September 27, 2019

10 a.m., SH 202

Minutes APPROVED (N. Nichols-Pethick)

Members Present: T. Dean, M. Hutchins, T. Kruger, M. Lewandowski, R. Lugar, N. Nichols-Pethick

Absent: E. Cannon, J. Musgrave (alternate), R. Peters (Senate Executive Committee Liaison)

Also Present: Marlene Burns, Mark Green

1. Discussion of Budget

Mark Green reported that there are no formal changes to the committee budget; suggested that the committee be mindful of whether projects will generate external support;

Lugar inquired as to whether grants need to be offered yearly, and if funds can be stockpiled; Green responded that while it would possibly carry forward, upper administration might sweep remaining funds. Kruger suggested that since we were able to fund 5 projects last year, the committee should move forward; suggested possible change in review form to reflect possibility of external funding. Lewandowski commented that requirements involving external funding exclude areas like creative writing where external funding is rare; emphasized that UAE should fund creative work and raised concerns that non-arts faculty might apply.

Kruger inquired whether UAE committee might be able to help applicants find external funding opportunities; Burns noted that applicants can be directed to OSP; Kruger suggested that, depending on the number of applicants, hosting an OSP workshop might be effective.

Green suggested that committee can contact with any questions.

II. Burns reported available funds of $4820.57; commented that OSP can consider an arts-specific workshop; responded affirmatively to question from Lewandowski regarding OSP tracking of both state and federal funding opportunities.

Lugar suggested a question should be added to the application about minimum funding needed for project; members concur.

Burns noted the short turnaround time between application due date and committee meeting time; Kruger suggested that committee members receive applications on Tuesday, November 5 for review by Friday.

Burns agreed that applications could be sent as PDF documents with a score sheet; Kruger asked that committee members bring notes and completed score sheets for discussion on November 8; Lugar agreed that group discussion of applications is valuable.

Burns will modify call to direct questions to Kruger.

III. Adjournment 10:17 a.m.