



**Master Advising Certificate Program:** This program is being created to increase the quality of academic advising for ISU students by providing faculty and professional staff advisors with appropriate training and education.

**Learning Objectives:**

- Understand the philosophy and structure for advising at ISU
- Be familiar with university policies and procedures
- Be familiar with degree programs and graduation requirements
- Know strategies for establishing and maintaining the advisor-student relationship
- Know strategies for structuring advising sessions
- Be able to maximize use of available resources and making effective referrals to campus resources

**Initial Certification**

**Must Attend:** Fall Undergraduate Academic Advising Institute or Winter Undergraduate Academic Advising Institute

**Must complete 4 academic advising workshops within a year. Examples include:**

- A professional conference with advising relation (only can count for 1 out of the 4 required)
- Any Advising Matters workshops/webinar throughout the year

**Recertification (yearly)**

**Must attend:** Fall Undergraduate Academic Advising Institute or Winter Undergraduate Academic Advising Institute and one Advising Matters Workshop

**Planned Advising Matters Workshops for Fall 2017 Semester:**

**September 7<sup>th</sup>: Advising Matters: New College of Arts and Sciences Advisor Orientation  
presented by the College of Arts and Sciences-  
Faculty Center for Teaching Excellence; 3:00-5:00PM**

**September 13<sup>th</sup>: Advising Matters: College of Technology MySAM Updates and Nuances-  
TC 101E; 2:00-3:00PM**

**September 29<sup>th</sup>: Advising Matters: Students Transitioning from the University College  
presented by the College of Arts and Sciences-  
Faculty Center for Teaching Excellence; 9:00-10:00AM**

**October 9<sup>th</sup>: Advising Matters: Understanding the Honors Program-  
Faculty Center for Teaching Excellence; 2:00-3:00PM**

**October 10<sup>th</sup>: Advising Matters: Interim Grading presented by the College of Arts and  
Sciences- Faculty Center for Teaching Excellence; 3:30- 4:30PM**

**October 12<sup>th</sup>: Advising Matters: Understanding the Honors Program-  
Faculty Center for Teaching Excellence; 2:00-3:00PM**

**November 2<sup>nd</sup>: Advising Matters: At Risk Students presented by the College of Arts and  
Sciences- Faculty Center for Teaching Excellence; 3:30- 4:30PM**

**Other trainings to be planned:  
College of Technology Specifics with Financial Aid  
Foundational Studies**