

**2012-2013 Academic Year Report
GRADUATE COUNCIL
INDIANA STATE UNIVERSITY**

- 1. Members of Graduate Council**
- 2. 2012-2103 Senate Charges for Graduate Council**
- 3. 2012-2103 Graduate Council Activities**
- 4. 2012-2013 Graduate Council Sub-Committees and Reports**
- 5. Graduate Council Resolution regarding Graduate Admissions**
- 6. New Graduate Policies**
- 7. Proposed Charges for the 2013-2014 Graduate Council**

Appendix A: GC Agendas

Appendix B: GC Minutes

1. Graduate Council Membership

Rusty Gonser, Chair

Liz O’Laughlin, Vice-chair

J. Derek Kingsley, Secretary

Eric Hampton

Will Barrett

Karen Evans

Diana Hews

Dorothy Carol Yaw (Fall)

Rosetta Haynes (Spring)

Larry Timmerman

Attendance:

Grad Council Member	Meetings attended
Gonser	11
O'Laughlin	11
Kingsley	10
Hampton	9
Evans	8
Hews	8
Barratt	6
Yaw (Fall 12 only)	5
Haynes (Spring 13 only)	6
Tinnerman	4

2. 2012-2103 Senate Charges for Graduate Council

ONGOING

1. Identify nominee for Theodore Dreiser Research/Creativity Award Committee
2. Identify nominees (2) for consideration for service on University Athletics Committee
3. Review and produce annual reports on graduate curricular proposals
4. Complete annual report of activities

PER ANNUAL REPORTS

1. Respond to joint charge to CAAC and GC (2 years old) to establish processes and procedures for regular program review by identifying timeline & criteria for evaluation of programs and recommendation for continuance [POSSIBLE GUIDELINES WERE INCLUDED IN 2011-2012 CHARGES]

2. Produce updated report on enrollment in programs approved since Fall 2009 and recommend timeline for evaluation/review.

3. 2012-2103 Graduate Council (GC) Activities

ONGOING

1. Identify nominee for Theodore Dreiser Research/Creativity Award Committee
Appointed Elaina Tuttle to represent GC on the committee.
2. Identify nominees (2) for consideration for service on University Athletics Committee
Submitted the names of Derek Kingsley and Rusty Gonser
3. Review and produce annual reports on graduate curricular proposals
See below and Appendix A
4. Complete annual report of activities

PER ANNUAL REPORTS

5. Respond to joint charge to CAAC and GC (2 years old) to establish processes and procedures for regular program review by identifying timeline & criteria for evaluation of programs and recommendation for continuance [POSSIBLE GUIDELINES WERE INCLUDED IN 2011-2012 CHARGES] CREATED AD HOC COMMITTEE THEY ARE IN PROGRESS TO DEVELOP PROCEDURES TO BE APPROVED BY GC. ONCE PROCEDURES APPROVED AD HOC COMMITTEE WILL COMPLETE CHARGE 2 BELOW AS A TEST FOR THE MODEL.

In response to these charges GC thought the best procedure would be to create an ad hoc committee to develop the process. GC determined that any development of a review process to be accepted by the University community would need to be dynamic and engage many stakeholders across campus. The ad hoc consisted of one graduate faculty member at large for each college.

The Ad Hoc Committee structure was:

*Thomas Sawyer (CNHHS), Chair
Tad Foster (COT), Vice-chair
Ryan Weir (CML), Secretary
Sister Alma Mary Anderson (SAMy) (CAS)
Eric Hampton (BCOE)
Ashley Lehman (SCOB)*

After two meetings in December to organize the Ad Hoc committee, they met on Wednesday mornings from 9-10 in UH Hall on the following dates: 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, and 3/6. Dean Gatrell and Chair Gonser from Graduate Council attended the first meeting to outline the specific charges for the committee. Additionally, it was outlined that the process would be dynamic with drafts being shared with the Dean, GC, and when appropriate to the colleges and chairs. Using this backdrop the Ad Hoc committee worked and developed 7 draft iterations. Versions 1-2 received comments from Dean Gatrell and GC Exec. Ad Hoc Chair Sawyer attended GC to receive feedback on version 3 from the entire Graduate Council. Drafts 4-5 were electronic feedback resulting in Draft 7. Draft 7 was distributed to Grad Council for review but all Ex Officio members took the draft to their respective Dean and distributed to department chairs. All feedback from colleges was routed through the Ex Officio members.

The proposal embeds Assurance of Student Learning and a mechanism for reviewing new programs. All new programs will be reviewed in the 4th year after the program is developed after that point they will be in their college rotation.

Graduate Council made friendly amendments to the last draft created by the ad hoc committee. This draft was discussed at the annual meeting of Graduate Council on 3/5/13 and approved 6-0-0.

NOTE: The Program Review document was approved by Faculty Senate at the 18 April 2013 meeting and will be implemented in Fall 2013, starting with College of Arts and Sciences graduate programs. Dean Gatrell has notified CAS and the Program Review process is posted online.

In order to manage the Program Review GC decided to rename two of the current sub-committees: Program Development Committee and Graduate Faculty Status. Program Development Committee will become the **Curricular Affairs Committee**. The new committee will only focus on curriculum and not assessment. Due to changes in Graduate Faculty status at ISU, the current committee is underutilized. Graduate Faculty Status will be renamed **Program Review Committee** and handle both Graduate Faculty status and Program. These changes were also brought forth as informational to Faculty Senate.

Graduate Council Sub-committees will now be:
Appeals
Assistantship and Fellowship
Curricular Affairs
Program Review

6. Produce updated report on enrollment in programs approved since Fall 2009 and recommend timeline for evaluation/review.

Data on enrollments on all new programs established since 2009 was collected and provided to Faculty Senate Executive Committee as informational. The review of all new programs since 2009 was rolled into the Program Review process developed for Charge 5.

4. 2012-2013 Graduate Council Sub-committees and Reports

A. Appeals Sub-committee

Tonya Balch, CDCSEP
Kimberly Bodey, KRS
Tad Foster, HRDPT
Nancy Nichols-Pethick, ART
Thomas Sawyer, KRS: CONVENER

Sub-committee Report

The committee met twice and dealt with two appeals.

