

INDIANA STATE UNIVERSITY COLLEGE OF NURSING
Criminal Background Check Policy

Many states and health care agencies require criminal background checks for licensed health care providers, students, and volunteers serving in health care agencies. In response to these requirements, Indiana State University College of Nursing has established a policy requiring criminal background checks of all students in nursing programs at Indiana State University.

Pertinent information about the criminal background check includes the following:

- All nursing students must have criminal background checks.
- Applicants to the undergraduate and graduate nursing programs are required to submit a national criminal information form. The completed background check must be submitted with the application. Students who do not submit the completed background check form will not be considered for admission. Information from the criminal background check will be considered with other admissions materials. The student may be denied admission based on the criminal background check information.
- Students who enrolled in a nursing program at ISU before fall, 2006 and who have submitted criminal background checks will not be required to submit an additional background check.
- Returning and transfer students, who have not previously submitted a criminal background check, must submit a national level background check. Transfer students must submit the check with their application to the College of Nursing. Returning students must submit a national-level criminal background check no later than 1 week prior to the start of their next clinical course.
- Access to clinical facilities may be denied based on information from the criminal background check.
- The criminal background check form may be no more than 3 months old at the time of submission.
- The cost of the criminal background check will be paid by the student.
- Criminal background check information will be maintained with the student's file in a secure location within the College of Nursing. This information is considered confidential and will not be released from the department. The student may review this information by requesting a review of the file. Photo identification will be required to obtain access to the file.