

Approved: 2-3-14

CAAC #12

INDIANA STATE UNIVERSITY  
FACULTY SENATE  
CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE

CAAC 2013-2014  
Larry Rosenhein, Chair  
January 27, 2014  
MINUTES #12

Members Present: S. Kiger, R. McGiverin, A. McLeod, D. Malooley, L. Rosenhein, B. Skinner,  
K. Ward

Student members:

Ex-officio: L. Brown, D. Collins, C. Fischer, K. Harris, L. Maule, B. McLaren, Y. Peterson, S.  
Powers

Executive Committee Liaison: R. Guell

Absent: K. Bolinsky: Illness, E. Strigas: Excused- Family

Guests: Peggy Weber

L. Rosenhein called the meeting to order at 3:32 PM.

1. A motion to approve the Minutes of Meeting #11 (1-13-14), was made and passed, 5-0-0, (Kiger/Skinner).
2. A motion to approve the proposal from Earth and Environmental Sciences for revision of ENVI 426 to become a FS:UDIE course was made and passed, 6-0-0, (Skinner/Kiger).  
*Publish as approved in Academic Notes.*
3. A motion to approve the proposal from History for creation of a new course, HIST 313, to become a FS: Historical Studies course was made and passed, 6-0-1, (Kiger/Skinner).  
*Publish as approved in Academic Notes.*
4. B. McLaren discussed the proposal from Marketing and Operations for revision of the Medical Sales Certificate.
5. B. McLaren discussed the proposal from Marketing and Operations for revision of the Sales and Negotiations Minor.
6. A discussion was held concerning the possible need to establish a policy concerning the number of non-overlapping credits needed to receive a minor in the same field as a major.
7. Y. Peterson discussed the proposal from Applied Health Sciences for suspension of the Family and Consumer Sciences Education Degree. No faculty remain to teach the courses and a

search was held to no avail. There is a need, but there are no students or faculty. Therefore, the suspension will not affect any faculty or students.

8. P. Weber presented the proposal from Social Work for revision of the Bachelor of Social Work. It allows for a reduction from 76 to 70 credits.
9. A motion to suspend the rules to allow immediate voting on proposals was made and passed, 6-1-0, (Skinner/McGiverin).
10. A motion to approve the proposal from Marketing and Operations for revision of the Medical Sales Certificate was made and passed, 7-0-0, (Kiger/Skinner). *Publish as approved in Academic Notes.*
11. A motion to approve the proposal from Marketing and Operations for revision of the Sales and Negotiations Minor was made and passed, 7-0-0, (Kiger/Skinner). *Publish as approved in Academic Notes.*
12. A motion to approve the proposal from Applied Health Sciences for suspension of the Family and Consumer Sciences Education Degree was made and passed, 6-1-0, (Malooley/McGiverin). *Publish as approved in Academic Notes.*
13. A motion to approve the proposal from Social Work for revision of the Bachelor of Social Work was made and passed, 6-0-1, (Kiger/Skinner). *Publish as approved in Academic Notes.*
14. Continuation of Senate Charge #3: Implement the high credit hour/long time to completion policy passed by the Faculty Senate in 2012-2013. Program responses have begun to come in. It is apparent that the responses will be very different from the various departments. It may be necessary for departments to be called before the committee to clarify and discuss their individual exemption requests. Due diligence will be made pertaining to each individual request. R. Guell discussed the possibility of modifying the way certain FS courses are counted in a major when totaling the required credits for the large major review exemption requests. Currently, all directed Foundational Studies courses are counted in the total. However, since the review process is directed at making programs as accommodating as possible to students entering a major after the first semester, it would not be logical to assume that a student could possibly take either the Junior Composition or any FS-UDIE courses prior to declaring a major. The emphasis has been on students changing their major and on transfer students and neither would fall into the argument that they could be affected by these courses. It would therefore seem reasonable that these courses not be counted in the total credits having the overall effect of reducing the number of programs that fail to meet the 71 credit requirement. Such a change would require a modification to the current policy.
15. The following motion was made and passed, 7-0-0, (Malooley/Ward).  
Motion: For the purposes of the Baccalaureate Degree review process, the upper division Foundation Studies courses of Junior Composition and/or UDIE, Upper Division Integrative Electives, shall not be counted in the total required credits for the major.

16. Discussion continued on the review process. The information being provided is not readily apparent in the materials being provided by those who have already responded. Accreditation standards may or may not provide the necessary clarity. Program data from other institutions may seem to be even more rigorous than the degree requirements at ISU. Some programs are even proposing moving to a six year program due to extreme requirements. It was questioned why some programs need eight semesters-what questions should be asked? B. McLaren noted that often catalogues at other institutions are not nearly as transparent as ISU's in stipulating what courses or prerequisites are needed. ISUs' clear statement of prerequisites in every major is most beneficial. It was noted that new programs may still apply for an exemption to the 120 credit limitation of the ICHE. If the motion proposed in Item 15 above should be accepted, then departments will be allowed to submit an addendum if they have already submitted their exemption requests. It is also suggested the deadline be extended to Friday, February 7, 2014.

17. The Committee adjourned at 4:48 PM

Respectfully Submitted  
David J. Malooley, Secretary