Faculty Affairs Committee

Minutes

September 6, 2019

Attendees: R. Bonifas, L. Brown, H. Gallatin, J. Gustafson, J. Inlow, S. Powers (Ex-Officio), D. Selman, V. Sheets (Ex-Officio), J. Weust

1. D. Selman called the meeting to order shortly after 1:00 PM and asked for nominations for Chair, Vice Chair, and Secretary.
2. L. Brown volunteered to stand for Chair and was elected by acclamation.
3. D. Selman volunteered to stand for Vice Chair and was elected by acclamation. She also volunteered to be the FAC representative who will serve as Chair of the Promotions and Tenure Oversight Committee (per Handbook 305.18.3).
4. J. Inlow volunteered to stand for Secretary and was elected by acclamation.
5. Meeting day/time was chosen to be Fridays, 1:00-1:50 PM, every other week, or more often if needed. Next meeting will be Sept. 20 in Stalker 202 (or perhaps Root Hall if a room is available).
6. List of charges from Faculty Senate Executive Committee was reviewed.

1.     Select nominee for service on PTOC (per 305.10.3)

2.     Once the Biennial Review is complete, review the effectiveness of the review process in meeting its goals, per the “Faculty Performance Evaluation Model” document, and issue a report to the Executive Committee.

3.     Investigate and identify trends in Standing Committee service: e.g., who volunteers, what ranks, what colleges? What are the broad trends?

4.     Revise Faculty Grievance Policy for clarity and to include Provost in process.

5.     Work with Brian Bunnett to formalize the Chairs Council group – currently nothing in writing about how the group operates.

6.     In consultation with University General Counsel Katie Butwin and SAC, review Policy 912.3 (Conflict of Interest) and consider updating and revising.

7.     Bring sections 310.10.1.1.3 (Instructors) and 310.1.1 (Normal Teaching Load) into alignment with regard to recognizing the existence of Instructors in 310.1.1.

8.     Select nominees for service on Awards Committees (PC)

9.     Maintain grievance committee pool (PC)

10.  Oversee constitutional votes and Senate elections (PC)

11.  Produce and submit an annual report in time for the final Senate meeting of 2019-20.

1. L. Brown decided that work will begin on charges 7, 8, and 9 at the next meeting, with charges 8 and 9 being the highest priority for timely completion. V. Sheets will send to L. Brown the names of potential faculty to serve on the awards committees and to populate the grievance committee pool.
2. Motion to adjourn (J. Weust/R. Bonifas; by acclamation).