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| January 11, Minutes Approved January 18 EC#13 |  | Indiana State University Faculty Senate  Executive Committee 2004-05 |

Time: 3:15 p.m.

Place: Hulman Memorial Student Union 227

Present: Chairperson H. Hudson, Vice Chair S. Lamb, Secretary Sr. A. Anderson

B. Evans, B. Frank, C. MacDonald, V. Sheets, S. Shure

Ex-Officio: President Benjamin, Provost Maynard

Visitors: S. Barton, M. Boyer

I. Administrative Report

President Benjamin:

1) noted the Ceremony of Condolences planned for this Thursday on Dede Plaza in memory of the victims of the earthquake and tsunami in the Indian Ocean;

2) meetings with legislators have begun in preparation for the University’s budget presentation before the Indiana Ways and Means Committee;

3) the Board of Trustees will be meeting this Thursday;

4) the Indiana Commission for Higher Education has approved plans for the 22 N. 5th Street project;

5) Stalker Hall renovation is proceeding on schedule.

Provost Maynard:

1) noted the retreat for the Alliance for Excellence, Engagement, and Experience of last week with favorable comments—good conversations;

2) Academic Deans Evaluation: a schedule for the evaluation of Academic Deans at ISU has been developed with evaluation to occur every three years of the dean’s tenure; formal review of the Technology Dean will occur this spring; E. Kinley will serve as Review Committee Chair; three College of Technology faculty representatives for the Review Committee will have been selected and the process initiated by January 22nd;

3) Sycamore Showcase is planned for February 9, 10 and 11.

II. Chair Report

Chair Hudson:

1) welcomed new Executive Committee member, Senator Steve Shure;

2) replacements to Senate standing committees are being named and the election of a replacement to the Executive Committee is underway;

3) attended the retreat for the Alliance for Excellence, Engagement, and Experience of last week; thanks to those attending; good discussion;

4) met with E. Kinley to discuss the academic deans evaluation process and the laptop initiative;

5) met with S. Moss regarding revision to the *Handbook* Appendix H; a copy of the revised document will be forwarded to the Senate Office;

6) anticipates an update from the Provost this month on the status of Pay for Performance.

III. Fifteen Minute Open Discussion

1) An inquiry as to the availability to employees of a Flexible Spending Account. Provost Maynard indicated this benefit should be available in 2006.

2) A recommendation on faculty spousal hires is still under development.

3) Budget implications were discussed. Budget guidelines have been disseminated to the deans. Deans have been asked to submit working budgets with a 3% and 5% funding reduction. Various scenarios are being considered in deciding how best to respond. There has not been any discussion of layoffs. Possible repercussions on faculty searches were expressed. An admonition to share information with the campus community regarding budget matters.

IV. Approval of the Minutes

Minutes of December 14, 2004, were approved. (MacDonald, Shure 7-0-1)

V. Standing Committee Recommendation

Graduate Council: Graduate Studies Financial Awards Policy and Satisfactory Academic Progress Guidelines

Guests were invited to the table by acclamation.

Approved with clarification as specified. (Anderson, MacDonald 7-0-1)

Background on the document was presented: a prior version had been drafted that incorporated federal and local financial aid requirements. However, the availability of new expertise within the Office of Student Financial Aid resulted in modification to the previous document with only current process incorporated into the document under consideration today.

Document will be considered at the January Faculty Senate meeting.

VI. New Business

Election of Senate Parliamentarian

By acclamation, V. Sheets nominated as Senate Parliamentarian.

His name will be forwarded to the Senate for approval.

It was noted that service as Senate Parliamentarian is not predicated on Executive Committee membership. This has been tradition and will continue as tradition.

VII. Old Business

None

VIII. Standing Committee Reports

No reports given.

The meeting adjourned at 5:24 p.m.