



**Teacher Education Committee**  
**Tuesday, November 15, 2016**  
**3:30 PM**  
**UH Conference Room 215**

**Approved  
Minutes**

**Members Present:** Janet Brosmer, Robin Burden, Cassandra Caruso-Woolard, Jodi Frost, Kandace Hinton, Myung-ah Lee, Leah Nellis, Diana Quatroche, Scott Sterling, Della Thacker, Brad Venable, Anna Viviani, YeonHee Chae, Baden Pund, Sandy Woolard

**Ex Officio Members Present:** Dennis Ballard, Denise Collins, Judy Sheese, Ken Coleman, Eric Hampton

**Guests Present:** Dawn Underwood

1. Call to Order at 3:30.
2. Approval of Minutes for October 18, 2016. A. Viviani moved to approve and R. Burden seconded. Vote 11-0-0.
3. Old Business
  - Update on Assessment /Accreditation Subcommittees was provided.
  - Work Sample – Jodi Frost was named chair. Homework was assigned at their initial meeting and they will meet again on November 30<sup>th</sup> to review teacher work sample documents.
  - Dispositions – Programs will be asked to review several possible disposition documents. It was a consensus at the meeting to review these documents via email.
  - Technology – They will conduct a survey to see how technology is being used.
  - Clinical Experience – During the initial meeting the final evaluation and the three-point scale was discussed. Further action to include SPED and ELED in the conversation was discussed. It was also clarified that the committee is to review undergraduate clinical experiences only. The next meeting is scheduled for December 1<sup>st</sup>.
  - a) Reminder – Brownbag – Leah Nellis Topic - ESSA - December 7<sup>th</sup> in the Reck room.
4. New Business
  - a) Career – Ready Certificate for Technology presentation was cancelled and will be on the agenda for the next meeting.

5. Dean's Report – no report
6. Associate Dean's Report – Denise Collins – The BCOE had a very successful Sycamore Education Day. The Teachers of Tomorrow presentation is tomorrow. D. Tanoos, S. Wurtz, and Associate Dean D. Collins will provide greetings.
7. Assistant Dean's Report – Judy Sheese  
The Power of Reading Conference sponsored by Duke Energy will take place on Monday, November 21<sup>st</sup>. To date 418 K-2 grade teachers have registered. Most students have been cleared for their criminal history background checks. Student teachers will participate in mock interviews with principals on Friday, November 18<sup>th</sup>.

Discussion took place regarding when various program assessed the fee for TK20 and when criminal background checks were required.

In addition there were questions about where the funds to reimburse classroom teachers who host undergraduate students were generated.

8. Adjournment at 3:58.

**All TEC agendas, meeting dates, minutes, members, and other materials may be viewed at:**

**<http://www.indstate.edu/education/departement/governance/teacher-education-committee-tec>**