B. Assistantship & Fellowship Sub-committee

Jeff Kinne, MCAS: Chair
Leah Nellis, CDCSEP, Vice-chair
Heather Rayl, CML, Secretary
Barbara Eversole, HRDPT
Jessica Huouchen, APN

Sub-committee Report

The committee met three times this year. The first meeting was conducted via email. The purpose of the committee and procedures were discussed, and officers were elected.

The committee met twice in person (see attached minutes), once in each semester, to assess 26 applications in the fall and 31 applications in the spring. The committee recommended to the Dean that applications either be: funded, funded if possible, or not funded. In the fall, the committee recommended to fund 10 proposals, fund if possible an additional 13, and to not fund 3. In the spring, the committee recommended to fund 18 proposals, fund if possible an additional 5, and to not fund 8 proposals.

After the fall meeting, the committee discussed possible changes to the application form that would make the expectations more clear. The changes were approved by email and put into place in effect for the spring applications that were taken.

The chair of the committee held a “review session” during the last week of classes in the fall for potential applicants with questions. The session was attended by one student and one faculty member. The chair of the committee also sent comments and feedback to *all* applicants once they had been notified by the Dean’s office of the decision on their application.

C. Graduate Faculty Status Sub-committee

Maureen Johnson, AHS, Chair
Gary Stuart, BIO, Vice-chair
Marisa Cathcart, CML, Secretary
Karen Evans, CML

Sub-committee Report

One face-to-face meeting was conducted on October 11, 2012, during which officers were elected. However, due to the nature of the Committee’s responsibilities, much of the correspondence between members was conducted through a Blackboard site developed for the Committee’s activities as well as via e-mail.

During the 2012-2013 AY, three graduate faculty submitted applications for graduate faculty status. These applications were reviewed and evaluated by Committee Members via the Committee Blackboard site. All three applicants were approved for graduate faculty status

D. Program Development Sub-committee

Michael Murphy, PSY, Chair
Catherine Tucker, CDCSEP
Carroll Graham, HRDPT
Feng-qui Lai, CIMT
Jolynn Kuhlman, KRS

Sub-committee Report

The Program Development Committee (PDC) reviews Assurance of Student Learning for the College of Nursing, Health and Human Services. The PDC also reviewed 17 curricular proposals during the semester. Proposals that were not fast-tracked were forwarded to Graduate Council for approval and are listed in the meeting Agendas (see Appendix A).

5. Resolution regarding Graduate Admissions.

The following resolution regarding graduate recruitment was drafted by Graduate Council and was distributed to all Chairs and Program coordinators during the Fall 2012 semester. The idea was to encourage graduate programs to put the same emphasis on graduate recruitment that was being made for undergraduate recruitment.

In the interest of maintaining and strengthening graduate programs at Indiana State University, Graduate Council resolves to articulate several principles related to graduate recruitment and admissions. We are aware that enrollment shifts (declines or increases at the college level) has and will continue to inform funding and reallocation processes, hence ongoing focus on graduate recruitment is necessary. This resolution proposes that all programs strive to communicate more frequently (e.g., at least monthly) with graduate applicants both in regard to the status of their application as well as the time line for decisions. Secondly, programs should strive to issue admission decisions as soon as possible following review procedures. If admission decisions can be separated from funding decisions, then programs should do so and communicate with the applicant in a timely manner.

6. New Graduate Policies

CGPS Dean Gatrell brought *Graduate Retention* and *Dual MS Program* policies to Graduate Council for approval. Both were approved at GC and subsequently approved by Faculty Senate.

7. Proposed Charges for the 2013-2014 Graduate Council

It is suggested that following charges be given to Graduate council for the 2013-2014 academic year:

1. Develop a rubric to be used for evaluating information reports submitted by graduate programs through the Program Review process. The program review process was developed, however, a standard rubric for evaluation or reports submitted will be needed, as sub-committee membership will change on an annual basis.
2. Determine benchmarks for Program review that would be used to trigger the secondary review.

APPENDIX A: 2012-2013 academic year graduate council agendas.

Graduate Council of the Faculty Senate Agenda Tuesday, September 11th, 2012 Myers Technology Center, room 101E 11-12 PM

- Call to Order
- Approval of Agenda
- Election of New Officers
- Reports:
 - Chairperson
 - Faculty senate liaison
 - Administrative
 - Registrar
 - Library
 - CGPS
 - Others
- Old/Unfinished/Ongoing Business
 - None
- New Business
 - Day/Time of Future Meetings
 - University Athletic Committee Appointment
 - Departmental Admission
 - M.S. Special Education-Curriculum Proposal

Adjournment

GC members: Troy Allen, Diana Hews, Dorothy Carole Yaw (Convener), Larry Tinnerman, Liz O'Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen

ISU Graduate Council of the Faculty Senate
Tuesday, September 25, 2012
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of minutes 9-13-2012
- Adoption of Agenda: Chairperson
- Old/Unfinished/Ongoing Business
 - SPED Program Revision, Robin Burden
- New Business
 - Grad Admissions Resolution (ad hoc committee)
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives

- Adjournment

Graduate Council Members: Diana Hews, Dorothy Carole Yaw, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen

ISU Graduate Council of the Faculty Senate
Tuesday, October 9 2012
Stalker Hall, Room 211
11:00 a.m. – Noon

1. Call to Order: Chairperson
2. Adoption of minutes
3. Adoption of Agenda: Chairperson
4. New Business
 - a. Grad Assessment and Program Review (ad hoc committee)
5. Reports:
 - a. Chairperson
 - b. Faculty Senate Liaison
 - c. Administrative (Acting Dean Allen)
 - d. Graduate Student Representatives
 - e. New business
6. Adjournment 11:50am

Graduate Council Members: Diana Hews, Dorothy Carole Yaw, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen

ISU Graduate Council of the Faculty Senate
Tuesday, November 27th
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of minutes
- Adoption of Agenda: Chairperson
- New Business
 - Financial Aid
- Old/Unfinished/Ongoing Business
- Reports:
 - Chairperson
 - Faculty Senate Liaison-absent
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives

- Adjournment

Graduate Council Members: Diana Hews, Dorothy Carole Yaw, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen

