

Indiana State University
HMSU Reservation Services

SALES AND SOLICITATION APPLICATION

This form is appropriate for:

1. Recognized campus organizations sponsoring any activity at which admission is charged or something is sold, for profit-making purposes.
2. Recognized campus organizations seeking to solicit for new members and all other solicitations in which no money is exchanged for items.

Name of Organization: _____

Student Contact for This Event: _____ Title: _____

Contact's Address: _____ Phone # _____

President of Organization: _____ Phone # _____

President's Address: _____

For Sales:
Purpose of Sale? _____
Items for Sale? _____
Location of Sale? _____
Date & Time of Sale? _____
Recipient of Proceeds From Sale? _____

For Solicitation:
Purpose of Solicitation? _____
Location of Solicitation? _____
Date & Time of Solicitation? _____
Recipient of Solicitation? _____

Reservation Space: HMSU Meeting Room. HMSU Main Vestibule
 HMSU Commons HMSU Rotunda Dede Plaza

The Organization listed above agrees to abide by The University Policy on Sales And Solicitation, Section II A of the Code of Student Conduct and the student contact has read the Sales and Solicitation Guidelines.

Student Contact Signature: _____ Date: _____

(OFFICE USE ONLY)

APPROVED: _____ DATE: _____
HMSU Reservation Services