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| Approved  UFS#2 September 21, Minutes Approved October 19, 2000. | **Indiana State University Faculty Senate** |

**Time:** 3:15 p.m.

**Place:** HMSU, Dede III

**Present:** Chairperson F. Bell, Vice Chair P. Hightower, Secretary C. Hoffman  
  
**Senators:** A. Anderson, R. Baker, E. Bermudez, A. Blackshire-Belay, M. Brennan, D. Burger, P.Carino,  J. Cerny, B. Clouse, R. Clouse, A. Cockerham, N. Corey, H. Cox, P. Dutta, B. Frank, R. Goidel, M. Harmon, J. Huber, N. Lawrence, C. MacDonald, L. Maule, R. McGiverin, J. McNabb, D. Memory, F. Muyumba, D. Prentice, A. Rider, R. Schneirov, S. Sharp, E. Warner, W. Warren, T. Zaher

**Absent:** G. Christianson, J. Conant, D. Gilman, S. Lamb, K. Liu

**Ex-Officio:** Interim Provost Hopkins, Vice President Schafer

**I. Memorial**

R. Clouse read a memorial for John F. Bartlett, Sr. prepared by C. W. Engelland. The memorial was accepted by acclamation.

**II. Administrative Report**

Chair Bell and the Senate congratulated and applauded D. Hopkins, the new Interim Provost.

Interim Provost Hopkins pledged to work collaboratively with the Senate. He commented on the new travel procedures and the identified issues that needed to be addressed in the refinement process.

He reported that departmental reports on the one-time travel monies allocated last fall had been received from all but three departments--the remaining reports were forthcoming. He noted that the goal was to move additional travel dollars into the University's operating base budget. He relayed data from last year's departmental travel reports. Once the reports have been summarized, the information will be forwarded to faculty and departmental chairs.

He reported that staffing plans were being finalized with an anticipated recommendation to the President by this Friday.

**III. Chair Report**

Chair Bell reported that he and Vice Chair Hightower had conveyed to President Benjamin concerns linked with the new travel procedures and that a meeting with the President is planned for next week.

He noted last Thursday's Board of Trustee's seminar. He expressed appreciation for the tone of the meeting and faculty's integration and relayed his hope that the other planned Board seminars would be formatted in this manner. A copy of the Chair's report to the Board of Trustees had been forwarded to the Senators.

The Chair and the University's counsel continue to work on refining the new Grievance Policies and Procedures to include procedural timelines and progress is being made on selection of members to serve in the grievance pool.

**IV. Fifteen Minute Open Discussion**

Many Senators commented on difficulties encountered with the new travel procedures: burdensome process put on faculty, lengthy approval timeline, feelings of mistrust on purpose of document design, student sponsored travel problems, and requirements for local travel approval.

Chair Bell responded that the intent had been for greater accountability to result in more available resources for faculty's professional development.

D. Hopkins responded that a system that guaranteed accountability and provided equity and fairness for distribution of professional development dollars is our goal. He commented that because of irresponsible behavior by a few, measures had to be taken to ensure accountability and responsible use of funds. He said the process would be accessed and streamlined in the future.

P. Carino noted there had been no reported case of faculty abuse of travel funds--the abuse had been in the administration sector--but the people who had not committed the abuse were being punished. He asked that corrective measures be taken quickly.

D. Prentice made the following statement:

I am concerned about the current state of Distance Education policy on campus. My perception is that it is in disarray, and that decisions regarding such policy are being made without the input of faculty. Moreover, changes in policy implementation seem to be made without informing the faculty. I am especially concerned about the aspects concerning faculty workload and compensation. In brief, my understanding of the current iteration is that faculty may actually teach as many on-line courses as they desire, but further that faculty will only be compensated if they are teaching a General Education course or a course designated part of a distance education degree program. This frankly leaves a number of faculty out in the cold, doing pro bono work, even though they may be teaching a significant number of students. In addition, to my knowledge, faculty were not notified of this new policy implementation, nor has the Faculty Senate approved it. It would seem that we need a thorough look at how distance education is done on this campus.

Chair Bell relayed that the CAAC had received charges from the Executive Committee that addressed some of these concerns.

Interim Provost Hopkins commented that the Senate *ad hoc* Committee on Quality for Distance Education Courses report would provide opportunity for an open forum to discuss measures to address these concerns.