ISU Graduate Council of the Faculty Senate
Tuesday, December 11th
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of minutes 11-27-2012
- Adoption of Agenda: Chairperson
- New Business
 - Graduate Financial Aid
- Old/Unfinished/Ongoing Business
 - Curriculum: El Ed, Occ. Therapy
 - ASL
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives

- Adjournment

Graduate Council Members: Diana Hews, Dorothy Carole Yaw, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen

ISU Graduate Council of the Faculty Senate
Tuesday, January 22nd, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of minutes 11-27-2012 and 12-11-2012
- Adoption of Agenda: Chairperson
- New Business
 - Blackboard
- Old/Unfinished/Ongoing Business
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives
- Adjournment

Graduate Council Members: Diana Hews, Rosetta Haynes, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen
GSO liaison: Valerie Holmes

ISU Graduate Council of the Faculty Senate
Tuesday, February 12th, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of Agenda: Chairperson
- Adoption of minutes from 1-22-2013
- New Business
 - Ad hoc Committee on Grad Assessment and Program Review
 - Guest: Tom Sawyer
 - Curriculum
 - Genomic Advocacy
 - PSCI MA
 - Changes to the catalog: Student Retention
- Old/Unfinished/Ongoing Business
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives
- Adjournment

Graduate Council Members: Diana Hews, Rosetta Haynes, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen
GSO liaison: Valerie Holmes

ISU Graduate Council of the Faculty Senate
Tuesday, February 26th, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of Agenda: Chairperson
- Adoption of minutes from 2-12-2013
- New Business
 - Program Development Committee – Michael Murphy
 - PsyD
 - CIMT
 - Graduate Assistantships
- Old/Unfinished/Ongoing Business
 - Draft 7 of Task Force for Assessment and Program Quality
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives
- Adjournment

Graduate Council Members: Diana Hews, Rosetta Haynes, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen
GSO liaison: Valerie Holmes

ISU Graduate Council of the Faculty Senate
Tuesday, March 5th, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of Agenda: Chairperson
- Adoption of minutes from 2-26-2013
- New Business
 - Proposal on Subcommittee
- Old/Unfinished/Ongoing Business
 - Draft 8 of Task Force for Assessment and Program Quality
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives
- Adjournment

Graduate Council Members: Diana Hews, Rosetta Haynes, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen
GSO liaison: Valerie Holmes

ISU Graduate Council of the Faculty Senate
Tuesday, March 26th, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of Agenda: Chairperson
- Adoption of minutes
- New Business
 - Senate Charge 2
- Old/Unfinished/Ongoing Business
 - Draft 12 of Task Force for Assessment and Program Quality
 -
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives: not present
- Adjournment

Graduate Council Members: Larry Tinnerman, Will Barratt, Rosetta Haynes, Eric Hampton
Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Karen Evans, Diana Hews
Exec liaison: Chris Olsen
GSO liaison: Valerie Holmes

ISU Graduate Council of the Faculty Senate
Tuesday, April 23rd, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

- Call to Order: Chairperson
- Adoption of Agenda: Chairperson
- Adoption of minutes from 3-26-2013
- New Business
 - Curriculum
 - Music
 - Safety Management Certificate.
 - APN MS Nursing
 - PSCI MPA
 - HRD-Editorial Change (Fast Track-No GC Vote Needed)
 - APN DNP (Fast Track-No GC Vote Needed)
 - AMR MS-Phys Asst (Fast track—no GC vote needed)
- Reports:
 - Chairperson
 - Faculty Senate Liaison
 - Administrative (CGPS Dean, Registrar)
 - Graduate Student Representatives
- Adjournment

Graduate Council Members: Diana Hews, Rosetta Haynes, Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen
GSO liaison: Valerie Holmes

APPENDIX A: 2012-2013 academic year graduate council agendas.

Graduate Council of the Faculty Senate

Minutes

Tuesday, September 11th, 2012

Myers Technology Center, room 101E

11-12 PM

Approved 9-25-12

Present: Troy Allen, Diana Hews, Dorothy Carole Yaw (Convener), Larry Tinnerman, Liz O’Laughlin, Rusty Gonser, Derek Kingsley, Eric Hampton, Karen Evans, Will Barratt
Exec liaison: Chris Olsen

- 1) Call to Order: D. Yaw 11:01am
- 2) Approval of Agenda: D. Yaw 9-0-0
- 3) Election of New Officers
 - a) Chair-R. Gonser
 - b) Vice-Chair-L. O’Laughlin
 - c) Secretary-D. Kingsley
- 4) Reports:
 - a) Chairperson: Last meeting in March ended with approval of new courses that should be making their way to Senate.
 - b) Faculty senate liaison: C. Olsen: Senate has not seen the programs that were approved by Grad Council in March as of yet.
 - c) Administrative
 - i) Registrar: None
 - ii) Library: None
 - iii) CGPS: Acting Dean Allen spoke of the high graduation rate and how it was up from last year. The Facebook campaign is going well, with individual departments working to advertise. Question was asked about what is the process, or speed of process, involved with residency status change. W. Barratt noted that it is quick. International graduate students have also increased.
 - iv) Student representatives: None were present. L. Tinnerman stated that the graduate student association would appoint individuals. Confirmation was sought to make sure that we had master- and doctoral-level representation on the Grad Council.
 - v) Others: None

- 5) Old/Unfinished/Ongoing Business
 - a) None
- 6) New Business
 - a) Day/Time of Future Meetings
 - i) It was decided to keep the time and date, location forthcoming. R. Gonser will check on having the meeting at Stalker Hall. An invite will be extended to Deans and also to Pat Kennedy regarding time/date/location.
 - b) University Athletic Committee Appointment
 - i) Acting Dean Allen handed out an email from John Conant asking for 2-3 names for the UAC appointment. Since the email was non-specific more information was needed. It was suggested that D. Kingsley send out an email asking for nominees.
 - c) Departmental Admission
 - i) Acting Dean Allen passed out a memo entitled, "Graduate Program Decisions." The purpose of the memo, as interpreted by the Graduate Council, was to ensure that graduate students applying are contacted about dates of acceptance. While the memo noted a 30-day turnaround, it is clear that is difficult for many of the programs on campus. The question was raised if this memo meant to be in the catalogue. A motion was made (D. Hews; seconded L. O'Laughlin) to form an ad-hoc committee (D. Hews/L. O'Laughlin) to further discuss the memo and to identify programs that might have a difficult time with the timeline.
 - d) M.S. Special Education-Curriculum Proposal
 - i) Acting Dean Allen passed out an F-2 Program Proposal Form with an intent to change to the program. E. Hampton asked if there was a side-by-side comparison of the old program with the new. There was one copy sent to Acting Dean Allen. Acting Dean Allen stated that he would make a pdf and send it out for review. A motion was made (W. Barratt; seconded D. Hews) to table the proposal until the committee could view the changes, passed 9-0-0.

