



CONGRESS

**Monday, January 14, 2019
University Hall Room 111, 3:00 pm**

Minutes

Present: Linda Sperry, Eric Hampton, Larry Tinnerman, Kelsey Bogard, Ryan Donlan, Kandace Hinton, Carrie Ball, Steve Gruenert, Shawn Huisinga, Janet Buckenmeyer

Called to order at 3:05 p.m.

1. Approval of minutes for December 10, 2018 (Hampton/Gruenert 4-0-0).
2. New Business - Professional Doctorate Programs.
 - a. L. Tinnerman has agreed to serve as chair of an ad-hoc subcommittee that will explore other professional doctoral programs on campus. K. Hinton also agreed to serve on the sub-committee
 - b. A report of findings will be requested at the February meeting.
 - c. There was discussion about whether a professional doctorate would exist at the college level or within each of the departments; most likely, departments would develop their own.
 - d. One goal is to identify needs within the respective discipline areas and to develop professional doctorate programs that can meet those needs.
3. Old Business-Subcommittee Reports. The merit-based sub-committee has completed its work. The respective departments have been charged with developing department-level policies, which should be to the Dean by February 1.
4. Faculty Senate Representative Report (C. Ball)
 - a. Constitutional language regarding filling Senate Exec vacancies will be considered by Senate on Thursday, will go to a full faculty vote if approved.
 - b. Katie Butwin has moved the Handbook to an online “policy library.” There will be an effort to renumber some policies, as well as populate an “Academic Policies” section.
5. Dean’s Report (J. Buckenmeyer, L. Sperry)
 - a. New handicap-accessible entrance to be finished within 4 weeks.
 - b. There is a new policy for posting flyers around the building; flyers should be approved by IITS

- c. Brian Zuel's last day is 1/17/19. With his departure, tech requests should go to IT, classroom maintenance issues to IITS, TK20 questions to Malea Crosby, and other issues to L. Sperry.
 - d. The CAEP self-study will be ready for Dean/Provost review by Friday 1/18/19, with a submission due date of 2/13/19. Ongoing work will be needed after the submission to continue addressing identified gaps and areas for improvement.
 - e. Feedback about the strategic plan should be shared with committee members within the next 4 weeks. The committee will continue its work through the spring semester.
 - f. New student orientation will be held at 3 p.m. on 1/15/19 in Atrium; encourage all students and faculty to attend and enjoy some free hot chocolate.
6. Chair's Report (K. Hinton)
- a. Thank you to the Dean for clarifying the steps for continuing work on the strategic plan.
 - b. K. Hinton will follow up with chairs regarding merit document.
7. Open Discussion
- a. L. Tinnerman identified a possible desire to reorganize or redesign a program webpage. Also, the current language stating 72 credits are required for a doctoral degree in C & I is misleading and could be clarified. Can these kinds of changes be initiated at the program level? L. Sperry indicated they can be initiated by the program.
 - b. C. Ball indicated Congress needs to review/approve revisions to the Faculty Review Policy. Proposed revisions have been sent to Karen Meeks, should be considered at the next Congress meeting.
 - c. L. Tinnerman inquired about what happened to the College Diversity Plan? L. Sperry will track down the most recent version, which may be revised or re-operationalized within the strategic plan.
 - d. C. Ball inquired whether there is any particular concern about the current College grievance procedures, which give the final decision in grievances to the Dean. Most other colleges allow the College grievance committee to render a decision, which is less problematic in situations where a grievance may be filed against the Dean. At this time, there are no particular concerns about the existing policy.
8. Adjournment at 3:49 p.m. (Tinnerman/Hampton).

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