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| |  |  | | --- | --- | | UFS#2 Approved. September 28, Minutes | Indiana State University Faculty Senate 2006-07 |   **Time:**          3:15 p.m.  **Place:**         HMSU, Dede III  **Officers:**      Chair S. Lamb, Vice Chair B. Evans, Secretary C. Hoffman  **Senators:** C. Amlaner, E. Bermudez, J. Buffington, H. Chait, D. Collins, J. Conant,  S. Davis, J. Fine, S. Ghosh, T. Hawkins, J. Hughes, K. Liu, C. Mehrens, M. Miller,  G. Minty, T. Mulkey, L. O’Laughlin, S. Pontius, J. Powers, R. Schneirov, S. Shure,  T. Steiger, C. Stemmans, G. Stuart, J. Wilson, S. Wolf, D. Worley, D. Yaw, G. Zhang  **Absent:** S. Allen, K. Bolinger, E. Brown, B. Frank, A. Halpern, P. Hightower, M. McLean, S. Phillips  **Ex-Officio:**   Vice President English  **Visitors:**      Sr. A.M. Anderson, P. Carino, M. Chambers, S. Powers, V. Sheets    **I. Memorials**              Memorials were read and accepted by acclamation for Charles W. Engelland and Ronald James Farmer.    **II. Administrative Report**      Vice President English reported:  1) Parking garage groundbreaking is set for Oct. 23.   Lot 3 (7th and Cherry) will close      after Oct. 20.  Construction is expected to take 18 months; plans for alternate parking      at various locations are being developed.  Because of concurrent construction of the      parking garage and the recreation center, 700 spaces will be lost.    2) CHE hearings on the Student Recreation Center should be completed in November,      and groundbreaking is expected in the spring.  Costs have been reduced to approx.      $200 / sq. ft.    3) The Administrative Affairs Committee has approved the new VP for Enrollment                  Services position.  Provost Maynard will chair the search committee.    4) The State Budget Committee is expected to release funds for renovation of University      Hall in October (~ $29 Mil).    5)  The Program Prioritization Report has been received; report will be sent through faculty governance; background information available on the Academic Affairs web page.    **III. Chair Report**        Chair Lamb:         "I am sure that most of you have heard that the President of the Board of Trustees reported on Friday, September 22, 2006 of their continued confidence in President Benjamin. I was informed on September 12th that Board members had concluded during their August retreat to give President Benjamin their endorsement and support for the direction he has set. I shared that information with Executive Committee officers on the same day, and the entire Executive Committee on September 19th.   I also shared the information with several members of the Administrative Affairs Committee.  This topic has consumed the Executive Committee at its last two sessions.  Although told again on Sept 12th that the 360 would take place, I have not seen any evidence of same, and I do now wonder about the value of a 360 when the Board seems to have  reached its conclusions without this input.    My comments to the Board on September 22nd reflected my frustration about the isolated environment in which boards make decisions.  I stated :               During difficult times, if faculty are provided some insight into the processes that the Board is  undergoing, relief valves which promote understanding and cooperation are established. Also, during difficult times it is encouraging to all stakeholders to know that the Board is seeking **unfiltered** input from all constituencies. From my perspective, a Board that seeks broad input is better able to anticipate and prepare for the future impact of its decisions.  I encourage you, for the good of the University, to establish communication practices that aggressively encourage **broad** input.  It may be possible to avoid the expenditure of unproductive energies.        I was very pleased with a positive response to these comments from Trustee Alley, both during and after that Board meeting.  Trustee Alley stated that the Board had also concluded that they must have more interaction with the campus community. Regardless, I am frustrated with the decision-making process that the Board appears to have used without striving for broader input.        The Administrative Affairs Committee, in accord with its charges and responsibilities, will continue to monitor the situation and respond with a recommendation concerning what action may be necessary and appropriate.        On another subject, I have met, at his invitation, with Mr. Tim O’Neill, the Interim President of the Foundation. He has asked to come and speak to the Executive Committee in a few weeks.Mr. O’Neil seems to aggressively desire a positive relationship with the faculty community and with shared governance and wants to work for that goal. I find his openness to be extremely refreshing. He wants to communicate.  