Adjournment 11:55am

Next meeting, Sept 25th

Minutes taken J. Derek Kingsley

ISU Graduate Council of the Faculty Senate
Tuesday, September 25, 2012
Stalker Hall, Room 211
11:00 a.m. – Noon

Approved 10-6-2012

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Diana Hews, Dorothy Carole Yaw, Derek Kingsley (secretary), Karen Evans, Will Barratt
Exec liaison: Chris Olsen
Ex officio: Ken Brauchle, Ashley Layman, Yassenka Peterson, Liz Brown, Rolland Mcgiverin

1. Call to Order: R. Gonser 11am.
2. Adoption of minutes 9-13-2012
 - a. Friendly amendment-‘New Policy-Graduate Admissions’ heading for information on graduate recruitment resolution should be changed to just ‘Graduate Admissions’.
 - b. Motion to approve (W. Barratt ; seconded L. O’Laughlin); 6-0-0
3. Adoption of Agenda: Chairperson
 - a. R. Gonser 6-0-0
4. Old/Unfinished/Ongoing Business
 - a. SPED Program Revision, Robin Burden
 - i. To clarify this is a revision of existing program. It was on Dean Gatrell’s desk in April and needs approval of the Graduate Council before moving forward.
 - ii. Motion to untable (W. Barratt, seconded D. Yaw)
 - iii. Discussion ensued about courses that were replaced, names that were changed, courses eliminated. It is an experience based program. Approved 6-0-0.
 - b. To clarify from last meeting, ex officio can bring motions but cannot vote.
5. New Business
 - a. Grad Admissions Resolution

- i. Ad hoc committee (L. O’Laughlin, D. Hews) reviewed email from Dean Gatrell which further clarified possible goals of the resolution. The intent was to encourage communication with graduate applicants as well as prompt decisions by departments.
 - 1. C. Olsen offered some suggestions. L. O’Laughlin then made 2 friendly amendments to capture the suggestions made by C. Olsen.
 - a. Add ‘internal/departmental’ timeline
 - b. Add ‘internal’ review procedures
 - i. L. O’Laughlin first, seconded D. Hews.
 - ii. 7-0-0
- ii. Next step is to distribute to Deans, Chairs, and Program Directors.

6. Reports:

- a. Chairperson
 - i. Subcommittees were approved by Graduate Council and sent to Conveners on Friday 9-21-2012. Any alterations in charges would go through R. Gonser.
 - 1. D. Kingsley was asked to make sure that all Graduate Council members and liaisons receive a copy of the charges.
 - ii. Program review charge
 - 1. This charge was given concurrently to Graduate Council and CACC. R. Gonser will contact chair of CACC, S. Lamb, to inquire how they plan to address the charge.
 - iii. Graduate Council meetings are scheduled for 2nd and 4th Tuesday of the month. If there is no business, scheduled meeting will be cancelled and members notified by email.
 - iv. New programs coming down pipeline, probably coming to GC in November.
- b. Faculty Senate Liaison
 - i. C. Olsen noted that program reviews impact the entire University. The question of how programs fit with the University is vital.
- c. Administrative (CGPS Dean, Registrar)
 - i. Assurance of learning reports for COT and CNHHS are due by Oct. 5th.
 - ii. It is important to follow-up with programs since 2009, and new programs.

1. Y. Peterson asked about charges to subcommittee. Is charge for program review specific to programs developed since 2009, or all programs?
 - a. R. Gonser clarified that developing procedures for program review and examining enrollment for programs developed since 2009 are two separate charges.

d. Graduate Student Representatives

- i. None present. Sidenote- L. O’Laughlin brought up some issues related to problem psychology graduate students had with Financial Aid as well as getting stipend payment on time. She noted that there seemed to be some changes this year, and that graduate student input would be very worthwhile. D. Yaw reported similar issues. D. Hews suggested that asking departments for issues they may have had, so that the Grad Council can see some examples? Perhaps Acting Dean Allen could request information from graduate programs to find out the extent that graduate students may have experienced problems with financial aid and/or stipend payment.

7. Adjournment 11:38am

Minutes Derek Kingsley

ISU Graduate Council of the Faculty Senate
Tuesday, October 9 2012
Stalker Hall, Room 211
11:00 a.m. – Noon

Approved 11-27-2012

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Diana Hews, Dorothy Carole Yaw, Derek Kingsley (Secretary), Karen Evans, Eric Hampton, Will Barratt

Ex officio: Yasenka Peterson, Liz Brown, Rolland Mcgiverin, Denise Collins

7. Call to Order: R. Gonser 11:05am

8. Adoption of minutes 9-25-2012

a. Motion to approve (W. Barratt, seconded K. Evans); 6-0-1

9. Adoption of Agenda: Chairperson

a. R.Gonser 7-0-0

10.New Business

a. Grad Assessment and Program Review (ad hoc committee)

i. Motion to bring to table (R. Gonser; O’Laughlin seconded)

ii. Establish committee

1. Post request for committee members online.

iii. Once established

1. Decide on dashboards

2. Assurance of learning (fall) and dashboards (spring) in same year to allow for 2 yr reprieve.

b. Motion to approve (W. Barratt; seconded D. Yaw); 8-0-0

c. Liaison from Grad Council needed (E. Hampton self-nominated; W. Barratt seconded)

11.Reports:

a. Chairperson

i. Grad Status Committee Feedback

1. A few concerns about new faculty chairing thesis or dissertation committees have been addressed.
 2. An individual on the Grad Status Committee resigned. Do we replace or work with 4? Consensus was work with 4.
- b. Faculty Senate Liaison
 - i. C. Olsen was absent, attending conference.
 - c. Administrative (Acting Dean Allen)
 - i. Assurance of Learning received and forwarded.
 - ii. Grad research proposals received.
 - iii. Student applications increased slightly.
 - d. Graduate Student Representatives
 - i. None present
 - ii. Acting Dean Allen will ask Graduate Student Association President to attend.
 - e. New business (D. Hews)
 - i. Information on scholarships and other funding for graduate students hard to find on CGPS web page.
 - ii. Grad Council members asked to check out CGPS web page and offer feedback to Graduate Council.

