**University Curriculum and Academic Affairs Committee**

**UCAAC**

**Meeting # 3**

**September 24, 2019**

**Stalker Hall, Room 211**

**CAAC Members Present**: Renee Bauer, Dan Clark, Margaret Hill, Jeff Kinne, Winnie Ko, Andrew Payne, Blake Rayfield, Brian Schaefer, Edith Wittenmyer  
**Absent:** -  
**Guest**: - Liz Brown  
**Executive Committee** **Liaison**: Shawn Phillips  
**Ex Officio**: present – Whitney Nesser, Angie Smith, Susan Powers, Bassam Yousif. Absent but kept on the weekly invitation – Linda Maule, Jim Smallwood, Linda Sperry, Kelly Wilkinson.

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| **Agenda Item** | **Discussion** | **Recommendation/Action** |
| 1. **Call to Order** | Winnie Ko called meeting to order at 12:30 |  |
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| 1. **Approval of Minutes** | Whitney Nesser noted that she was incorrectly listed as absent. This will be corrected | Motion by R. Bauer to approve minutes.  Second by E. Wittenmyer.  (8-0-2) |
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| 1. **Review of MATH 241** | Liz Brown representing the Department of Mathematics and Computer Science presented the arguments addressing changes to this course and its place in related programs. It required an updated prerequisite in order to align with other departmental expectations (C or better in MATH 035). And this course will now be required for Mathematics and Mathematics Education majors, necessitating the elimination of language in the course description.  R. Bauer inquired why it had not previously been required.  Liz Brown offered that it was a change in departmental culture.  J. Kinne further clarified that some departments nationally require it and some do not. | (after later suspension of rules to allow a vote) Motion to approve by B. Schaefer.  Seconded by A. Payne.  (10-0) |
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| 1. **Review of Mathematics Minor** | Liz Brown representing the Department of Mathematics and Computer Science presented the arguments addressing changes to the Mathematics Minor. Owing to the addition of a BA option in the Mathematics major and other course alterations in the major, the department wanted to modify the minor as well, eliminating MATH 231 as a required course and listing possible electives. | (after later suspension of rules to allow a vote) Motion to approve by B. Schaefer.  Seconded by A. Payne.  (10-0) |
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| 1. **Chair’s Report and Executive Action Items** | W. Ko noted that there were no pending tasks to require next week’s meeting.  Discussion on whether to hold off on Mathematics proposals until BA/BS proposals catch up.  S. Powers noted that the minor really unrelated as far as student enrollments go (different set of students). |  |
| *Motion to Suspend the rules* | *Note – CAAC default rules do not allow curriculum to be voted on at the same meeting it was presented. The committee can vote to suspend these rules in order to vote at the same meeting (i.e., to avoid needing to meet only to vote, or to get a proposal moved along a week sooner).* | Motion to suspend the rules by J. Kinne.  Seconded by B. Schaefer.  (10-0) |
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| 1. **Executive Committee Report** | S. Phillips raised the question of the CAAC charges of assessing enrollment in new programs and career readiness.  General discussion again on how best to address concern over majors enrolling as minors in the same program—whether to require alterations of the catalog copy to specifically prohibit and/or to devise language for the CAPs manual for program revisions and allow programs flexibility. Resolved that this should be a discussion item for a future meeting. |  |
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| 1. **Old Business** | NA |  |
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| **Adjournment** | Meeting adjourned 1:20 PM | Motioned by R. Bauer, Seconded by J. Kinne. |
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