

Meeting expectations for the purposes of Biennial Review in the **Department of Multidisciplinary Studies** shall be:

- Teaching: Teaching assigned classes with generally positive peer and student evaluations; timely completion of administrative tasks.
- Research: At least one peer-reviewed article or the equivalent (as laid out in the matrix in the Department PRT document) per four years.
- Service: Documented participation on department, college, university, and/or professional committees.

In the case of research, should a person go two consecutive biennial reviews without meeting this, it would mean not meeting expectations. Because of the scholarship expectation spanning two review cycles, results of previous reviews must be included for scholarship.

In each individual undergoing BR, it is the responsibility of the individual to make the case, in the form of a narrative, how they are meeting expectations across each area (Scholarship, Teaching, Service).

Revised: October, 2018