12. Adjournment 11:50am

Minutes: Derek Kingsley

ISU Graduate Council of the Faculty Senate

Tuesday, November 27th

Stalker Hall, Room 211

11:00 a.m. – Noon

Approved 12-11-2013

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Diana Hews, Dorothy Carole Yaw, Derek Kingsley (Secretary), Eric Hampton, Will Barratt, Larry Tinnerman

Ex officio: Yasenka Peterson, Liz Brown, Rolland Mcgiverin, Denise Collins, Ken Brauchle

GSA representative: Valerie Holmes

- Call to Order: R. Gonser 11:05am

- Adoption of minutes 10-6-2012
 - Motion to approve (D. Yaw, D. Hews seconded); 7-0-1

- Adoption of Agenda: Chairperson
 - R. Gonser 8-0-0

- New Business
 - Next meeting December 4th, tentative
 - Agenda for December 11 Meeting
 - i. Graduate Financial Aid
 - ii. Curricula changes (see below) may also be forthcoming

- Old/Unfinished/Ongoing Business

- First meeting of Spring 2012
 - Tuesday January 22nd, 11am
 - Will continue with second and fourth Tuesdays
- Subcommittee on Grad Assessment and Program Review has first meeting tomorrow, Nov. 28th 9am (E. Hampton, liaison)

- Reports:
 - Chairperson
 - Faculty Senate Liaison-absent
 - Administrative (CGPS Dean, Registrar)
 - Assurance of Learning should be coming back soon.
 - New curricula forthcoming
 - Masters in Occupational Therapy
 - Masters in Elementary Education
 - Certificate in Genomic Advocacy
 - Graduate Student Representatives
 - Valerie Holmes
 - Plans to bring forward information regarding student concerns related to transfer of undergrad/masters credit to doctoral program
 - Request from Diana Hews regarding input from students related to ease in finding information regarding funding opportunities for current graduate students on the CGPS website
 - <http://www.indstate.edu/finaid/graduate/>
 - ISU GSA and CGPS hosting TEDxIndianaStateUniversity Conference
 - “Toward Tomorrow”
 - April 11th, BCOE theater
 - 100 tickets, first come, first served
 - \$20 a ticket
 - <http://coe.indstate.edu/tedx/>

- Adjournment 11:40am

Minutes: Derek Kingsley

ISU Graduate Council of the Faculty Senate

Tuesday, December 11th

Stalker Hall, Room 211

11:00 a.m. – Noon

Approved 1-22-2013

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O'Laughlin (Vice-chair), Diana Hews, Dorothy Carole Yaw, Derek Kingsley (Secretary), Eric Hampton, Larry Tinnerman

Exec Liaison: Chris Olsen

Ex officio: Liz Brown, Rolland McGiverin

GSA representative: Valerie Holmes

1. Call to Order: Chairperson 11:02
2. Adoption of minutes 11-27-2012
3. Adoption of 'revised' Agenda: (R. Gonser, L. O'Laughlin seconded)
 - a. Added two curriculum proposals to new business: revisions to MS in Occupational Therapy, revisions to M.Ed. in Elementary Education).

4. New Business
 - a. Graduate Financial Aid - Crystal Baker
 - i. Handout from Financial Aid was given to GC
 - ii. Loans/work study are primary sources of funding
 - iii. Graduate students can receive loans for up to when 150% of required credit hours. (ie. a 2 year M.S. may receive loans up to 3 years if credit hours do not exceed 150% of required hours.)
 - iv. Reasons for not getting aid:
 - i. Students are not in a M.S., Ph.D. or certificate program
 - ii. Incompletes/withdrawals
 - v. There are no staff specific for graduate students
 - i. CGPS Liaison is Walter Gordon
 - vi. Timeline:
 - i. Students typically accepted in April
 1. Application for Aid payments not processed until August, roughly 10 days before classes
 - i. Involves the department, the Grad School, the Controller's office, and Financial Aid
 - ii. Currently no way to track where application is in the process.

5. Old/Unfinished/Ongoing Business

a. Curriculum:

i. Revisions to M.S. in Occupational Therapy

- i. Due to accreditation there were some changes in pre-requisites (dropped physics), course names and some programmatic alterations (field work changes)

1. GC subcommittee (Program Development) requested the addition of PSY266

- i. Motion: Approval of proposal with minor amendment (adding Psy 266 as advised by GC subcommittee)

1. Vote, pending these above changes:

- a. (C. Yaw, E. Hampton seconded)

- b. Passed 6-0-0

ii. Revisions to M.Ed. in Elementary Educational

1. Changes due in large part to changes in state licensure

- i. In order to allow simultaneous work for licensure and Master's degree alterations were needed.

2. Coursework added for pedagogy needed for licensure, thus giving a range of hours from 32-38, instead of the set 32 hours

3. Motion: To approve El Ed

- i. (D. Yaw, L. O'Laughlin seconded)

- ii. 6-0-0

6. Reports:

a. Chairperson

- i. First meeting of Spring 2012 will be Jan 22nd, 11am

- ii. Still waiting on report from Program Development on Assurance of Learning

- i. Should be addressed at our next meeting

- ii. Adhoc committee subcommittee on Grad Assessment and Program Review sought clarification of their role as it might become a fixed subcommittee

b. Faculty Senate Liaison

- i. No specific charge

- ii. Student Faculty ratios

- i. Individual programs will be requested to decide if graduate assistants are 'teachers' for FTE purposes.

