

## John Smith

1234 Circle Street, Terre Haute, IN 47809  
812.123.1452 / jsmith@sycamores.indstate.edu

### Education

Indiana State University, Terre Haute, IN  
Bachelor of Science in Chemistry, GPA: 3.7/4.0

Expected May 2020

### Skills

- Compound optimization
- Multi-step synthesis
- Titration
- Polymer synthesis
- Equipment calibration
- Product reengineering
- cGMP regulations
- Quality assurance testing

### Internships

Masterson Chemicals Company, Terre Haute, IN

June 2018 – Aug. 2018

*Chemist Intern*

- Conducted prototype and laboratory tests following prescribed procedures; utilized techniques in spectroscopy, chromatography, and spectrophotometry.
- Learned to build equipment and/or perform basic material or environmental tests using basic techniques with electrical/electronic, chemical, and mechanical equipment.
- Followed specific safety rules and regulations in performing assigned duties.
- Learned to documents and maintain files and documentation related to test equipment.

### Work Experience

ISU Chemistry Department, Terre Haute, IN

Sep. 2016 – Present

*Chemistry Laboratory Assistant*

- Provide assistance to the faculty instructor, staff, and students as needed during lab period.
- Organize and store chemical elements in a proper way.
- Prepare the laboratory for experiments.

ISU Center for Student Success, Terre Haute, IN

Aug. 2018 – Present

*Chemistry Tutor*

- Tutor approximately 20 students per semester in chemistry.
- Increase students' understanding of the curriculum and increased grade average.
- Identify the needs of learners and if necessary adapt course content and delivery style to meet their needs.

### Collegiate Involvement

American Chemical Society

Sept. 2016 – Present

*Member*

- Participate in speaker events, workshops, and networking events to advance chemistry knowledge, elevate career potential, and expand networks.