

## Fulbright Scholars Program (traditional program) procedure

The Fulbright program is administered by the Council for the International Exchange of Scholars (CIES-U.S. Dept. of State). Fulbright is considered the premier program for exchange in research/teaching in other areas of the world. It creates the opportunity to establish international ties, new teaching insights, personal knowledge from living abroad, and positive experiences for the scholar's family. Receipt of a Fulbright Scholars award is prestigious for both the ISU researcher/lecturer and for the university.

In order to ensure that adequate support is provided to faculty scholars for the time spent abroad, and to ensure that the academic department can continue to provide instruction as needed, the following procedure has been developed:

*When applying for a Fulbright Scholars award, ISU faculty should coordinate travel with their sabbatical leave. When Fulbright supported travel occurs simultaneous with the sabbatical, faculty are eligible to receive standard sabbatical pay in addition to the monthly living stipend from CIES.*

*However, it is understood that fellowship opportunities will not always coincide with the sabbatical timeframe. Fulbright Scholars who do not have sabbatical leave and who will receive a Fulbright monthly living allowance for work during the academic year should choose one of two options:*

- 1. Continue to receive university salary and benefits during the academic year by remitting the full CIES living allowance stipend to the university, or*
- 2. Request leave without pay for timeframe covered by the CIES stipend.*

*In the event that the Fulbright Scholars program does not provide a monthly living allowance, the faculty member is eligible to receive their standard university salary and benefits during the term of the fellowship.*

Faculty should consult an accountant or tax advisor with questions about reporting income to the IRS.