- ii. Currently all graduate assistants are being counted as 0.25FTE regardless of assigned responsibilities.
- c. Administrative (CGPS Dean, Registrar)
 - i. Number of applications continues to grow.
- d. Graduate Student Representatives
 - i. Hosting TEDx conference in spring 2013, info forthcoming
 - i. Subcommittee members for TEDx work may be needed.
 - ii. Double checking Sycamore Express to determine any needed edits
 - i. Listing for all funding, grants, scholarships are listed.
 - ii. Clearly indicated timeline/dates
 - iii. Possible inequity due to manner in which external graduate-level credit hours are transferred.
 - i. Internal transfers contribute to GPA of a graduate student if the degree was earned at Indiana State, whereas transfer credit from institutions other than Indiana State do not contribute to graduate student's GPA
 - 1. GSA likely to request that Graduate Council address this concern in the near future.

7. Adjournment 12:02

Secretary: Derek Kingsley

ISU Graduate Council of the Faculty Senate

Tuesday, January 22nd, 2013

Stalker Hall, Room 211

11:00 a.m. – Noon

Approved 2-12-2012

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O'Laughlin (Vice-chair), Diana Hews, Rosetta Haynes, Karen Evans, Derek Kingsley (Secretary), Eric Hampton, Will Barratt

Ex officio: Liz Brown, Denise Collins, Ken Brauchle

GSA representative: Valerie Holmes

1. Call to Order: Chairperson 11am
2. Adoption of Agenda: Chairperson
3. Adoption of minutes 11-27-2012 and 12-11-2012
 - a. Motion to approve (W. Barratt; D. Hews seconded); 7-0-1
4. New Business
 - a. Blackboard
 - i. Blackboard will be used to upload minutes, curricula.
5. Old/Unfinished/Ongoing Business
 - a. GC mid-term report was sent to V. Sheets.
 - i. Subcommittees are moving forward with their charges

- ii. New charge to appoint a representative for the Theodore Drieser Award. Committee
 - i. Elaine Tuttle has agreed to serve
 - b. Curricula are forthcoming, currently at the level of the sub-committee.
 - i. Brief discussion of work flow procedures between GC and GC subcommittees. GC officers will meet with Dean Gatrell to discuss work flow procedures.
 - c. Feb 15th is the deadline for approved curricula to make it into 2013-2014 Graduate catalog.
 - d. Ad-hoc committee on Grad Assessment and Program Review (GC liaison E. Hampton) taking over new and ongoing graduate program assessment, Assurance of Learning, dashboards, and may become a permanent GC sub-committee.
 - e. The GC would like to work with Dean's office regarding Grad Faculty Status for those with non-terminal degrees in order to collect data that might supplant the existing subcommittee since their workload appears to be minimal for a 5-person committee.
6. Reports:
- a. Chairperson
 - b. Faculty Senate Liaison
 - i. Bi-annual review process is currently underway.
 - c. Administrative (CGPS Dean, Registrar)
 - i. Numbers of Graduate Students are up.
 - ii. Nominations for Outstanding GA Awards are needed. Deadline for nominations is no later than the third Monday of February (18th).
 - iii. Feb. 1st is deadline for applying for graduation.
 - d. Graduate Student Representatives
 - i. No report.
7. Adjournment 11:40am
- a. Next meeting February 12

Minutes: Derek Kingsley

**ISU Graduate Council of the Faculty Senate
Tuesday, February 12th, 2013
Stalker Hall, Room 211**

11:00 a.m. – Noon

Approved 2-26-2013

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Karen Evans, Will Barratt, Rosetta Haynes, Derek Kingsley (Secretary), Eric Hampton, Larry Tinnerman

Exec Liaison: Chris Olsen

Ex officio: Rolland McGiverin, Yassenka Peterson, Ken Brauchle, Jay Gattrell

1. Call to Order: Chairperson 11 am
2. Adoption of Agenda: Chairperson
3. Adoption of minutes from 1-22-2013 (L. O’Laughlin, E. Hampton seconded); Approved 6-0-1
4. New Business
 - a. Ad hoc Committee on Grad Assessment and Program Review
 - i. Guest: Tom Sawyer
 1. Draft #3
 - a. The Committee meets again tomorrow morning to discuss dashboards and implement changes discussed today during GC meeting.
 - b. Chose to avoid specific numbers for ‘Red Flags’
 - c. Responsibility of action would be on Deans, not APQC or GC
 - d. Other comments/suggestions
 - i. Consider using another term to replace ‘Red Flag’.
 - ii. GC would like to see Assurance of Student Learning woven with APQC process.
 - iii. Suggested that CGPS Dean initiates review in the spring prior to review in the fall.
 - iv. Broad metrics would be provided for accredited and non-accredited programs.
 1. Focusing on quality of programs as part of narrative.
 - v. Definition of “program” would be similar to what is currently used for Assurance of Student Learning reports.

2. Send comments directly to Tom Sawyer regarding alterations of the Draft.

b. Curriculum

i. Genomic Advocacy

1. Chaired by Liz O’Laughlin; Motion to approve 6-0-0

ii. PSCI MA

1. Approved via Fast Track and was published on Academic Notes as of 2-12-2013

c. Changes to the catalog: Student Retention

i. Current process is confusing, and needs to be more clear and succinct. Dean Gatrell passed out ‘Guidelines and Procedures for the Removal of a Student from an Academic Program.’ Current language applies only to academic standing. (E. Hampton, L. Tinnerman seconded); Motion Approved 7-0-0

5. Old/Unfinished/Ongoing Business

6. Reports:

a. Chairperson

i. None

b. Faculty Senate Liaison

i. None

c. Administrative (CGPS Dean, Registrar)

i. Admission decisions are going out currently. Well above prior years for applications, and admissions.

d. Graduate Student Representatives

i. None

7. Note:

a. 3 programs posted on BB, will be reviewed during 2/26 meeting (if review by Program Development is completed).

b. Tedx Program moved to October.

8. Adjournment 12pm

a. Next meeting Feb 26th.

