding this research policy or the Blumberg Center activities should be directed to:

Carol Wetherell, Director

Blumberg Center for Interdisciplinary Studies in Special Education

Bayh College of Education at Indiana State University

University Hall, Room 009

Terre Haute, Indiana 47809

Telephone: (812) 237-2830 Fax: (812) 237-8089

BLUMBERG CENTER

**RUBRIC FOR GRANTING RESEARCH AWARDS**

TITLE: Click or tap here to enter text. AUTHOR(S): Click or tap here to enter text. Amount Requested: Click or tap here to enter text.

Name of Reviewer: Click or tap here to enter text. Date of Council Review: Click or tap here to enter text.

Alignment of purpose of the project with Blumberg Center’s Mission (objectives: specific and attainable)

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Significance of the project (contribution to discipline or genre)

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Scholarliness of literature review

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Evidence of merit of research questions

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Procedures/design appropriate for objectives (participants, site, tools, time frame, type of analysis or evaluation planned)

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Explanation of expected outcomes

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Dissemination plan for study results

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Applicant’s qualifications to achieve stated research objectives

3 Excellent

2 Above Average

1 Average

0 Not Acceptable

Comments: Click or tap here to enter text.

Style (organized, concise, clear to a non-specialist)

Yes

No

Budget (itemized, justified)

Yes

No

Is the budget reasonable?

Yes

No

Supporting facilities available

Yes

No

Professional writing style and citation conventions

Yes

No

REV. 10/12; Revised 9/28/15; Revised 3/18/2019