**University Curriculum and Academic Affairs Committee**

**UCAAC**

**Meeting # 3**

**October 15, 2019**

**Stalker Hall, Room 211**

**CAAC Members Present**: Dan Clark, Margaret Hill, Jeff Kinne, Winnie Ko, Blake Rayfield, Edith Wittenmyer  
**Absent:** Renee Bauer, Andrew Payne, Brian Schaefer  
**Guest**: Linda McQuiston and Marci Everly  
**Executive Committee** **Liaison**: Shawn Phillips  
**Ex Officio**: present – Whitney Nesser, Susan Powers, Kelly Wilkinson, Bassam Yousif. Absent but kept on the weekly invitation – Linda Maule, Angie Smith, Jim Smallwood, Linda Sperry,

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| **Agenda Item** | **Discussion** | **Recommendation/Action** |
| 1. **Call to Order** | W. Ko called meeting to order at 12:30 |  |
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| 1. **Approval of Minutes** | W. Ko called for an approval of the minutes. No corrections. | Motion by D. Clark to approve the minutes. Seconded by B. Rayfield.  (5-0) |
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| 1. **Review of Museum Studies Minor** | S. Phillips relayed the general background in favor of this new minor. The minor has a common core with track depending on a student’s interest. The Department of Art & Design just hired a person who could offer museum studies. |  |
| 1. **Review of Nursing Major-Traditional Track for students entering with RN or LPN** | M. Everly spoke on behalf of this proposal. Two courses (309 and 490) are moving from 2 to 3 credit hours. For NURS 309, M. Everly relayed that students were not receiving enough training on patient assessment. For NURS 490, the actual workload necessitated the credit hour increase. Finally, the addition of MATH 241 as a FS course, which is required in the major, freed up 3 credit hours, which then allowed for the overall increase of 2 credit hours for these two courses, with a net credit hour decrease by 1.  S. Powers did note that such a savings was contingent on MATH 241 receiving FS approval. |  |
| 1. **Review of Nursing Major-Accelerated Second Degree** | M. Everly and L. McQuiston both spoke on behalf of this proposal, which essentially sets forth the same changes noted in the previous proposal, the difference only in that with this program the total credit hours required for graduation will increase by 2, since no FS credits are involved. |  |
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| 1. **Executive Committee Report** | S. Phillips addressed that the Senate Exec. brought up the issue of language related to the problem of prohibiting students from taking minors wholly within their own majors, noting that Provost Lacari requested that Associate Deans review the issue to survey where in the curriculum this issue might be appropriate.  J. Kinne raised the issue of how best to enforce this mandate.  S. Power noted that in addition to a catalog change that CAAC could alter the CAPS manual. This initiated several questions and discussion.  K. Wilkerson suggested ultimately that it should be a catalog change.  J. Kinne suggested charging Associate Dean’s with passing along to chairs the necessity of inserting language regarding minors at the earliest convenience when addressing curricular change.  Ultimately general resolve to ask colleges for a list of minors and certificates with 100% overlap with majors. |  |
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| 1. **Chair’s Report** | NA |  |
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| 1. **Old Business** | NA |  |
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| **Adjournment** | Meeting adjourned 12:50pm | Motion by Jeff, second Edith. |
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