

# Shawn Patrick Hunter

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## EDUCATION:

Indiana State University, Terre Haute, IN

**Bachelor of Applied Science, Health Services**

Expected May 2023

GPA: 3.67/4.00

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## HEALTHCARE-RELATED EXPERIENCE:

Union Medical Center, Terre Haute, IN

October 2019 – Present

### Volunteer

- Observe a variety of health professionals during their everyday routines
- Assist in sterilizing and resetting exam rooms
- Input patient information into electronic medical records software to assist with accurate billing and patient tracking
- Escort patients and visitors/guests throughout hospital

Sport Authority, Terre Haute, IN

December 2020 – January 2021

### Intern

- Administered treatment for student athletes under the direction of a Certified Athletic Trainer
  - Reported athlete progress to supervisor on a weekly basis
  - Collaborated with professionals to determine treatment plans
  - Designed core strength, rehabilitation, and conditioning programs
  - Performed fitness evaluations and orientations
  - Developed and presented modules for center's athletic injury prevention and treatment outreach program
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## ADDITIONAL EXPERIENCE:

Indiana State University Career Center, Terre Haute, IN

October 2020 – Present

### Receptionist

- Field phone calls and refer in person visitors and callers to appropriate services, such as career and academic advising, resume/cover letter critiques, financial fitness, and employer relations
  - Schedule appointments with appropriate advisors; maintain office calendars of 7 full-time professionals
  - Provide help to students in navigating campus, academic processes, and university websites
  - Enter new hire data into PeopleSoft for student employment
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## INVOLVEMENT:

Indiana State University ALS Project

March 2020 – Present

### Vice-President of Outreach

- Distribute ALS materials to help bring awareness and support to individuals afflicted with ALS

College Health Crusaders, Indiana State University

August 2019– Present

### Member

- Raise \$1,500 for the awareness of children's rights and access to health services through the planning and execution of campus events
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## PROFESSIONAL ACTIVITIES:

• Completed 100+ hours of shadowing in a Physical and Occupational Therapy settings

October 2020 – Present

• SACNAS Conference, Participant

October 2018

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## SKILLS:

Proficient in Microsoft Word, Excel, PowerPoint, SPSS Databases

Fluent in verbal and written German

