

## College of Technology Faculty Council

Myers Technology Center, 101E  
Wednesday, 5 Dec 2018, Noon

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### **Present**

**Members:** Mike Hayden (Chair), M. Affan Badar (Vice-Chair), Kristina Lawyer (Secretary), Farman Moayed (BE), Edie Wittenmyer (ECET), Szufang Chuang (HRDPT)

**Parliamentarian:** Dave Malooley

**Ex-officio:** Nesli Alp (Dean)

**Guests:** Kara Harris (Associate Dean)

### **Absent**

**Members:** Ahmed Mohamed (Vice-Secretary), Jim McKirahan (AETM), Steve McCaskey (AVT)

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1. Called to order at 12:08pm
2. Roll call
  - a. Members present – 6
  - b. Quorum – 6
3. Motion: approve minutes from 14 Nov 2018
  - a. Made by Edie Wittenmyer, seconded by Farman Moayed
  - b. Approved 5-0-1
4. Motion: approve updated BE P&T document
  - a. Added mandatory number of accomplishments & defined “failed performance”
  - b. Made by M. Affan Badar, seconded by Farman Moayed
  - c. Approved 6-0-0
5. Motion: charge the External Affairs Committee with providing a recommendation to the Faculty Council on a COT Speaker Series by March 1
  - a. Made by Mike Hayden, seconded by Edie Wittenmyer
  - b. Approved 6-0-0
6. Committee reports
  - a. Academic Affairs Committee (Chair: Farman Moayed, Secretary: Jami Higdon)
    - i. Charge to provide recommendations on Program Fees (deadline of Dec 1)
      1. Motion: acknowledge the delivery of the General Recommendations document from the AAC to the Faculty Council
        - a. Document will be discussed at next Faculty Council meeting
        - b. Made by Mike Hayden, seconded by M. Affan Badar
        - c. Approved 6-0-0
    - ii. Charge to provide a review of undergraduate program structure (deadline of April 1)
      1. Will be collecting responses from faculty
  - b. External Affairs Committee (Chair: Jim McKirahan)
    - i. No report
  - c. Faculty Affairs Committee (Chair: Marion Schafer, Secretary: Sam Morgan)

- i. Charge to draft a Faculty Mentoring Policy (deadline of Dec 1)
      - 1. Currently processing faculty feedback from Qualtrics survey
    - ii. Charge to propose revisions to the Faculty Workload Policy (deadline of Feb 1)
      - 1. Will be addressed after completion of mentoring policy
  - d. Graduate Affairs Committee (Chair: Bill Clyburn, Secretary: Steve McCaskey)
    - i. Discuss creation of new course: SFTY625
      - 1. No documents have been presented to the Faculty Council
      - 2. Will table until next meeting
    - ii. Charge to provide a review of graduate program structure (deadline of April 1)
      - 1. No report
  - e. Personnel Committee (Chair: Ernie Sheldon, Secretary: Bob English)
    - i. No report
  - f. Student Affairs Committee (Chair: Jared Wuerzburger, Secretary: Azizi Arrington-Bey)
    - i. Charge to provide advice to the COT administration concerning a Dean's Student Advisory Council (deadline of Dec 1)
      - 1. Dean Alp will provide current list of suggested students to the SAC
  - g. Student Appeals Committee (Chair: M. Affan Badar)
    - i. Current appeal will be completed today
  - h. Constitution Revision Committee (Mike Hayden, Dave Malooley, Randy Peters)
    - i. Deadline of April 1
    - ii. Will discuss rough draft at next meeting
7. Adjourned at 1:00pm