Secretary: Derek Kingsley

ISU Graduate Council of the Faculty Senate

Tuesday, February 26th, 2013

Stalker Hall, Room 211

11:00 a.m. – Noon

Approved 3-5-2013

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O'Laughlin (Vice-chair), Rosetta Haynes, Derek Kingsley (Secretary), Eric Hampton, Larry Tinnerman, Diane Hews

Exec Liaison: Chris Olsen

Ex officio: Denise Collins, Liz Brown, Yassenka Peterson, Ken Brauchle, Jay Gatrell

1. Call to Order: Chairperson 11:03am
2. Adoption of Agenda: Chairperson
3. Adoption of minutes from 2-12-2013 (L. Tinnerman, D Hews seconded); Approved 7-0-0
4. New Business
 - a. Program Development Committee – Michael Murphy
 - b. Four items so far, mainly minor changes. Next time (March 26th) we will discuss Music, Public Admin, and Certificate in Safety Management.
 - i. PsyD
 1. Was not in the catalog previously. (Motion to approve: D. Hews, L. Tinnerman seconded); 6-0-1
 2. CIMT 1 (Science Ed.) and CIMT 2 (800 and 800B). (Motion to approve: L. O'Laughlin, L. Tinnerman seconded); Approved 7-0-0
 - c. Motion to consider: add Masters of SW to agenda (D.Hews, L. O'Laughlin seconded); Approved 7-0-0

- i. Masters Social Work
 - 1. Change one elective course to required course
 - 2. Change course number
 - 3. Motion to approve: (D. Hews, E. Hughes seconded);
Approved 7-0-0
 - d. Graduate Assistantships- Dean Gatrell
 - i. Guidelines need to allow for programs to make accommodations.
 - ii. Minor revision to address departmental decision-making process on assistantships.
 - 1. Doesn't change criteria, it allows for discretion.
 - 2. Limited to incoming full-time students.
 - 3. Motion to accept: (E. Hughes, L. O'Laughlin seconded);
Approved 6-0-1
5. Old/Unfinished/Ongoing Business
- a. Draft 7 of Task Force for Assessment and Program Quality
 - i. Draft 8 considers 'friendly amendment' to change the order that colleges will be reviewed to be in line with Assurance of Learning schedule.
 - ii. Sent to Ex officio members
 - 1. Need feedback from COT, and CAS
 - 2. Senate Ex, and Senate should be involved
 - 3. Meet next week to vote on this document.
 - a. Resolution on new sub-committee.
 - i. Program Assessment Committee.
 - b. Eliminate Grad Faculty Status Committee
 - iii. Data could be provided for some of the metrics by the CGPS, but not all of them.
 - iv. Considering both full-time and part-time enrollment might be a better indicator rather than total head count.
 - v. Possibly move 'yield' from standardized metric to 'program decisions'.
 - vi. GC will meet on March 5th to vote on this document.
6. Reports:
- a. Chairperson
 - b. Faculty Senate Liaison

- i. Task Force Draft on Assessment heading to Senate Ex today as a 'Q and A' session
- c. Administrative (CGPS Dean, Registrar)
 - i. IP online grading starting spring.
 - ii. Recruitment has increased for the fall.
 - 1. 21% increase in applications over last year.
 - 2. 75.3% increase in admins since 2009.
 - iii. 'Yield' has remained constant
- d. Graduate Student Representatives
 - i. No graduate student rep present

- Adjournment 12pm

Next Meeting: March 5th

Secretary: Derek Kingsley

ISU Graduate Council of the Faculty Senate
Tuesday, March 5th, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

Approved 3-26-2013

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Rosetta Haynes, Eric Hampton, Diane Hews, Karen Evans, Valerie Holmes (Student rep)
Exec Liaison: Chris Olsen
Ex officio: Liz Brown, Yassenka Peterson, Jay Gatrell

1. Call to Order: Chairperson 11:10am
2. Adoption of Agenda: Chairperson
3. Adoption of minutes from 2-26-13 (D. Hews, L. O’Laughlin); Approved 6-0-0
4. New Business
 - a. Dean Gatrell: Proposed policy on Dual Master’s Degree Programs
 - ii. Current policy is insufficient to create streamlined degree opportunities; current 30% rule limits most programs to 11 shared hours.
 - iii. Proposal is that 50% (no less than 21 hours) must be discipline specific or program specific coursework for each degree program.
 - iv. No more than 50% of courses can be double counted or applied toward either degree program.
 - v. Both degrees must be conferred simultaneously.
 - vi. Student cannot create a dual program, must be an approved dual degree program
 - vii. Motion to approve (D. Hampton, Y. Peterson) Approved 6:0:0
 - b. Proposal on GC Subcommittees
 - i. Change name and responsibilities of Graduate Faculty Status Committee
 1. New name would be Program Review Committee
 2. Responsibilities would grad faculty status, assurance of student learning/program review.
 - ii. Change name of Program Developmental Subcommittee

1. New name would be Curricular Affairs Committee
2. Responsibilities would be the same except program review would move to Program Review Committee.
- iii. Motion to approve change to both subcommittees (L. O’Laughlin, D. Hews) Approved 6:0:0

5. Old/Unfinished/Ongoing Business

- a. Draft 9 of Task Force for Assessment and Program Quality
- b. Revised draft includes comments from all colleges, except A&S. Comments from A&S provided by L. Brown during GC meeting.
- c. Chairs in A&S asked why A&S programs would be reviewed first. R. Gonser pointed out that A&S programs are scheduled to be reviewed for Assurance of Student Learning in Fall 2013. Assurance of student learning will become part of Program Review, thus both will be submitted as one report in January rather than October.
- d. Suggestion to remove “apply to admit” quantitative indicator from “All University” data.
 - i. This figure can be misleading and covered by other indicators.
- e. Concerns regarding “Successfully completed credit hours” as this would include IP classes (e.g., dissertation). Suggestion that successfully completed credit hours reported for completed, incomplete and IP classes separately.
- f. Suggestion that “The following are quantitative measures that will be generated by Institutional research” on pg. one add the statement “for the prior five fall semesters unless specified otherwise” (e.g., fiscal year).
- g. Remove 4th bullet point (program is recognized in the field) under Grad Program Qualitative Narrative (connection with Mission for department) due to redundancy.
- h. Motion to approve (L. O’Laughlin, D. Hews). Approved: 6:0:0

