|  |  |  |
| --- | --- | --- |
| December 14, Minutes Approved January 11 EC#12 |  | Indiana State University Faculty Senate  Executive Committee 2004-05 |

Time: 3:15 p.m.

Place: Hulman Memorial Student Union 227

Present: Chairperson H. Hudson, Vice Chair S. Lamb, Secretary Sr. A. Anderson

B. Frank, C. MacDonald, V. Sheets, J. Tenerelli

Ex-Officio: Provost Maynard

I. Administrative Report

Provost Maynard:

1) budget guidelines have been sent to department chairpersons with a request for submission of working budgets with a 3% and a 5% funding reduction. Campus budget presentations will begin in the latter part of next February;

2) a mini-retreat is planned for the academic deans early next semester;

3) ISU has hired a new football coach, Lou West;

4) commencement will take place this Saturday—faculty attendance confirmations are low.

II. Chair Report

Chair Hudson:

1) attended the PPARC meeting last week—a budget presentation was made and implications on the University from state budget projections were discussed. She noted the need to set priorities and for conversations to occur across the University community.

2) noted a retreat is planned for January 5th for those projects funded by Lilly grants.

III. Fifteen Minute Open Discussion

1) An inquiry into the status of the International Affairs Center—a reassessment is ongoing of the Center’s policies and procedures for operation.

2) A health benefits inquiry regarding the status of an optional flexible spending account. Provost Maynard will provide follow-up.

IV. Approval of the Minutes

Minutes of December 7, 2004, were approved. (Sheets, Anderson 6-0-1)

V. Old Business

Procedures for the Selection of Administrators

Chair Hudson updated the Committee on the subcommittee’s work. The Committee and Provost made suggestions—work will continue. Provost Maynard will submit an expected practices document to the Executive Committee at the beginning of next semester.

VI. New Business

Draft of Handbook Language on Deans’ Reviews

Discussion focused on refinement of the draft.

Motion to table. (Frank, Sheets 6-0-1)

VII. Standing Committee Reports

Liaisons provided updates on standing committee activity.

The meeting adjourned at 5:38 p.m.