I find his supervisory style to be enlightened. I think our upcoming meeting will be most positive.        Compensation: The Executive Committee has expressed a desire to again institute a      commitment to a long term vision concerning compensation issues.  Some years ago, a      University task force was formed with Senate leadership and with members from EAP and support staff. A healthy common understanding of compensation issues and challenges  resulted. The team also developed a level of cohesiveness as well. That has fallen to the  wayside. We desperately need a long-term plan to overcome compensation challenges.        Yesterday, the opening bell of the United Way campaign was sounded. I do hope we have      healthy significant participation from the faculty.        Finally:  The other day, I asked a younger faculty member (well, they are all younger at this point), about his concept of leadership. He stated that a leader builds a team environment and strives to inspire confidence and self-esteem in all team members.       I am going to give faculty senators an e-mail assignment and I do encourage you to participate. Please e-mail me and finish the following two sentences.  'A leader should ---.'   'A leader should not---.'    My e-mail address is  [slamb3@isugw.indstate.edu](mailto:slamb3@isugw.indstate.edu)   Thank you."    **IV. SGA Report**    SGA President Patton: SGA is working on student representation on Senate standing committees. He is pleased with discussions at the PPARC regarding the $1.5M one-time monies. He encouraged attention to diversity in employment practices at the University, noting the high percentage of diversity in this year’s freshmen class, and asked if the University has a published, up-to-date Affirmative Action Policy.  He complimented Senate Chair Lamb on his work during these trying times.    **V. Fifteen Minute Open Discussion**  1) G. Minty noted that AAC has not yet acted on the proposal for the new VP for      Enrollment Services, but was expected to do so at its next meeting.                 2) R. Schneirov noted that faculty have had a total 1% raise over the last 3 years which, considering increases in the cost-of-living index, amounts to about a 10% cut in salary. Nonetheless, University projects, as well as expenditures for consultants, continue to be funded.  He encouraged attendance at the Oct. 18 AAUP Forum on collective bargaining.                 3) P. Carino appealed for funding for the ISU Writing Center.  So far this semester the Center has been closed.  The English Department will use its student assistant budget to  reopen the facility, but that funding likely will be exhausted before the end of the term.                   He noted that, while funding for the Writing Center has always been "cobbled together" from various sources, funding difficulties have increased in the last 4-5 years with little concern from the administration.                     S. Lamb noted that support for instruction and instructional services (from the $1.5 M.) was recommended by the Executive Committee.                   4) C. Hoffman noted that President Benjamin, in his Fall address, had stated: "Anything that diminishes the reputation of ISU…damages this university….", and that an outstanding federal lawsuit alleging sexual discrimination, and on which the EEOC had issued a right-to-sue letter, was surely damaging.   R. English responded that he could not comment on pending litigation.  T. Sauer noted that a "right-to-sue letter" is not an indication that a suit has merit, only that the EEOC was unable to make a determination.      **VI.  Minutes of Aug. 31, 2006 – APPROVED – voice vote**      **VII. Senate Actions**              1) Disposition of Grades    Insert following paragraph into Handbook (Grades and Standards, section III-8) at the end of second paragraph.    “In the event that the instructor from whom students receive an IN or an NX grade is no longer employed by Indiana State University, cannot be contacted, or is incapable of performance due to medical conditions, the disposition of students’ eventual grades resides with the appropriate department chairperson.”   APPROVED (Davis, Miller 32-0-0)                2) Faculty Enrollment in Classes    Handbook modification:    “A faculty member in a professional college may not enroll in a course in his/her own college.  A faculty member in the College of Arts and Sciences may not enroll in a course in his/her own department.  Exceptions require permission of the provost.  An annual report of exceptions will be provided by the provost to the Executive Committee."    APPROVED (Mulkey, Liu 26-6-0).                  3) Notebook Initiative: Suggested Syllabus Language    Guests were invited to the table (Chait, Yaw – Acclamation) and explained that this was suggested language which faculty might choose to use in syllabi to clarify individual course rules and expectations.  