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| |  |  | | --- | --- | | UFS#5 Approved January 20, 2004. December 16 Minutes | Indiana State University Faculty Senate 2004-05 |   **Time:**          3:15 p.m.  **Place:**         HMSU, Dede III  **Officers:**      Chairperson H. Hudson, Vice Chair S. Lamb, Secretary Sr. A. Anderson  Senators: J. Allen, V. Anderson, M. Bahr, F. Bell, K. Byerman, A. DiSalvo, A. Ford,  B. Frank, J. Gatrell, D. Gravitt, E. Hampton, M. Harmon, P. Hightower, C. Hoffman,  N. Hopkins, J. Hughes, J. Jakaitis, R. Johnson, C. MacDonald, R. McGiverin,  C. Montanez, T. Mulkey, S. Sharp, V. Sheets, J. Tenerelli, Q. Weng, P. Wheeler  **Absent:** J. Buffington, D. Burger, N. Corey, B. Evans, D. Hews, J. Kuhlman,                    M. Ould-Mey, S. Pontius, S. Shure, P. Wheeler  **Ex-Officio:**   President Benjamin, Provost Maynard  **Visitors:**      E. Kinley      **I. Administrative Report**  President Benjamin:  1)       the University has made a presentation to the legislature for the University Hall project;  2)       the GSA has notified that the 22North 5th project clock has started—4 years to turnover;  3)       noted two retirements with events planned for this week—Lou Jensen and Don Jennerman;  4)       adjustments resulting from the Compensation Committee recommendations will be reflected on January 2005 checks; hope to continue on a regular basis the attention for yearly adjustments;  5)       attended a retreat today focusing on enrollment and marketing issues;  6)       holiday greetings.    Provost Maynard:  1)       attended today’s retreat on enrollment and marketing issues; noted importance of faculty in recruitment and retention of students;  2)       new dean has been appointed for College of Health and Human Performance, Doug Timmons; thanks to outgoing Dean Barbara Passmore for her contributions to the University and the community;  3)       budget guidelines have been sent to department chairpersons with a request for submission of working budgets with a 3% and a 5% funding reduction.  Campus budget presentations will begin in the latter part of next February;  4)       holiday wishes.    **II. Chair Report**              Chair Hudson:  1) reported that the Board of Trustees at their last meeting approved: the Life Sciences department reorganization; sabbatical leaves *Handbook* language; benefits proposals; TIAA-CREF proposal; revisions to the travel policy, and the tuition rate hike. She reported that, in answer to her request for a response to last spring's request for a faculty presence on the Board of Trustees, Board President House indicated that it was not necessary since Senate officers had regular opportunities to communicate with the Board;  2)  noted the work of the Compensation Committee and thanked the faculty members for their outstanding work; expressed hope that this important work would continue in upcoming years;  3)  attended the PPARC meeting last week—a budget presentation was made and implications on the University from state budget projections were discussed;  4)  noted Senate member changes for Spring 2005 and the resignation of Senate parliamentarian Joe Tenerelli; Senators were asked to encourage colleagues to run for Senate service;  5) commencement is this Saturday;  6) wishes for a happy holiday.    **III. SGA Report**  No report.    **IV. Fifteen Minute Open Discussion**  1) An inquiry on current practice of admitting students applying for college on the spot—is ISU able to do this?  Technology limitations prohibit the University from this.  Currently there is a 48-hour turn around for applications for admittance—goal in foreseeable future is to have the ability to admit students on the spot.    2) A request for an update on pay for performance.  Provost Maynard plans to send an update early in next semester.    3) An inquiry on how dollar amounts are determined for distribution to academic units for professional travel.  Provost Maynard will provide feedback.    4) Speculation on how a health care bill currently under consideration in the state legislature will affect the University’s health benefits.    5) An admonition to have more efforts to increase the campus role of the Honors Program.    6) Activities to attract and retain students were noted.    **V. Approval of the Minutes**              Minutes of the November 18, 2004 meeting were approved. (V. Anderson, C. Hoffman 29-0-1)    **VI. Recommendations**  FEBC: Tuition Benefits  Recommendation: Faculty and spouses or same sex domestic partners receive the same tuition benefit. This benefit shall be equal to 15-semester hours per annum at the reduced rate.                After brief discussion, approved.  (Hoffman, Sheets 29-0-1)              This recommendation will be forwarded to the ad hoc University Benefits Committee.                FEBC: Technology Fee Prorating  Recommendation: The technology fee for faculty is prorated based on total enrolled courses. The prorated fee will be assessed at a rate of 1/12th of the technology fee per undergraduate credit hour and 1/9th per graduate credit hour; not to exceed 100% of the technology fee.                          After brief discussion, approved.  (Hopkins, Hoffman 29-0-1)                Executive Committee:  Notebook Initiative  Recommendation: After evaluating the standing committee reports, the Executive Committee recommends that the laptop initiative be endorsed in principle and a laptop implementation committee be formed with faculty representation to be approved by the Executive Committee. This endorsement is based on our understanding that, while the initiative would provide laptops to all faculty, individual faculty members would not be required to use them.  Rather, they would be employed as faculty members deem appropriate in their classrooms and academic units. Also, primary authority and academic freedom will not be infringed upon by the laptop program.                After lengthy consideration, approved.  (Tenerelli, Lamb 20-6-1)              Majority: A two-year lead time is necessary for good implementation.  Security measures are in place to allow for an encrypted environment.  More classrooms would have dock stations and venues for projection.  Higher academic students are attracted by this campus environment.  Current equipment would be replaced by attrition of present hardware.  These computers are for use in and out of classroom.  Current times call for bold measures and risk.              Minority: The Notebook Initiative would pressure faculty for use of computers in classroom.  Expressions of concern for academic freedom and the need for a cost benefit analysis and more detail were conveyed.  Failed motion (Hopkins, Sharp 9-16-2): Form an implementation committee with members approved by the Executive Committee.  This Committee would submit a report to the Senate by March 2005.  Consider endorsing the Notebook Initiative in principle at the March 2005 Senate meeting.    **VII. Old Business**              None.    **VIII. New Business**              None.    **IX. Standing Committee Reports**  AAC:  met twice; discussed the Faculty Satisfaction Survey with final vote anticipated in January.    AEC: no report.    CAAC: no report.    FAC: met once; working on Handbook language for special purpose faculty.    FEBC: no report.    Grad Council: working on the Student Academic Progress guidelines.    SAC: met once; a presentation on the notebook initiative was given and NSSE data was discussed.    URC: first evaluation of proposals completed and letters prepared.    **X. General Education Council Report**  The Council has met five times; one course proposal has been evaluated and sent back to the department for revisions; an acting coordinator has been appointed for Spring 2005, Debra Worley; application of ISU student responses to the NSSE in the review and assessment of the Gen Ed 2000 Program was discussed; attended the Chairs Council to promote greater understanding of the Gen Ed Program; approved and sent letters of request to chairs of those  departments offering courses in the Literary, Artistic, and Philosophical Studies core area;  deliberation of a proposal to offer students who study abroad for a semester or full year completion of the Multicultural Studies: International Cultures requirement; officers for Spring 2005 were elected: Chair, Malcolm LeGault and Gloria Plascak, secretary.    Senators applauded outgoing parliamentarian, Joe Tenerelli, for his work.    The meeting adjourned at 5:26 p.m.     |  | | --- | |  | |