

College of Arts and Sciences
Council of Chairpersons
July 12, 2022

Present: Berchild, Bergbower, Buchanan, Calvin, Enriquez, Fischer, Gonser, Hall, Inlow, Israel, Kinne, Latimer, Lee, Milner, Woods, Wurtz, Yousif

Absent: Ballard, Brown, Clark, Kopaczewski, Schriver, Seung, Stofferahn

I. Bassam:

- Fall Enrollment
 - We have approximately a 10% overall in decline of enrollment.
 - The first-time freshman number appears to be around 1450.
 - Our college has been asked to prepare for 200 last minute students. Please encourage faculty to be flexible.
- Budget
 - Due to lower enrollment numbers, the budget deficit will be larger than initially anticipated.
 - Short term implication: There is a possibility of sweeping carry forward, though Susan doesn't plan to. CAS is taxing the normal 25%. We have had a large number of resignations and retirements so Bassam expects that this will be one way to help with deficit shortfalls.
 - Longer run: Most programs in CAS are good, but given that we won't be able to replace 1/1 that there will likely be a small reduction in majors. The feeling is that the Provost will want to see smaller, more streamlined majors.
- Announcements
 - Melinda Roberts begins on July 18th. Bassam will have two weeks to work with her before he goes back to faculty status in the Economics Department on August 1st.

II. Chris:

- Course Fees
 - Reminder that new or revised proposals and revised descriptions for Course Fees should be to Jamie by August 1st. Jamie will get a report from Academic Affairs about anyone who has more than 10% of those course fees not spent. We know that some of strategically hold back funds for purchase of big-ticket items.
- Parents' Weekend
 - Is scheduled for September 17th, from 10:00-Noon. We would like for the Science Building to be our base, and use the Fountain area as our entry.
- Assessment Data
 - Assessment reports are due mid-semester in the fall. In the past, Chris has put together a packet of excel sheets for each department. Chairpersons should email him if they would like for him to pull the data again this year.
- Curricular Coordination
 - Ahead of the college level curricular committees, we will send out a list of items for that AAC meeting just to make sure where and if, there will be an impact another program. We will create a listserv or a mailing list for chairs and curricular chairs in departments.

Next Meeting: Hold July 26th with Dr. Roberts