Indiana State University
College of Health and Human Services
Department of Applied Medicine and Rehabilitation
M.S. Occupational Therapy
Admissions Requirements and Process

Admissions Process

APPLICATION #1

- Application to the College of Graduate and Professional Studies
  - Applicants must meet the admission requirements for the College of Graduate and Professional Studies and
  - Submit non-refundable application fee

APPLICATION #2

- Application to the Occupational Therapy Program
  - Indiana State University participates in the Occupational Therapy Centralized Application Service (OTCAS).
  - Please consult OTCAS for more information regarding specific OTCAS application requirements, procedures, and fees.
    - Monday through Friday 9:00 a.m., - 5:00 p.m. EST
    - Phone: 617.612.2860
    - Email: otcasinfo@otcas.org
  - Applicants must send application materials directly to OTCAS except
    - Rural Health Endorsement
  - Official Transcripts must be sent to OTCAS:
    - OTCAS Verification Department, PO Box 9120, Watertown, MA 08471
  - Application may be submitted prior to degree completion or completion of prerequisite course work
  - OTCAS Application Deadlines

Admissions Requirements

- Bachelor’s degree from a four (4) year accredited college or university with a
  - Cumulative and prerequisite grade point average (GPA) of 3.0 on a 4.0 scale
  - Baccalaureate degree must be earned before enrolling into the program and can be in any field
  - Coursework must be completed within the past seven (7) years
  - Prerequisite coursework must be completed with a C or higher
  - Official transcripts from all universities and / or colleges attended must be submitted
o Confirmation of baccalaureate degree completion must be confirmed via official transcript.
  - Transfer students from college or universities not located in the United States are responsible for having their transcripts evaluated by a credential evaluation service such as World Education Services (WES).

o Three letters of recommendation are required with one recommendation from each category:
  - An Occupational Therapist (OTR/OTA) who supervised an observation.
  - A licensed rehabilitation professional (OT/PT/SLP) or program director who has direct knowledge of your ability to engage individuals with physical, cognitive, or emotional disabilities.
  - A Professor or Academic Advisor

o Graduate Record Examination (GRE) taken within the past five years.
  - A combined score of 290 for verbal and quantitative portions of the GRE is recommended*.
  - GRE score reports must be forwarded to Indiana State University by the Educational Testing Service (ETS).
    - Indiana State University’s Institutional Code is 1322

o International Students
  - When native language is not English
    - In addition to the GRE report, a minimum Test of English as a Foreign Language (TOEFL) score of 550 (paper) 100 (internet-based) and 250 (computerized) is required

  - Citizenship requirements

o Observations
  - Observation in at least two diverse settings is recommended for a total of 40 hours.
    Possible settings may include hospitals, nursing homes, outpatient clinics, schools, early intervention, home health, camps for children with disabilities, hippotherapy, etc. It is advisable to observe both pediatrics and geriatrics.
  - Enter in OTCAS as per OTCAS instructions
  - Prior to matriculation into the program community services experiences will be randomly reviewed.

o Rural Health Endorsement (optional)
  - Applicants who plan upon graduation, certification, and licensure to provide occupational therapy services to an underserved population in Indiana may receive additional points towards the applicant selection process.
  - Obtain a letter on official letterhead from an institution located in a medically underserved area.
    - Letter must endorse the applicant and indicate plans for the applicant to provide future services.

Additional Admissions Policy

o Indiana State University does not allow credit for experiential learning

o Indiana State University Occupational Therapy Program does not offer advancement placement in Occupational Therapy
  - The Occupational Therapy Program does not accept virtual labs or online labs for the Prerequisite Course work of the Anatomy and Physiology Courses.
  - The Occupational Therapy Program will accept Advancement Placement as part of the undergraduate degree requirement.
    - AP credit policy
The Occupational Therapy Program follows the [AP Credit Policy](http://www.indstate.edu/gradexpress/transfer-credit.pdf) as outlined by Indiana State University.

- For additional information on Transfer Credit – see [http://www.indstate.edu/gradexpress/transfer-credit.pdf](http://www.indstate.edu/gradexpress/transfer-credit.pdf).
- Indiana State University Occupational Therapy Program does not admit students on the basis of ability to benefit.