# Jane Sycamore

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## Education

Indiana State University, Terre Haute, IN
Bachelor of Science in Criminology and Criminal Justice — May 2022
GPA: 3.6

## Law Enforcement Experience

Indiana State University, Terre Haute, IN — Aug 2020 - Present
*Community Service Officer*

- Escort students, faculty, and staff to and from on and off campus locations to ensure safety
- Assist motorists by jumping car batteries and retrieving keys in lock outs
- Participate in crowd control and security during large scale campus events
- Perform walkthroughs of buildings to check for safety issues

Terre Haute Police Department, Terre Haute, IN — Aug 2019 – Dec 2019
*Internship*

- Shadowed city-wide patrols, investigations, and enforcement
- Delivered monthly presentation on district drug arrests to supervisors and community leaders
- Created a more effective method of filing reports, reducing the number of lost or delinquent reports by 11%
- Engaged in community outreach by teaching self-defense classes

## Other Work Experience

Kroger, Terre Haute, IN and Indianapolis, IN — Oct 2016 - Aug 2020
*Cashier*

- Provided quick and friendly customer service to nearly 250 customers per day by processing grocery orders
- Ensured a clean and welcoming environment by maintaining a clean register and bringing products to the front of shelves
- Assisted other cashiers by bagging groceries when not serving other customers
- Kept cash drawer balanced within one dollar by quickly and accurately counting and giving change

## Campus Involvement

Martial Arts Club, Indiana State University — Aug 2019 - Present
*Vice President (2020-21)*

- Promoted events and the organization by designing advertisements and managing social media
- Oversaw all group committees to ensure they are on task
- Worked with the president to recruit members to join the organization
- Assumed duties of the president in the president's absence