**Faculty Affairs Committee**

**September 13, 2012**

**Minutes 2012/13-01**

**Approved October 4, 2012**

**3:30 pm, Stalker Hall 105**

Present: Eberman, Lindsey; Hantzis, Darlene; Harmon, Michael; Hawkins, Timothy (Exec Liaison); Kuhlman, Jolynn; Miller, Marsha; Pommier, John

Absent: Ganapathy-Coleman, Hemalatha; Rogers, Nancy (AA Liaison)

Meeting was called to order at 3:30 p.m. in Stalker Hall 105. There were no minute approvals or reports.

1. Election of Officers

Darlene Hantzis (Chair), Jolynn Kuhlman (Vice-Chair), Marsha Miller (Recorder)

1. Meeting schedule for Fall 2012: 2nd and 4th Thursdays, unless it conflicts with Faculty Senate meeting; M. Miller will seek location/s
2. Old/Continuing business/Discussion of Charges, highlighting
   1. Appeals Process
   2. The new faculty category of clinical multi-year non tenure
   3. Factors impacting pursuit of promotion; ISU associate-ranked faculty take more time in rank than national average; see president's report
   4. Several charges on list from Faculty Senate Exec to be checked on by T. Hawkins as they may need to be re-assigned or were taken care of last year
   5. D. Hantzis will post pertinent Handbook sections to FAC Blackboard site
   6. Officers will attempt to meet before next meeting on October 4 to work on organizing charges
3. New Business
   1. . Submission of College/Library Constitutions to assure consistency; Constitutions to be uploaded into FAC Blackboard File Exchange by Eberman/Miller
      1. College of NHHS Constitution
      2. Library Constitution

Meeting adjourned 4:25 p.m.

Submitted, Marsha Miller, Recorder