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**RULES and REGULATIONS GOVERNING  
PHI THETA KAPPA SCHOLARSHIP  
2024 – 2025**

1. The Phi Theta Kappa Scholarship is awarded to students with an earned Associate's Degree and a 3.5 cumulative transfer GPA. To retain the scholarship, the student must:
  - A. Enroll as a full-time student each semester (minimum of 12 credits)  
**and**
  - B. Achieve academic good standing.
2. The Phi Theta Kappa Scholarship is good for a total of four consecutive semesters of enrollment, or the point at which a student earns his/her first undergraduate degree.
3. A student who withdraws or discontinues enrollment for one or more semesters may request renewal for a future semester by writing to the University Scholarship Office before withdrawing. The appeal form is available at [indstate.edu/thebranch](http://indstate.edu/thebranch), and can be best found by searching "Scholarship Appeal Form." The appeal should include the reason(s) for withdrawal and the semester he/she is planning to re-enroll. Students who withdraw or discontinue full-time yearly enrollment without submitting a written appeal and getting approval for the reinstatement of the scholarship will forfeit their award. Once the scholarship is lost, it cannot be reinstated.
4. Semesters in which a student enrolls are charged against the offer regardless of completion of classes, incomplete grades or no grades.
5. The Phi Theta Kappa Scholarship is to be used fall and spring semesters only.