

Approved: \_\_\_\_\_

CAAC #2

INDIANA STATE UNIVERSITY  
FACULTY SENATE  
CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE

CAAC 2013-2014  
Larry Rosenhein, Chair  
September 17, 2013  
MINUTES #2

Members Present: D. Bolinsky, R. McGiverin, A. McLeod, D. Malooley, L. Rosenhein, B. Skinner, E. Strigas, K. Ward

Student members:

Ex-officio: L. Brown, D. Collins, C. Otts, Y. Peterson, S. Powers

Executive Committee Liaison: R. Guell

Absent: K. Bolinsky: Class

Guests:

L. Rosenhein called the meeting to order at 12:33 PM.

1. L. Rosenhein iterated that the meetings would be conducted in a manner to assure that all can speak, the agenda would be covered each week in a timely manner, and members should read all materials prior to the weekly meetings so votes may be intentional, not passive.
2. A motion to approve the Minutes of Meeting #1 (9-3-13) was made and passed, 7-0-1, (McGiverin/Strigas).
3. A motion to approve the Proposal from Applied Health Sciences for suspension of the School Health Concentration of the Health Sciences Major was made and passed 8-0-0, (Ward/McGiverin).
4. Senate Executive Committee Report: R. Guell reported that the EC has been working with the administration on the BOT meeting items to include the textbook policy, accountability for department chairpersons with respect to recruiting, retention, graduation, etc. There is concern that this should be a priority for the departments rather than chairs. CAAC previously passed a document pertaining to department viability and the EC is looking at that document to adapt it for this purpose. Retention, success, graduation rates, etc. should be focused as a bottom up and not a top down priority. The BOT would like a solution for the October meeting. S. Powers stated that Academic Affairs has been working to establish a measurement for departments including SCH generation, number of students, faculty, etc. CAAC may be able to adapt those materials to create a fluid and efficient process for evaluation purposes. Serious problems are approached with additional layers of administrative representation. Enrollments are critical to maintain the ability to pay our

debt. Every student is an asset we cannot lose. Faculty are continually being tasked to do additional duties, reports, and responsibilities outside of the primary functions of teaching and scholarly activities to accomplish the goals of the administration. If there are departments that need remediation because they are not functioning in a productive manner, then those should clearly and fairly be dealt with. Funding is directly tied to student admission, retention, and graduation. A key point is can departments do what is necessary to maintain accreditation? We also have to abide to those legislative mandates that affect the curriculum.

5. Senate charges. There was a great deal of discussion on charge #3 concerning the implementation of the baccalaureate degree size document. S. Powers stated that a preliminary set of documents have been shared with the Associate Deans. Data collected include how many credits are required by programs, how many are shared with Foundational Studies, the 120 credit maximum, 45 credits of 300-4—level, and 45 FS credit, and the 31-71 credits in a major. Further complicating the matter is the new statewide 30 credit core transfer of GS. The Junior Level Composition ENG 305T will not be counted against the major. A template has been developed and will be shared. Students should be able to declare a major at the beginning of the sophomore year and graduate in four years. By Fall 2017, all institutions will have a single articulation pathway with agreed upon common articulation with 30 credits in FS and 30 credits in a major. Degree maps will be required to demonstrate the student ability to graduate in four years. A question was raised of how do you remove required credits from a degree program especially from the 300-400 level and still maintain the integrity of the degree and the competence of the graduate? It was expressed that this could corrupt many of the professional degree programs. The 4 programs that were granted exemptions last year will not need to be reviewed. Three panels will be convened this Fall to create the single articulation agreements for Nursing, Business (not including Accounting), and Special Education. We have 14 months to get this to the Provost by December 2014. CAAC will be provided the documents from S. Powers for review. It will need to create procedures and timelines. What are the boundaries? What conditions are needed to grant exemptions? They must be an airtight rationale that can pass the BOT scrutiny. Any “accreditation” argument will have to be fully documented. Discussion will continue next meeting following receipt of the documents from Academic Affairs.

6. The Committee adjourned at 1:42 PM

Respectfully Submitted  
David J. Malooley, Secretary