



**Teacher Education Committee**  
**Tuesday, February 20, 2018**  
**3:30 PM**  
**UH Conference Room 215**

**Approved Minutes**

**Members Present:** Janet Brosmer, Tonya Balch, Robin Burden, Jodi Frost, Steve Gruenert, Eric Hampton, Myung-Ah Lee, Bobbie Jo Monahan, Chavez Phelps, Diana Quatroche, Elsun Seung, Scott Sterling, Larry Tinnerman, Brad Venable, Triston Pantone

**Ex Officio Members Present:** Janet Buckenmeyer, Ryan Donlan, Judy Sheese

**Visitors:** Rob Perrin, Chris Drew, Amy Ash, Ken Coleman

1. Call to Order at 3:30.
2. The minutes were approved. B. Venable moved for approval of the minutes for January 23, 2018 and J. Frost seconded the motion. Vote 9-0-3.
3. Old Business:
  - a) CAEP Update. Ryan Donlan provided an update on progress related to CAEP. He asked if there was any feedback on the proposed Continuous Improvement Review and Quality Assurance plan that had been shared at previous meetings. In addition, two templates for program reporting were presented for approval. There was discussion regarding the Continuous Improvement Review and Quality Assurance plan along with the reporting templates. Various program representatives proposed changes and clarification to the templates. The decision of TEC was to review the documents at the next scheduled meeting with the suggested changes in place.
4. New Business.

Proposals

  - A. English 329 – Contemporary Literature. This course was developed to meet the new English Language Arts standards. It is a rotating genre course which will be offered every semester. L. Tinnerman moved for approval and S. Sterling seconded the motion. Vote 15-0-0.
  - B. Mathematics Teaching Major. E. Hampton moved for approval of the program and S. Sterling seconded the motion. Vote 15-0-0.
5. Dean's Report – Janet Buckenmeyer reported on CAEP progress and the effort to get the date for the CAEP visit in 2019 changed to a time when the public schools are in session. She indicated that there will be a search for a full time assessment director. She also noted that she would like to have the Brown Bag's on her calendar.

6. Associate Dean's Report – No report.
7. Assistant Dean's Report – Judy Sheese reported that Pearson has updated there program analyses and she will be sending programs data.
8. S. Sterling reported that he is working on a summer program for ELL and J. Sheese is helping to coordinate.
9. Adjournment at 4:15

**All TEC agendas, meeting dates, minutes, members, and other materials may be viewed at:**  
<http://www.indstate.edu/education/department/governance/teacher-education-committee-tec>