



*Bayh College of Education*

## CONGRESS

**Monday, April 13, 2020**  
**Skype Meeting**  
**3:00 pm**

### Approved Minutes

1. Call to Order 3:01 PM
2. Approval of minutes for March 9, 2020 (Ryan Donlan/Kevin Bolinger Approved 7-0-0)
3. Old Business
  - a) Course Efficiencies Committee Update
    - a. Nathaniel Wagner shared that the CEC found two specific sets of courses (research design, and proposal) that should be looked at for cross listing courses, however, from what the CEC found cross listing these courses are likely to have a minimal impact on reducing courses or sections. One suggestion was for the school psychology proposal course to be offered in the fall and for it to be cross-listed with EDLR. Additionally, there may be other courses that would be appropriate for cross-listing across departments, however CEC was delayed by COVID and was unable to complete looking through all courses.
  - b) Adjunct Faculty Handbook
    - a. Kevin Bolinger shared that the committee (FAC) the adjunct faculty handbook was referred to has not taken action on this task.
    - b. Malea Crosby is working on a task for her degree with the approval of the FEC (?) that will be putting information on a website for adjunct faculty. This may serve the need of the adjunct faculty handbook.
4. New Business
  - a) Eliminating Special Purpose Faculty (Congress Bylaws)
    - a. Discussed the need to follow congress bylaws.
    - b. Under exploration a vote to remove the special purpose faculty had been taken in December meeting with a vote of 5-0-0 to approve the removal of the special purpose faculty from congress. As such, the elimination of special purpose faculty from BCOE congress was found to follow the bylaws.
  - b) New and Returning Members for 20-21
    - a. New and returning members were thanked for their willingness to participate
  - c) Election of 20-21 Officers (Chair, Vice-Chair, Secretary, Parliamentarian)
    - a. Ryan Donlan nominated Kevin Bolinger for Chair, no others were nominated.

- b. Kevin Bolinger nominated Bobbie Jo Monahan for Vice Chair
- c. Kevin Bolinger nominated Nathaniel Wagner for Secretary
- d. Kevin Bolinger nominated Chavez Phelps for Parliamentarian.
- e. Vote to approve officers (Ryan Donlan/Chavez Phelps 8-0-0)
- d) Should Alumni Representative Be Removed? (Haven't had this rep in years)
  - a. Discussion regarding removal of alumni representative, despite the difficulty of finding a representative, recommendations were to maintain the alumni representative.
- e) Amy French presented to discuss changes to the student affairs and higher education M.S. Amy shared that the program is currently at 39 credits, and the proposal is for the program to reduce the course hour requirement from 39 to 33 hours and to allow an opportunity for 2 electives to increase versatility of the program. The proposal include the removal of SAHE 533 and SAHE 652.
  - a. Vote to approve proposal (Donlan/Phelps 8-0-0)
- 5. Dean's Report
  - a. Dean Buckenmeyer reported that all summer classes will be moved online. Faculty are encouraged to discuss with students whether they should consider S/U courses as doing so may impact standing in their program depending on program requirements.
- 6. Chair's Report – Ryan Donlan shared he had no update except to say that Kevin Bolinger did an excellent job as chair last year
- 7. Open Discussion None
- 8. Adjournment 4:03
  - All Congress agendas, meeting dates, minutes, members, and other materials may be viewed at:  
<http://www.indstate.edu/education/governance>