

INDIANA STATE

CAREER CENTER

“GREEN” Resumes and LinkedIn Profiles

Making your assets “green” is dependent upon making sure your activities, employment, projects, and courses support that focus and passion. DO NOT just add a skills section that lists green/sustainability key words. **Your commitment needs to be demonstrated in the things you involve yourself in.**

On Your Resume

Add a Projects Section: Class projects or a significant research project on any topic related to sustainability

Add Coursework under Education: Highlight courses in environmental sciences, sustainability, agriculture, climatology, geography, geographic information science, non-profit leadership, courses related to the UN Sustainable Development Goals, etc.

Add Community Service: Volunteer work at any non-profit, agency, or business where you performed work related to sustainability or for an organization whose mission supports sustainability. For example:

- Community Garden or Food Forest, Office of Sustainability, Terre Food Cooperative, Multicultural Services and Programs, ReThink
- Participate in an alternative break program through the Center for Community Engagement that supports sustainable practices

Add a student club/organization: Students for Sustainability (look in Treehouse), State Environmental Science Club, Environmental Justice Collective, **Or create your own!**

Add an Internship/Employment: Highlight any internship or work-based experiential learning where your activities supported sustainability or the agency/organization’s mission supports sustainability

** If you have to print your resume out for a career fair or event, print it on recycled paper!

On Your LinkedIn Profile:

Everything mentioned above about resumes can also be added to your LinkedIn profile.

Under “Headline” and “About” sections: put content that supports your passion and goals to work in the area of sustainability in the industry area of your choice. Incorporate key words used in your specific industry area that indicate a passion and commitment to upholding sustainable practices.

Under “Interests” section: follow companies, groups, and influencers who support the mission of sustainability

Under “Activity” section: post or re-post articles, blogs, announcements that support your passion and interest in sustainability