R. Schneirov extended an invitation for Senators to attend the state AAUP meeting at the University of Indianapolis on November 3 and 4. He announced that the ISU chapter of AAUP will hold a public forum on questions for developing a university-wide policy regarding ISU's part-time and full-time temporary faculty: November 15, 3:30-5:00 p.m., Dede II. Representatives of the national AAUP will be present. T. Derrick may be contacted for further information. Also, a national conference sponsored by the History Department and the Eugene V. Debs Foundation is being planned for November 10 and 11; for more information contact R. Schneirov, [hischnei@ruby](mailto:hischnei@ruby).

Vice President Schafer reported that current health benefits data was available for Senators after the meeting at the head table.

**V. Approval of the Minutes**

R. Clouse moved approval, seconded by A. Anderson. The question was called; approved 35-0-0.

**VI. Faculty Dismissal Hearing Committee Replacements**

The Executive Committee forwarded H. Hudson and V. Sheets as replacements for the Faculty Dismissal Hearing Committee. P. Carino moved approval, seconded by M. Harmon; approved 35-0-0.

**VII. Arts and Science Constitution Revision**

R. Clouse moved to invite T. Sullivan to the table, seconded by A. Anderson; approved 35-0-0.

R. Clouse moved approval, seconded by D. Prentice.

T. Sullivan relayed the historic perspective of the document's revision. The question was called; approved 35-0-0.

**VIII. AAC Recommendation on Evaluation of Administrators:**

1. Faculty be provided three-week advance notice of pending evaluations.

2. A document specifying the criteria and procedures be provided with the advance notice.

3. Review materials, including a curriculum vita, be available at a specified location with advance notice.

4. Post-evaluation feedback and follow up (with faculty) be increased, further developed, and improved.

A. Anderson moved approval, seconded by B. Frank.

To address concerns voiced during discussion, P. Carino moved a friendly amendment:

5.Recommend no outside consultants be used for evaluation of any administrators below Provost

After further discussion, the question was called. The motion as amended passed, 31-0-4.

**X. Standing Committee Reports**

Administrative Affairs Committee, W. Warren

The AAC held its organizational meeting on Monday, September 18.  The Committee elected officers: J. Tenerelli, Chair; B. Evans, Vice

Chair; and V. French, Secretary.

Arts Endowment Committee

No report.

Curriculum and Academic Affairs Committee, D. Prentice

The CAAC's first meeting will be this Friday, September 22, at 2:00 p.m. in FCS 110. The first order of business will be election of officers. A. Anderson, last year's CAAC Chair and this year's Executive Committee Liaison, has several curricular items for the Committee to begin considering.

Faculty Affairs Committee, P. Dutta

The FAC had convened and elected officers: E. Acree, Chair; N. Corey, Vice Chair; and P. Kyker, Secretary.

Faculty Economic Benefits Committee, J. Cerny

The FEBC met last Monday and elected officers: V. Gregory, Chair; L. Kunes, Vice Chair; and D. Richards, Secretary.

Graduate Council, C. MacDonald

The organizational meeting of the Graduate Council was September 21, at 10:30 a.m. Officers elected were: C. MacDonald, Chair; M. Boyer, Vice Chair; and L. Rosenhein, Secretary. A regular meeting time was set, pending confirmation with the Associate Dean of the Graduate School. Future meetings will be every other Thursday at 11:00 a.m. in Erickson 111. Dates for future meetings are: October 5, 19; November 2, 16, 30; and December 7.

Student Affairs Committee, L. Maule

The SAC's organizational meeting is planned for tomorrow at 2:00 p.m. in SB 823.

University Research Committee,

The URC's organization meeting is planned for September 28 at 5:00 p.m. in SN 302.

**XI. Old Business**

*Ad hoc* Committee on Representation for Full-time Temporary and Part-time Faculty

Chair Bell reported that the Executive Committee had reviewed the *ad hoc* Committee's recommendation at its August 29, meeting and had forwarded the recommendation to the Faculty Affairs Committee.

**XII. New Business**

P. Balenzuela was approved as alternate to the Arts Endowment Committee; R. Clouse, A. Rider (35-0-0).

J. Cerny moved to adjourn, seconded by R. Clouse, The meeting adjourned at 4:18 p.m.