



CONGRESS

Monday, May 6, 2019

University Hall Room 215

3:00 pm

Approved Minutes

Present: Kevin Bolinger, Amy French, Nathaniel Wagner, Eric Hampton, Larry Tinnerman, Linda Sperry, Ryan Donlan,

Called to Order at 3:00 p.m.

1. Election of Officers
 - a. Chair for 2019-2020 congress – Kevin Bolinger (by acclamation)
 - b. Vice-Chair—Larry Tinnerman (by acclamation)
 - c. Secretary—Nathaniel Wagner (by acclamation)
 - d. Parliamentarian—Eric Hampton (by acclamation)
2. New business to be addressed by 2019-2020 congress.
 - a. Dissertation
 - i. Congress to address definitions of who can chair dissertations, and what it means to be a member external to an area. (e.g., If a student is in math education, would that member be an external or internal committee member).
 - ii. Explore placement of faculty research profiles on website with a benefit of informing students about potential dissertation committee members that may be applicable to their research area.
 - iii. L. Sperry discussed exploring compensation for committee work including students signing up for EDUC 899P (for proposal) or EDUC 899D (for dissertation)--up to two semesters of each that would go on committee member course load.
 - b. Adjunct Handbook to be developed or addressed by 2019-2020 congress to include (but not limited to) the following points.
 - i. Hiring and meeting teaching qualification (done on FAD through associated coursework, professional licenses, professional experiences, and graduate faculty status)

- ii. Communicating payroll
- iii. Blackboard Requirements and Resources
- iv. Three-Week Attendance Reports
- v. Interim Grade Reports (if needed—undergraduate courses only)
- vi. Finals Week-classes need to meet
- vii. DO NOT-enroll student into Bb unless student is registered for course = serious violation
- viii. DO NOT-finish class early

Adjourned at 3:30 p.m.

Respectfully Submitted,
Nathaniel Wagner

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<http://www.indstate.edu/education/governance>