SAM SYCAMORE

1234 Circle Street | Terre Haute, IN 47809 | 812.123.1452 | ssycamore1@sycamores.indstate.edu

Education

Indiana State University, Terre Haute, IN Bachelor of Arts in Communication, Concentration in Journalism GPA: 3.4/4.0

<u>Internships</u>

Tribune-Star, Terre Haute, IN

Editorial Intern

- Researched, reported and wrote 2-4 articles per week; significant coverage of the fall municipal elections and the proposed Terre Haute casino
- Explored and researched industry trends, technological advancements, and business profiles in the Wabash Valley area of Indiana and Illinois
- Fulfilled detail-oriented tasks including fact-checking and proofreading

Work Experience

Indiana State University, Terre Haute, IN Residential Life Student Office Assistant

- Log pertinent communications received by staff that impact the processes, community, or behaviors of the team
- Document policy violations and contact proper professionals; followed by filling out paperwork such as logging communications or providing an incident summary as needed or requested by supervisor
- Create a welcoming environment to the hall using excellent customer service
- Maintain positive working relationships with students, staff, guests, and the public

Collegiate Involvement

Creative Writing Society, ISU, Terre Haute, IN *Active Member*

- Participate with a team of 10 members in the organization of a weekly writing workshop
- Review and critique articles of other students, giving constructive feedback and advice
- Delivered a presentation on writing in journalism to a group of 20-30 students

Society of Professional Journalists, ISU, Terre Haute, IN Oct. 2018 - Present *Active Member*

- Attend the annual SPJ national conference to learn about new trends in journalism
- Work closely with organization members to develop and organize 2 annual events; assisted in bringing noted journalists to campus to speak to ISU community in 2019
- Organize and participate in a field trip to the Chicago Tribune Newspaper

May 2019 – Aug. 2019

Expected May 2022

Aug. 2018 - Present

Sept. 2018 - Present

Jim Sycamore

Stin Sycamore
1234 Circle Street Terre Haute, IN 47809 812.123.1452 jsycamore1@sycamores.indstate.edu
EducationExpected May 2022Indiana State University, Terre Haute, INExpected May 2022Bachelor of Arts in Communication, Concentration in Media StudiesExpected May 2022GPA: 3.7/4.0Expected May 2022
Internship
70.1 FM Radio, Terre Haute, INMay 2019 – Aug. 2019
Production Intern
 Assisted talent and staff with production of on-air programming such as recording talent programming for future use, set up of studio for on-air broadcasts, and ensuring advertisements and endorsements are ready for broadcasts Maintained the digital and internet based aspect of the show such as podcasting interviews and updating and maintaining station websites
 Interacted and socialized with listeners through social media and website apps
 Work Experience 90.7FM WZIS, Indiana State University, Terre Haute, IN Jan. 2019 – Present Student Radio Station News & Promotions Part of a team awarded "Best College Station in the Nation" by the Intercollegiate Broadcasting System for work done in 2018; awarded 6 first place awards from the Indiana Association of School Broadcasters Research and prepare local, state, and national story ideas for daily broadcasts Cultivate relationships with sponsors to secure advertisement endorsements
 University Marketing, Indiana State University, Terre Haute, IN Aug. 2018 – Present Student Videographer Shoot and edit short video packages for use on the Indiana State University's social media platforms Adapt to a wide variety of shooting environments including athletics and campus events and activities Utilized DSLR video and Adobe Premiere
Volunteer Work Big Brothers Big Sisters, Terre Haute, IN Oct. 2018 – Present Mentor/Activities Volunteer • Provide guidance and encouragement to little brother while developing a healthy friendship • Plan visits and activities 1-2 times per week

Samantha Sycamore

1234 Circle Street | Terre Haute, IN 47809 | 812.123.1452 | ssycamore1@sycamores.indstate.edu Education Indiana State University, Terre Haute, IN Expected May 2021 Bachelor of Arts in Communication, Concentration in Public Relations GPA: 3.6/4.0 Internships Holiday World & Splashin' Safari, Santa Claus, IN

Public Relations Intern

- Assisted Media Relations Manager with strategizing, organizing, and implementing communications to news media and public, including writing news releases and pitching stories
- Established and maintained professional relationships with an ever-growing list of local, national, and international media
- Served on Emergency Planning Committee, with emphasis on crisis management and guest safety procedures

Work Experience

Indiana State University, Terre Haute, IN Center for Global Engagement Student Office Assistant

- Assist in answering phone calls received at the Center for Global Engagement; answer basic questions and/or refer visitors or callers to the appropriate person within the office
- Assist in the effective coordination and distribution of general and personalized documents to enrolled international students
- Provide office assistance to the faculty, staff, and students who work in or visit the university
- Greet all visitors warmly, politely, and professionally

Collegiate and Community Involvement

Big Brothers Big Sisters, Terre Haute, IN Mentor/Activities Volunteer

- Provide guidance and encouragement to little sister while developing a healthy friendship
- Plan visits and activities 1-2 times per week

Public Relations Student Society of America, Terre Haute, IN Sept. 2018 – Present Active Member

- Discuss publications, news, and social media outlets with PRSSA members to keep updated on university trends
- Participate in unique networking opportunities with peers and professionals working in the public relations industry

Dec. 2018 – Present

May 2019 – Aug. 2019

Aug. 2017 – Present