

## Creating Your Public Web Profile in the Faculty Directory

Pick and choose the professional information that will go up online about you! The Public Web Profile, will use the information you have already entered in FAD, and you can pick which information is shared from various categories. You can update and make the changes, and each night, the system will refresh and pull your new changes.

To create (or update) the web profile, go into your activities in FAD and click on the link for Public Web Profile.

### ▼ General Information

Personal and Contact Information

Administrative Data - Permanent Data | Yearly Data

Academic, Government, Military and Professional Positions

Administrative Assignments

Awards and Honors

Consulting

Education

External Connections and Partnerships

Professional Development

Licensures and Certifications

Media Contributions

Professional Memberships

Workload Information

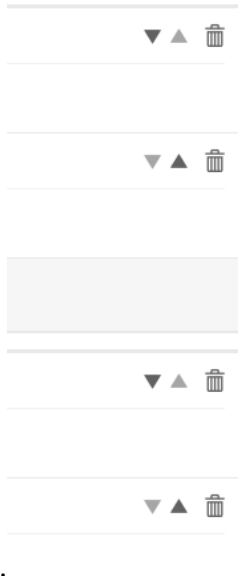
College, Department and Program Advisory Boards (Deans and Chairs)

Public Web Profile

Move your way through the options to select the Awards/Honors, Consulting, Scholarship/Research/Creativity/, Grants/Contracts/Fellowships, and Service you would like to have appear on the public directory profile.

<b>1st Artistic or Performance</b>	School of Education Dean's Search Committee Member 2001 - 20...	
	School of Education Information Technology Advisory Committe...	
Artistic and Performances	SOE ITAC Other January 2002 - December 2002	
	SOE ITAC Other January 2003 - September 2003	
Select the number of artistic or perform	SOGS Computer Proficiency Committee Other January 2002 - Dec...	
	SOGS Stats Proficiency Committee Other January 2002 - Decemb...	
	Teacher Education Committee Other August 2006 - May 2011	
<b>Service</b>	University Assessment Council Member July 2013 - June 2014	
	University Assessment Council Member July 2013 - May 2014	
<b>1st University Service</b>	University ITAC Other January 2002 - December 2002	
	University-Wide Teacher Education Committee Member 2001 - 20...	
University Service	University Assessment Council Member July 2013 - May 2014	
<b>2nd University Service</b>		
University Service	NCA Criterion 3 Subcommittee Chair October 2007 - November 2...	
Select the number of university service rows to add:	1	+Add

You can rearrange the order in which they appear, or delete a choice you have made with these controls on the far, right hand side



Add more rows in any category by selecting the number of rows to add. You may select **up to 5** activities for each category.

**2nd Public/Community Service**

Public/Community Service

Select the number of public/community service rows to add:

When you are done, click on Save

for each category.