



Bayh College of Education

CONGRESS

**Monday, October 8, 2018
University Hall Room 111
3:00 pm**

Approved Minutes

Present: Steve Gruenert, Larry Tinnerman, Ryan Donlan, Kandace Hinton, Eric Hampton, Carrie Ball, Jenna Ford, Kelsey Bogard

1. Call to Order, 3:00 p.m.
2. Approval of minutes for September 10, 2018 (S. Gruenert/R. Donlan, 5-0-0)
3. New Business
 - a) Still in need of PTOC representative; S. Gruenert will serve on PTOC.
4. Old Business
 - a) Student Representatives (Jenna Ford, undergraduate; Kelsey Bogard, graduate) were present.
 - b) Student Success Council Representative: Mark Frederick has agreed to serve.
 - c) Emerita Status for Feng-Qi Lai: Has been moved to Provost; no update.
 - d) Banner Carriers: Brad Balch will serve for fall and K. Hinton will serve for spring.
 - e) BCOE RPT Document
 - There was discussion about the need for revision of the RPT document. C. Ball will draft revisions of the paragraph that pertains to biennial reviews and present to Congress at the December meeting.
 - f) BCOE Policies and Constitution
 - Major revisions to the Constitution will be postponed until Spring.
 - There was discussion about the upcoming charge from Faculty Senate to regarding merit pay guidelines. C. Ball shared proposed language from the Senate Executive committee (unofficial/unapproved) regarding the need for departments to draft merit pay guidelines by 2/15/19, with oversight from the Dean and the College Faculty Review Committee. The College will be responsible for developing an appeal process by April 2019. It was suggested and agreed that it would be helpful for Congress to develop recommendations for the departments to encourage some consistency across the College. A subcommittee (S. Gruenert, R. Donlan, L. Tinnerman, E. Hampton, K. Hinton) will develop possible guidelines for discussion at the next meeting.
 - g) Open College Meetings: K. Hinton indicated the regularly scheduled November Congress meeting will be an open meeting. Topics for discussion will include:

- Dissertations
 - Merit pay guidelines
 - Possibilities for increasing connections/collaboration for faculty and students
5. Faculty Senate Representative Report – C. Ball reported the last Senate meeting included a presentation from the United Way, highlighting their new strategic emphasis on fighting generational poverty in this area. HR also presented an update on health coverage and a recommendation for no premium increases in 2019.
 6. Dean’s Report – J. Buckenmeyer shared newly implemented guidelines for on-campus events that involve the public but do not benefit ISU students. Such events must be scheduled through the Center for Community Engagement. ISU will also not provide storage space for events not affiliated with the university. J. Buckenmeyer requested input from the faculty via Congress on a policy to guide the allocation of space (e.g., offices, storage rooms, display cases) in University Hall. This can be discussed further at future meetings, with the goal of having a policy in place by the end of the academic year.
 7. Chair’s Report – K. Hinton invited members to attend Homecoming.
 8. Open Discussion - None
 9. Adjournment, 4:03 p.m.

All Congress agendas, meeting dates, minutes, members, and other materials may be viewed at:
<http://www.indstate.edu/education/governance>