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Community Service for Scholarships

Community engagement describes collaboration between institutions of higher education and their larger communities (local, regional/state, national, global) for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity.

The purpose of community engagement is the partnership of college and university knowledge and resources with those of the public and private sectors to enrich scholarship, research, and creative activity; enhance curriculum, teaching and learning; prepare educated, engaged citizens; strengthen democratic values and civic responsibility; address critical societal issues; and contribute to the public good.

Community service is a subset of community engagement which focuses on the civic responsibility to help improve critical societal issues and contribute to the public good. Community service can refer to projects that certain organizations perform, but only if you are doing some type of outreach within the community. We encourage that, in addition to your hometown, you take time to consider Terre Haute and the Wabash Valley as part of your community.

Examples of community service include:

- events sponsored by the Center for Community Engagement, including: Fall and Spring Donaghy Day, Alternative Spring Break, MLK Jr. Day of Service, and Stop and Serves
- delivering meals to the homes of older adults
- tutoring and mentoring children through an organized program
- assisting with the physical maintenance of a community center
- reading to a pre-school class
- building a trail
- giving tours at a museum
- volunteering at a food pantry

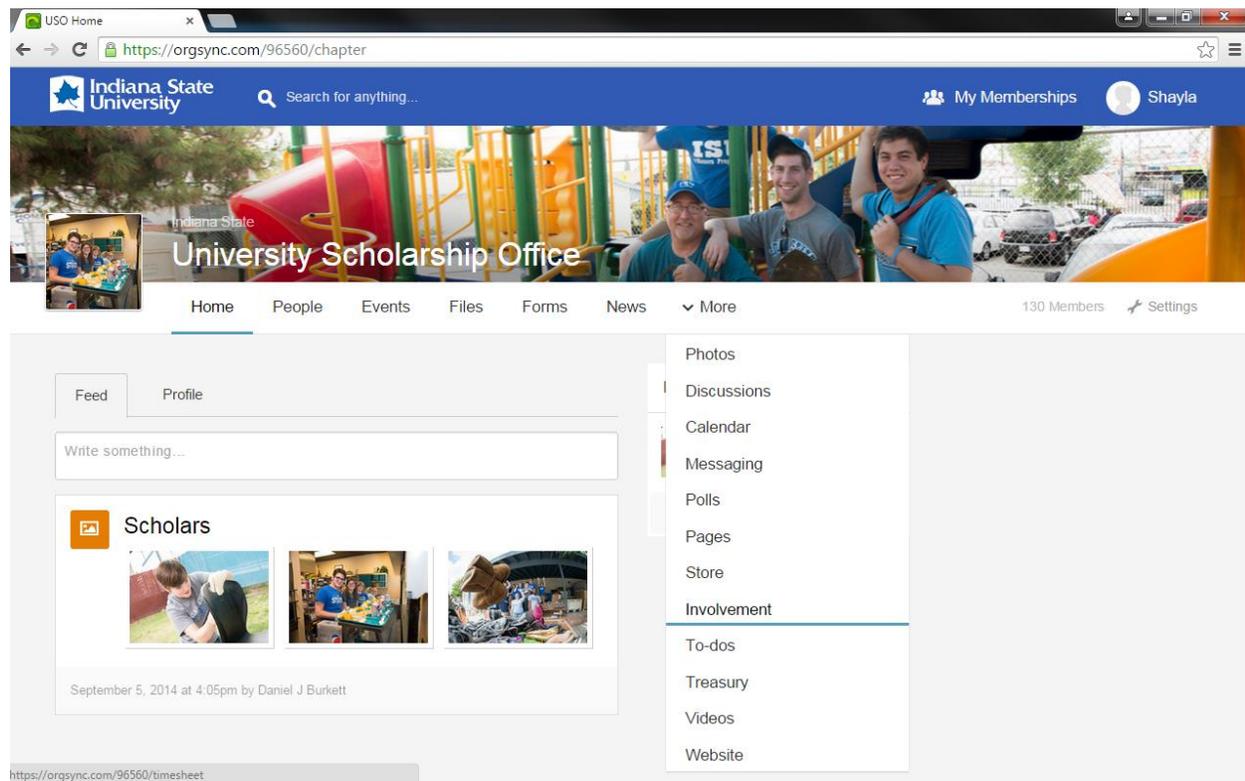
Excluded from this policy are:

- service provided through an organization where the only recipients of the service are the members the organization (i.e. painting and maintenance of your own church buildings, attending a committee meeting for your sorority)
- raising money for political groups or causes
- attendance of social events and fundraisers for university organizations where the money raised only benefits that university organization (i.e. club or fraternity)
- Sycamore Ambassador activities that benefit the university exclusively

Recording Community Service Hours in OrgSync

Note: ALL service must be recorded in OrgSync, even if you swiped in for a sponsored event.

Access the ISU Treehouse/OrgSync through your portal. Under “My Memberships” find the “University Scholarship Office.” Under the “More” tab, click on “Involvement.”



Here you will find a form to record your hours.

- Please fill-in all required spaces--additional description of your service is greatly appreciated.
- The “activity name” space is for describing in detail what kind of community service you did.
- Provide a reference with email so that your hours can be verified (required).
- Feel free to include a signed document or picture of you performing community service--upload the file under “Proof of Participation.” We love seeing our scholars in action!

The screenshot shows a web browser window with the URL https://orgsync.com/96560/timesheet/by_account?account=4614512&return_url=%2F96560%2Ftimesheet. The page header includes the Indiana State University logo, a search bar, and user information for 'Shayla'. The main content area is titled 'CREATE A NEW INVOLVEMENT ENTRY' and contains the following form fields:

- Agency (If desired organization is not USO):
- Category:
- Activity Name **REQUIRED**:
- 250 character limit. (250 left)
- Start Date **REQUIRED**:
- End Date:
- Total Hours **REQUIRED**:
- Reference Name:
- Your reference may be contacted to confirm your participation.
- Reference Email Address:
- Reference Title / Position:
- Reference Phone Number:
- Proof of Participation:
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On the right side of the form, there is a dropdown menu set to 'Anytime' and a 'Filter' button.