

College of Arts and Sciences
Chair's Council
October 22, 2019

Present: Berchild, Brown, Scott Buchanan, Cavanaugh, Fischer, Glende, Hall, Hantzis, Hill, Inlow, Israel, Kruger, Latimer, Olsen, Rider, Selman, Sheets, Stofferahn, Tucker, Woods, Yousif

Absent: Ballard, Stan Buchanan, Clark, Perrin, Seung

I. Approval of Minutes from October 8, 2019 – Approved as submitted

II. Announcements and Updates (Olsen)

- The November 5 Chair's Council is cancelled because we are the inaugural college for the Trustee in Residence Program. Please hold October 19th.

III. Budget, schedules, sabbaticals (Olsen)

- There will not be a capital equipment allocation for this year.
- Thank you for sending your course reassignments.
- Do send your sabbatical requests forward with the understanding that we may need to cover faculty work internally through reassignments, etc.
- A reminder that November 4 is the deadline for faculty to submit sabbatical leave applications to the department chairperson.

IV. SEM proposals overview/discussion (Olsen)

- We received 50 responses for the college survey, which remains open.
- Jason themed the responses:
 - Suggestions for discipline-specific events (Women in Science, STEM, History Day) to help bring people to campus.
 - Several responses centered on high school recruitment, bringing students and teachers to campus, and continuing education.
 - Create informational events around retention, Foundational Studies, first year students, living learning communities, and degree completion.
 - Lastly, look more specifically at alternative pathways for freshman and sophomores who are struggling on a certain degree path and provide them two or three alternative programs.
- Olsen made a suggestion for CAS to work with Admissions and other departments on campus to think of ways to address some of the items brought forward in the survey.
 - Rider asked what we can do as a college to increase Hispanic students.
 - Hantzis stated that she is seeing cohort from the high school coming to ISU and enrolling in classes together, living together. It is difficult to break through that circle of comfort to encourage them to interact with people outside of their comfort zone.
 - Discussion around developing a group to focus on targeted events for Hispanic students and their families. Provide translators for the students' parents so the students aren't expected to translate for them and can participate freely.
- Olsen reported that Lisa Spence is organizing LMS open sessions (as well as online) to discuss replacing Blackboard. Look for an email announcement from Spence within the next few days. Olsen noted that the final transition is still a couple of years away.

V. Day of Giving (Olsen)

- Day of Giving is scheduled for March 11, 2020.
- Given that 60% of the alumni are CAS, please start thinking about who you want to be social media ambassadors. These are people (faculty, staff, and alums) who might record a video for you and put it on FB or Instagram.
 - Stofferahn mentioned that the “My Company Matches Gifts” box is confusing. Many people don’t know if their company matches gifts so they skip the box and doing so makes the form incomplete. Hill stated that the checkbox on matching can be clarified and also moved to the bottom of the donation form.

VI: Your items for discussion

- Rider is the chair of University College Council, which oversees the Foundational Studies Program. There will be workshops for faculty teaching global perspective and cultural diversity and also literary studies courses on November 4th and 7th. More information is forthcoming.
- Selman asked about the status of using ATS to hire graduate students. Olsen will follow up, but Sheets stated he understood that it is going forward but we can hire them as direct hires.

Next Meeting: HOLD October 19.

The November 5 meeting is cancelled