

## Department of History 2015-2016

Committee	Members	Primary Responsibilities
Assessment	Phillips (spring) Hawkins Stofferahn Olsen/Foster	Undergraduate Assessment Graduate Assessment Awards/Scholarships
Budget	Chirhart Hawkins Land Olsen/Foster	Travel Library Speakers
Curriculum	Arrington D. Clark Fischer Land Maxwell Nichols Olsen/Foster	Undergraduate Curriculum
Graduate	Gustafson Chirhart Phillips (spring) Skinner Schneirov Olsen/Foster	Graduate Program
Grievance	D. Clark Hawkins Skinner	
Retention/Tenure	Chirhart D. Clark Fischer Foster (fall) Giffin (fall) Hawkins Land Nichols Phillips (spring) Schneirov Skinner Stofferahn	review of pre-tenure, contract, and part-time temporary faculty revisions to P & T document
Salary	Giffin Foster Stofferahn	post-tenure (biennial) review
Promotions	Giffin, chair (fall) Chirhart Hawkins Schneirov	
AFRI Program Committee	Arrington T. Clark Chirhart (History) Keith Byerman (English) Frank Wilson (CCJ) Olsen/Foster	AFRI curriculum AFRI assessment



## **Committee Make-up from By-laws** (approved May 6, 2009)

### **The Assessment Committee**

Structure: The committee shall be composed of at least three members of the full-time faculty, with at least one faculty member from each of the three ranks, whenever feasible.

### **Curriculum Committee:**

Structure: The Committee shall be composed of four members--the Chair of the Department, at least one faculty member from each of the three ranks of the faculty, whenever feasible (the rank of instructor combined with the rank of assistant professor), and at least one faculty member from each of the three areas of curriculum, wherever feasible.

Term of Office: Faculty members shall be appointed for one year and may be re-appointed.

### **Graduate Committee:**

Structure: The committee shall be composed of five members--the Chair of the Department, the Graduate Coordinator, and at least one faculty member from each of the three ranks, whenever feasible (the rank of the instructor combined with assistant professor), and at least one faculty member from each of the three areas of curriculum, whenever feasible.

Term of Office: Faculty members shall be appointed for one year and may be re-appointed.

### **Budget Committee:**

Structure: The committee shall be composed of four members--the Chair of the Department and one member from each of the three ranks of the faculty, whenever feasible.

Term of Office: Faculty members shall be appointed for one year and may be reappointed.

### **Salary Committee:**

Structure: The committee shall be composed of three members, with at least one member from each of the three ranks, whenever feasible.

Term of Office: Faculty members are appointed for two years and should not be reappointed in the succeeding year.

### **Promotions Committee:**

Structure: The Promotions Committee shall be composed of all members of the Department of History who hold professorial rank, excepting the chair and those involved in the promotions process at other levels of the University. The Department Chair shall be present at meetings of the Committee.

### **Retention and Tenure Committee:**

Structure: The Committee shall be composed of all tenured members of the Department of History.

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### **AFRI Program Committee** (Approved February 17, 2009)

The Program Committee (PC) is composed of all the full-time Core Program Faculty in AAAS, who are permanent members, and three other faculty members: one representative from the DOH; one representative from the Department of English; one representative at large, from any discipline.