Allowable and appropriate usage is always to be determined by the instructor.     “*Laptop Required for Course: Regular Usage*  For the purposes of this course, it will be assumed that you are in compliance with the mandatory laptop policy of the University. You will be expected to bring your laptop and be ready to use it for every class period. Usage of the laptop must conform to the provisions of this course as laid out in this syllabus as well as the Code of Student Conduct.    *Laptop Required for Course: Irregular Usage*  For the purposes of this course it will be assumed that you are in compliance with the mandatory laptop policy of the University. You will be expected to bring your laptop and be ready to use it for those class periods noted (below/above). Usage of the laptop must conform to the provisions of this course as laid out in this syllabus as well as the Code of Student Conduct.    *Laptop Not Required for Course: Usage Permitted*  While there will be no assignments or examinations for which the laptop will be used, your use of a laptop is generally permitted as long as such usage remains within the bounds of the Code of Student Conduct and it conforms to the provisions of its use as laid out in this syllabus. There may be occasions where laptop usage is forbidden and if that occurs, failure to comply with this direction will be viewed as a violation of the Code of Student Conduct.    *Laptop Usage Forbidden*  While the University has chosen to require laptops of its students, the University also recognizes and respects the right of faculty to conduct their classes as they deem appropriate. In this course, no laptop may be used in class. Failure to comply with this direction is a violation of the Code of Student Conduct.”    ACCEPTED (O’Laughlin, Chait, 32-0-0).                4) Notebook Initiative: Rights and Responsibilities Statement    “1) Faculty  a)       Rights  i)         To require, encourage, or prohibit the use of laptops in their classrooms for assignments or examinations as they deem appropriate to course goals and pedagogy.  ii)       To be offered sufficient faculty development to determine optimal laptop usage in their courses.  iii)      To expect that the infrastructure of the classroom will support laptop usage when the faculty member has indicated to his/her chair an academic need for such.  b)       Responsibilities  i)         To place in their syllabi rules and expectations with regard to laptop usage.  ii)       To place in their syllabi or clearly announce course-meeting, assignment-specific, or examination-specific laptop usage requirements.  iii)      To deal with violations of rules and expectations in a fashion consistent with the Code of Student Conduct.  iv)      To clearly communicate to their chairs their intention to use laptops within their course so that a room assignment can be appropriately made.  2)       Student  a)       Rights  i)         To receive clear instructions as to the appropriateness or inappropriateness of laptop usage in courses, for assignments, or for exams.  ii)       To receive timely support for laptops purchased through the ISU-approved vendor.  iii)      To expect that the infrastructure of their learning spaces will support laptop usage when there is an academic need for such.  b)       Responsibilities  i)         To comply with all laptop-relevant instructions from any ISU faculty or staff member.  ii)       To attend class prepared for all assignments or examinations as they relate to the laptop. (Specifically, but not limited to, students have appropriate software and security updates as well as charged and spare batteries as necessary.)  iii)      To use the laptop in a courteous fashion as it relates to their fellow students.  iv)      To comply with the Code of Student Conduct.  3)       Administration  a)       Rights  i)         Expect that faculty will inform appropriate administrators of hardware/software/behavior problems that emerge as laptops are used in the class.  b)       Responsibilities  i)         With all due diligence provide sufficient hardware, software, technical, and bandwidth support for laptop usage.  ii)       Provide sufficient faculty development to allow faculty to determine their optimal use of the laptop and appreciate the time required for faculty development.  iii)      Facilitate the assignment of classrooms consistent with faculty needs for laptop uses in the classroom.”    It was suggested that the statement be published in the Student Technical Guide and perhaps in the Code of Student Conduct.    ACCEPTED  (Chait, Yaw 32-0-0).    **VII. Old Business**              None.    **VIII. New Business**              None.    Senators provided updates on respective standing committee activity since the FSAugust Senate meeting.      The meeting adjourned at 4:33p.m.      Respectfully submitted,  C. Hoffman, Secretary   |  | | --- | |  | |