**Approved: SAC 10/11-08**

**Indiana State University**

**Faculty Senate**

**Student Affairs Committee**

**4/13/2011**

**Cunningham Memorial Library, L028**

**Present**: Cheryl Blevens, James Buffington, Bassou El Mansour, Jim Hughes, Robyn Osborn, Mehran Shahossejni.

**Student representatives**: Derek Lex, Sara Phillips.

**Ex-Officios**: Brian Coldren, Kim Donat, Rex Kendall, Jennifer Schriver, Richard Toomey.

I. Call to Order

J. Buffington called the meeting to order at 4:01 pm.

II. Adoption of the Agenda

 No additions or corrections.

III. Approval of Minutes (SAC 10/11-06, 2/16/2011)

**Move approval: M. Shahossejni/D. Lex, 6-0-0. Passed.**

IV. Report Progress on Charges for 2010-2011

1. Faculty member to serve as rep at SGA meetings—Robyn Osborn.

 D. Lex will update SGA business during his report later in the agenda.

1. Administer the Faculty Scholarship—Bassou El-Mansour, M. Shahhosseini, R. Osborn.

The Chair announced that this committee recommended to the Faculty Senate that Chaleise Everly and Kyle O’Lone each receive a scholarship of $1250.00. Both recipients will attend and be recognized at the April 21st Faculty Senate meeting. R. Osborn expressed appreciation to Pat Kennedy for providing a student worker to help her distribute rejection letters to all of the students who were not selected for the scholarships.

1. Investigate making change of grade form available to faculty (as accessible as the incomplete form)—J. Hughes and April Hay.

B. Coldren reported that the Electronic Forms (which a Change of Grade form will be) is one part of a very large campus wide project with Perceptive Software.  OIT is spearheading the campus efforts with this vendor to provide changes/improvements in three main areas to all of campus: 1) Electronic Document Imaging/Storage; 2) Work Flow processing; 3) Electronic Forms.  Contract with vendor was signed in Fall 2010 and development is currently in progress in all three area.  OIT cannot give firm dates at this point on when all things will be available, but a group of campus is working directly with the vendor to develop curriculum work flow processes initially – the other items will be after this is completed.

1. Examine the Summer School policy for tuition & fee requirements for students’ courses. Determine whether a single “bracketed fee” structure is feasible in summer as it is in the fall and winter—April Hay, Raeanne Florek, Kim Donat, Valentine Muyumba.

K. Donat reported no further subcommittee activity.

1. Investigate the differences in GPA before and after implementation of the new plus/minus policy—Jim Buffington, April Hay.

The Chair stated that this charge will be carried forward to next year.

1. Investigate the desirability of faculty support for the African-American study tables and other activities. —Jim Buffington.

The Chair stated that this charge will be carried forward to next year.

1. SAT Scores—Balance between fiscal health and academic standards—Jim Buffington, Rich Toomey, April Hay, Jennifer Schriver.

J. Schriver provided a brief update to the committee. Obtaining previous years’ data is proving to be a challenge. She and R. Toomey will prepare a report and. The Chair will recommend that the charge be carried forward to next year. Mr. Toomey invited committee members to schedule an orientation tour of the Admissions Office.

1. Dean’s List Standards—ISU/other Indiana Universities—Derek Lex

D. Lex stated that SGA supports lowering the GPA requirement for the Dean’s list from 3.75 to 3.5. Supportive reasons: the adoption of the plus/minus system in which a student can get all “A’s” yet still not make the Dean’s List due to a 3.7 semester GPA. It would be consistent with all other peer institutions in Indiana as well as the Missouri Valley Conference. The adoption of the plus/minus system was for consistency with peer institutions and the Dean’s List requirements should follow suit. It can potentially help with recruitment of top students who usually prefer Ball State or IU. It would mesh with the 3.5 consistency employers recognize when examining resumes; ISU students would be as consistent as other applicants. Student achievement recognition in hometown newspapers who publish the Dean’s List can help market ISU to those areas that may otherwise be untouched. It has a positive psychological affect on students by showing them that they can achieve things through hard work. This can lead to retention and students graduating on time. **Motion: that SAC recommend the Dean’s List GPA requirement be adjusted to 3.5. R. Osborn/ R. Kendall. 4-1-1. Passed.** Student Representative Sara Phillips will accompany the Chair when he presents the recommendation to the Faculty Senate.

V. Reports

1. Chairperson

The Chair reported that during the last Faculty Senate meeting, he thanked all of the donors to the Faculty Scholarship fund. He also attended recent year end programs, mentioning specifically Res Life and OIT.

1. Administrative Representatives
	1. Academic Affairs: J. Schriver

J Schriver summarized the Summer Bridge program and the Summer Graduation Initiative. The LEAP program is a residential summer bridge experience for new freshmen at ISU.  Students with a high school gpa between 2.1 – 2.29 who applied to ISU after February 1 have been invited to participate in this three-week program.  Participation is mandatory in order to be admitted for the fall semester.  Students in the LEAP program will take ENG 101 and also participate in workshops focused on study skills, time management, and other college success strategies.

The Summer Graduation Initiative is a pilot project aimed at increasing four-year graduation rates at ISU.  Approximately 60 students who began their studies at ISU in the fall, 2007 and who could graduate in August by completing 12 or fewer credit hours were invited to participate in the initiative.  Students who complete all graduation requirements during the summer will have their summer tuition reduced by half.

* 1. Res Life: R. Kendall stated the returning student housing signup is complete. He also commented on the recent Faculty Awards Ceremony where 45 faculty were honored.
	2. Financial Aid: K. Donate.

No report.

* 1. Registrar: B. Coldren reported that at the request of Academic Affairs and the campus community, requisite checking at enrollment has been turned on in Banner for the entire campus community with the registration into the Fall 2011 term.  ORR has worked closely with the Associate Deans on all procedural changes this involves for student registrations (overrides, modified Scheduling Forms, etc.) along with the development of a communications plan of this implementation to the entire campus community.  Academic Affairs has also given ORR the permission to work with Departments to temporarily alter officially approved and published course requisites to match the intended curriculum.  These temporary changes would be for the 2011-2012 academic year and the Department would need to submit the changes through the formal curriculum process to become permanent.  To date, ORR has modified over 150 courses based on these types of Departmental requests.
	2. Admissions: R. Toomey reported 874 individuals have registered to attend the New Student Orientation sessions.
1. Student Representatives

S. Phillips noted upcoming SGA elections to be held in early April. There will be a change in leadership. The Inaugural Banquet will be held May 1, and officers will assume duties on May 15. Beginning this year, all graduating seniors who have served in SGA will wear recognition sashes on their graduation regalia.

VI. Old Business

1. Blackboard and Distance Education Student Accessibility, obtaining input from faculty and others-- Mehran Shahhosseini.

M. Shahhosseini was referred to Kelly Wilkinson, the director of CIRT, by Ed Kinley. Ms.Wilkinson was out of town so Mr.Shahhosseini will report to committee members via email when he hears from her.

1. Bracketed fee for Graduate level courses – Robyn Osborn.

R. Osborn spoke to Dean Jay Gatrell who reviewed the graduate level course schedule and suggested she pursue it with the Graduate Council.

VII. New Business

No report.

VIII. Open Forum

1. Sara Phillips thanked the committee for their dedication and involvement with the students.
2. Calling it interesting, a “fun ride,” and having loved every minute of it, graduating senior Derek Lex expressed his appreciation for the opportunity to have spent the last three years working with the committee.

IX. Adjournment

 The meeting was adjourned at 4:59 p.m.