**Bayh College of Education**

**Student Organization Supplemental Funding Application**

Please include this cover page with your application.

Date of Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Student Organization Supplemental Funding** |
| Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact Person Name and Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Faculty Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Faculty Advisor Letter of Support Attached? \_\_\_Yes \_\_\_No  Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Abstract/Summary:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Submit your application, including all supporting documentation, to the

Office of the Dean

Bayh College of Education

University Hall 109

Questions regarding the funding process may be directed to the Dean’s Assistant.

**Bayh College of Education**

**Student Organization Supplemental Funding**

*Purpose:*

Supplemental funding from the Bayh College of Education (BCOE) Dean is intended to provide support for educational experiences that enhance learning and promote the College’s mission and goals.

**Event Funding Grants** are available to BCOE organizations who would like the dean to co-sponsor eligible events.

* Events must occur on ISU’s campus or on school grounds when co-sponsored with a P-12 school.
* Events must promote the values of the Bayh College of Education and Indiana State University.
* Organizations may receive funding no more than once per academic year.

*Eligibility to Receive Funds:*

* Organizations must be officially affiliated with the BCOE and registered with Campus Life to receive funds.
* Funding must be used for the purposes detailed in the funding request. Any unspent funds must be returned to the Dean’s Office.

*Restrictions on Funding:*

The dean shall reserve the right to not fully fund all associated costs with an event. Organizations or individuals may not use any BCOE funding for

* electioneering for or against legislation or any political party,
* promoting conversion to or opposition to any religious faith or any political party, or
* recruitment events for organizations with restrictive membership other than GPA requirements or class standing.

Funds shall not be used for or go directly to the following:

* charitable organizations,
* scholarships,
* speakers who are compensated employees of Indiana State University,
* the personal benefit of only an individual or group of individuals within the organization,
* loans for any purpose, or
* any event, initiative, or service which directly opposes the values of the College.

**Application Process**

The following documents should be turned in together as one packet:

1. Narrative that describes the event or project, including the educational value of the activity and the connection with BCOE mission and goals.
2. Detailed plan and timeline for the project’s implementation.
3. Budget document with full costs, requested amount, and narrative justification. Include any other funding that has been secured for this request (e.g., Center for Community Engagement, departmental funding).
4. Letter of support from BCOE faculty advisor/sponsor that clearly indicates the faculty member has reviewed the proposal and supports the project.