**Approved 1-22-2013**

**ISU Graduate Council of the Faculty Senate**

**Tuesday, December 11th**

**Stalker Hall, Room 211**

**11:00 a.m. – Noon**

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Diana Hews, Dorothy Carole Yaw, Derek Kingsley (Secretary), Eric Hampton, Larry Tinnerman

Exec Liaison: Chris Olsen

Ex officio: Liz Brown, Rolland McGiverin

GSA representative: Valerie Holmes

1. Call to Order: Chairperson 11:02
2. Adoption of minutes 11-27-2012

1. Adoption of ‘revised’ Agenda: (R. Gonser, L. O’Laughlin seconded)
   1. Added two curriculum proposals to new business: revisions to MS in Occupational Therapy, revisions to M.Ed. in Elementary Education).
2. New Business
   1. Graduate Financial Aid - Crystal Baker
      1. Handout from Financial Aid was given to GC
      2. Loans/work study are primary sources of funding
      3. Graduate students can receive loans for up to when 150% of required credit hours. (ie. a 2 year M.S. may receive loans up to 3 years if credit hours do not exceed 150% of required hours.)
      4. Reasons for not getting aid:
         1. Students are not in a M.S., Ph.D. or certificate program
         2. Incompletes/withdrawals
      5. There are no staff specific for graduate students
         1. CGPS Liaison is Walter Gordon
      6. Timeline:
         1. Students typically accepted in April
            1. Application for Aid payments not processed until August, roughly 10 days before classes

Involves the department, the Grad School, the Controller’s office, and Financial Aid

Currently no way to track where application is in the process.

1. Old/Unfinished/Ongoing Business
   1. Curriculum:
      1. Revisions to M.S. in Occupational Therapy
         1. Due to accreditation there were some changes in pre-requisites (dropped physics), course names and some programmatic alterations (field work changes)
            1. GC subcommittee (Program Development) requested the addition of PSY266

Motion: Approval of proposal with minor amendment ( adding Psy 266 as advised by GC subcommittee)

Vote, pending these above changes:

(C. Yaw, E. Hampton seconded)

Passed 6-0-0

* + 1. Revisions to M.Ed. in Elementary Educational
       - 1. Changes due in large part to changes in state licesure

In order to allow simultaneous work for licensure and Master’s degree alterations were needed.

* + - * 1. Coursework added for pedagogy needed for licensure, thus giving a range of hours from 32-38, instead of the set 32 hours
        2. Motion: To approve El Ed

(D. Yaw, L. O’Laughlin seconded)

6-0-0

1. Reports:
   1. Chairperson
      1. First meeting of Spring 2012 will be Jan 22nd, 11am
      2. Still waiting on report from Program Development on Assurance of Learning
         1. Should be addressed at our next meeting
         2. Adhoc committee subcommittee on Grad Assessment and Program Review sought clarification of their role as it might become a fixed subcommittee
   2. Faculty Senate Liaison
      1. No specific charge
      2. Student Faculty ratios
         1. Individual programs will be requested to decide if graduate assistants are ‘teachers’ for FTE purposes.
         2. Currently all graduate assistants are being counted as 0.25FTE regardless of assigned responsibilities.
   3. Administrative (CGPS Dean, Registrar)
      1. Number of applications continues to grow.
   4. Graduate Student Representatives
      1. Hosting TEDx conference in spring 2013, info forthcoming
         1. Subcommittee members for TEDx work may be needed.
      2. Double checking Sycamore Express to determine any needed edits
         1. Listing for all funding, grants, scholarships are listed.
         2. Clearly indicated timeline/dates
      3. Possible inequity due to manner in which external graduate-level credit hours are transferred.
         1. Internal transfers contribute to GPA of a graduate student if the degree was earned at Indiana State, whereas transfer credit from institutions other than Indiana State do not contribute to graduate student’s GPA
            1. GSA likely to request that Graduate Council address this concern in the near future.
2. Adjournment 12:02

Secretary: Derek Kingsley