6. Reports:

- e. Chairperson: no report
 - f. Faculty Senate Liaison: no report
 - g. Administrative (CGPS Dean, Registrar): no report
 - h. Graduate Student Representatives: no report
- Adjournment 12pm

Next Meeting: March 26th

Minutes composed by L. O’Laughlin, Vice Chair

ISU Graduate Council of the Faculty Senate
Tuesday, March 26th, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

Approved 4-23-2013

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Rosetta Haynes, Karen Evans, Derek Kingsley (Secretary)
Exec Liaison: Chris Olsen
Ex officio: Liz Brown, Yasenka Peterson, Roland McGiverin, Jay Gatrell

- 1) Call to Order: Chairperson 11:05am
- 2) Adoption of Agenda: Chairperson
- 3) Adoption of minutes from 3-5-2013 (L. O’Laughlin 1, D. Kingsley); Approved 5-0-0
- 4) New Business
 - a) Senate Charge 2
 - i) Enrollment in programs approved since 2009
 - ii) Charge was to produce updated report on enrollment in programs approved since Fall 2009 and recommend timeline for evaluation/review.
 - (1) OT has 21 guaranteed students and anticipates 30 total students.
 - (2) Physician Assistant Program has 30 students.
 - (3) MSW projected to be 15 enrollees on year 1, 10 the next. New cohort in fall; with a new cohort every other year.
 - (4) Most new programs will be reviewed on normal cycle
 - (a) Doctorate of Nurse Practitioner (DNP), Physician Assistant (PA), and Doctorate of Physical Therapy (DPT) may be reviewed next year as it will be 4 years since they received ICH approval.
 - (b) These programs would not be expected to be reviewed again in 2015 with other CNHHP programs (if reviewed in 2013).
 - iii) GC report will make suggestions regarding review cycle to programs in the spring so that they are aware of the review process for the fall.
- 5) Old/Unfinished/Ongoing Business
 - a) Draft 12 of Task Force for Assessment and Program Quality

- i) Dean Gatrell made revisions based on comments from Senate Exec and Provost.
 - ii) Changes include: cover memo, organized with headings, information pertaining to accredited programs and review requirements, language of section 2.1.4 was also modified from previous version.
 - iii) Faculty driven, faculty reviewed document is important for negotiating at Senate.
 - iv) Move to accept Version 12 (L. O’Laughlin, J. Gatrell)
 - (1) R. McGiverin suggested adding, “Placement rates in graduate programs” in section 2.1.2.
 - (2) Friendly amendment, J. Gatrell, bottom of page 3, replace ‘will’ with ‘may’ in first sentence of “Programs with Identified Areas of Concern”.
 - (3) Call to question for Version 12b (L. O’Laughlin, J. Gatrell):
Approved 5-0-0.
- 6) Reports:
- a) Chairperson
 - i) Administrative salaries are frozen above \$50k at Purdue.
 - (1) There may be an effort to reduce adjuncts at Purdue.
 - (a) May require research-based faculty to teach 12 hours.
 - (b) May trickle down to other research-intensive universities.
 - ii) Prepare end-of-year report for Board of Trustees
 - iii) Assurance of Learning is finished sans the PA Program
 - b) Faculty Senate Liaison: No report
 - c) Administrative (CGPS Dean, Registrar)
 - i) J. Gatrell is proposing that some of Student Research fund be available on a rolling basis, as current process is very deadline driven. Also proposed that applications for Student Research fund go through the Center for Student Research and Creativity (Tom Steiger). Possible appointment of a GC liaison on Center Advisory Committee.
 - d) Graduate Student Representatives: Not present
- Adjournment 11:54am
Next meeting: April 9th
Minutes composed by Derek Kingsley, Secretary

ISU Graduate Council of the Faculty Senate
Tuesday, April 23rd, 2013
Stalker Hall, Room 211
11:00 a.m. – Noon

UNAPPROVED

Present: Graduate Council Members: Rusty Gonser (Chair), Liz O’Laughlin (Vice-chair), Rosetta Haynes, Derek Kingsley (Secretary), Eric Hampton, Diana Hews
Exec Liaison: Chris Olsen
GSO Liason: Valerie Holmes
Ex officio: Denise Collins, Liz Brown, Yassenka Peterson, Ken Brauchle, Jay Gatrell

1. Call to Order: Secretary 11:00am
2. Adoption of Agenda: Secretary
3. Adoption of minutes from 3-26-2013: Approved 4-0-1
4. New Business
 - a. Curriculum
 - i. Music: Refinement of program, designed to streamline staffing needs. (Motion to approve: J. Gatrell, L. O’Laughlin seconded); 7-0-0
 - ii. Safety Management Certificate: In addition to existing program: 4 classes 12 hours: 2 required, 2 electives. Electives are taken from existing courses; (Motion to approve: D. Hews, E. Hampton seconded); 7-0-0
 - iii. APN MS Nursing: Developed new course as well as increased program by 2 hours. The changes focus on assessment of clinical work. (Motion to approve: E. Hampton, D. Hews seconded); 7-0-0
 - iv. PSCI MPA: Last two grad courses with PSCI prefix were changed to MPA prefix. Course content largely the same. (Motion to approve: E. Hampton, L. O’Laughlin seconded); 7-0-0
 - v. HRD-Editorial Change (Fast Track-No GC Vote Needed)
 - vi. APN DNP (Fast Track-No GC Vote Needed)
 - vii. AMR MS-Phys Asst (Fast track—no GC vote needed)

5. Reports:

- a. Chairperson-Graduate Program Review was approved unanimously by Faculty Senate.
 - i. All charges for Grad Council have been met.
 - b. Faculty Senate Liaison-Senate Exec on Thursday:
 - i. Discussion concerning eliminating 3 week summer session and instead making 10 week summer session over June/July (for the 2014 calendar).
 - ii. Summer pay policy.
 1. Change summer rate of pay would be staggered based on enrollment of course.
 2. Proposal includes pay for independent study work with students.
 - c. Administrative (CGPS Dean, Registrar)- Applications are increased over previous years as are admissions.
 - d. Graduate Student Representatives- TedX conference in the works. Black Graduate Student Council needs members and officers. If you know anyone interested, please forward their names to Valerie Holmes.
- Adjournment: 11:35am

Minutes: Derek Kingsley