



Department of Art and Design

September 13, 2016

## Senior Instructor

With regard to promotion to the rank of Senior Instructor, Section 305.4.4.2 of the *University Handbook* states, "Documented evidence of highly effective teaching or librarianship and evidence of continuous professional growth in teaching are required; evidence of achievement in research, scholarship, or creative activity and/or of service is required, if such activities were expectations of the Instructor." Accordingly, while following the usual guidelines for Instructor portfolios, the portfolios submitted by candidates for promotion to the rank of Senior Instructor must also include documented evidence of sustained success in teaching or librarianship over the candidate's period of employment at ISU. Along with this evidence of sustained effectiveness in teaching or librarianship, applicants for the rank of Senior Instructor must provide documentation of professional development related to teaching and non-teaching (if applicable) duties.

Examples include:

- a) Attending a Faculty Center for Teaching Excellence event.
- b) Attending a teaching or other professional development conference.
- c) Attainment of a specialized certification, teaching or service award.
- d) Peer evaluations of teaching or other assigned duties.

While teaching is the primary responsibility of those considered for Senior Instructor, and service, scholarship and creativity are not contractually required, candidates may add to their portfolios evidence of service, scholarship or creativity that will support their case for promotion.