

2004-2005 Administrative Department Annual Report

Student Activities and Organizations

Year in Review

Action Steps

In light of the new [strategic direction](#) of the University can you modify your action steps or develop new action steps that will aid in the implementation of the University's Strategic Indicators?

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Do you have any further progress you would like to report?

Relationships with Leadership Development and Volunteerism have diminished. The change in staff in that area has severely impacted our relations. Student Activities and Organizations staff continue to be involved with the L.E.A.D. program and the Leading Campus Organization Conference, however, our liaison with that area is non-existent since the staffing has been reduced.

A second alternative spring break class was completed and we are preparing for spring 2006. Union Board has added a community service committee, which brings us one step closer to the board tying in with the class.

Assessment

What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?

One of our student focused assessment projects was to evaluate the effectiveness of our leadership training for the Homecoming (Fall Semester) and Spring Week (Spring Semester) Steering Committee members. We asked the students that served on the committees three questions that had them reflect upon their leadership skill development as it related to being a member of the group. We received 50% response rate from the Homecoming Steering Committee and 90% response rate from the Spring Week Steering Committee.

Once the results of Homecoming Steering Committee assessment were compiled we reviewed them and developed strategies for modifying our training for the Spring Week Committee. We will be doing a similar review of the Spring Week Committee assessment results and using them to continue to modify our training for future committees.

In addition to this leadership skill assessment we develop a focus group program to review the effectiveness of Homecoming Representative Meetings. Four focus groups were held with students that served as student organization Homecoming Representatives. The information gathered from these students assisted us in developing a different approach to how the Spring Week Representative meetings were managed.

One of our staff focused assessment projects was to evaluate the professional development needs

of the SAO staff members. The staff members were surveyed to find out what they perceived their needs were in the areas of professional development. Once these responses were compiled and reviewed an intentional plan of on-going training has been implemented.

Future Goals

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Please describe the progress you have made on these action steps.

As we continued to make specific job descriptions for our student workers, we became aware of the fact that there were no general expectations for our student workers. Most of our work this year has been to develop student worker expectations for all of our student workers. Specific job expectations and descriptions are being developed.

In an effort to make Homecoming more inclusive, we conducted an assessment of the committee and created a focus group of students, faculty and staff to see what they thought we needed to make homecoming more inclusive.

SGA hired their first director of Sponsored Programs this year. Although many programs were sponsored through the office, there was never any structure to the process of selecting programs. It has been recommended to SGA that criteria be created that would provide consistency to how the sponsored programs money is spent. Also, the SGA has been made aware of the fact that a distinction needs to be made between sponsored programs money and organizational funding.

The student Organization Suite is now complete with new furniture, resource display case for student organization handouts, work stations, conference table and lounge space.

We continue to work with our website. Although applications are not available on line, we are finding ways to enhance our communication with students through the portal and the use of "groups" on myisu. The Student Organization Handbook is now in PDF format and available for printing.