

College of Technology Faculty Council

Myers Technology Center, 303

Tuesday, 3 Sep 19, 8:00am

Members: Alina Waite (Chair), Mike Hayden (V. Chair), Azizi Arrington-Slocum (Secretary), Dave Malooley (Vice-Secretary), Troy Allen (AVT), Farman Moayed (BE), Edie Wittenmyer (ECET), Szufang Chuang (HRDPT)

Parliamentarian: Randy Peters

Ex-officio: Nesli Alp (Dean)

Guest: Jim Smallwood (Associate Dean), Kristina Lawyer

Absent

Members: Jim McKirahan (AETM)

1. Call to order at 8:02am
 2. Roll call
 - a. Members present – 8
 - b. Quorum – 6
 3. Motion: revise and adopt the agenda for 3 September 2019
 - a. Made by Troy Allen, seconded by Farman Moayed
 4. Motion: approve the minutes from 24 April 2019
 - a. Made by F. Moayed, seconded by Edie Wittenmyer
 - b. Approved 6-0-2
 5. Received 2018-2019 Yearly Report
 6. Announcements by Dean or others
 - a. Received attached Memorandum. Requesting recommendations and assistance on the items listed
 7. Review standing committee members
 - a. Motion: To approve the following changes to the 2019-2020 COT Committee Membership List:
Academic Affairs AVT Remove Jami Higdon add Heather Lennox, Personal Committee for AVT Rep add Mike Hayden, remove Steve McCaskey from Graduate Affairs Committee as MS Coordinator and Student Affairs Committee. Will request a recommendation from HRDPT for Student Affairs Committee. Received the following names from Dean Alp to be added to the list: Jim Smallwood as Admin Rep for Academic Affairs Committee, Faculty Affairs Committee, and Graduate Affairs Committee. Stephanie Jeffers as Admin Rep. for External Affairs Committee
 - i. Made by Troy Allen, seconded by F. Moayed
 - ii. Approved 8-0-0
 8. Set upcoming meeting dates and times
 - a. The next Faculty Council meeting will be Tuesday, September 10 at 8:00am in TC 303
 - b. The next All Faculty meeting is on Wednesday, September 18 at noon (room TBD)
 9. Set agenda for next meeting
 - a. Possible charges for each committee, review Dean Alp's memorandum and outstanding items from previous academic year
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- b. Suggestion to create blackboard or electronic site to include college level and department information.
 - c. Discuss vote of constitution and how to move forward with proposed changes
10. Discuss possible Council and standing committee charges
- a. Program fees decided college will not go with program fee but some departments will. Also considering fee for PhD program.
 - b. Many of the committees did not begin working on their charges until January, we need to figure out how to get the committees to work on the charges fast and follow through.
11. Set agenda for all faculty meeting
- a. The following should be removed from draft agenda: vote on slate of standing committee members and elect university college council at-large representative.
 - b. Add agenda item, we must include a list of all charges to all committees
12. BE P&T Documents Revised
- a. Document was revised 2 years ago, last year was the first time it was used for evaluation. Some changes were made to make things clearer. It was discussed in the last two department meetings and it was approved.
 - b. Add to next Tuesday's agenda to vote
13. Meeting adjourned at 9:01am