

**Indiana State University  
College of Health and Human Services  
Department of Baccalaureate Nursing  
Traditional Campus Track**

**Admission, Progression, Retention, Dismissal, and Graduation Policy**

**Nursing Major – Traditional Baccalaureate Track for Students Entering without R.N. or L.P.N. Licensure**

**Pre-nursing Requirements**

Students who are admitted to the University with unconditional standing may begin the program of study in nursing as pre-nursing majors (nursing non-designated).

**Admission Criteria**

Students will be considered for admission to the major in the second year, second semester (NURS 207, 209 and 218) after meeting the following criteria:

1. Submission of a complete application portfolio by the deadline. (See checklist on second page of application form.)
2. Inclusion of an approved national level criminal background check, performed within 3 months of the application deadline, in the application portfolio.
3. Submission of a negative 10-panel drug screen within 30 days of application (result included in application portfolio) and signed copy of drug screening procedure and policy acknowledgement form.
4. Following completion of required pre-nursing courses, a minimum overall cumulative grade point average of 2.75 on a 4.0 scale (from all institutions attended within ten years of application).

Please note the actual cumulative grade point average for students admitted to the program may be significantly higher than 2.75.

5. A minimum science grade point average of 2.5 on a 4.0 scale for required science courses (all attempts at all institutions within the last ten years): Biology 231/231L and 241/241L or Athletic Training 210/210L and Physical Education 220/220L; Biology 274/274L; Chemistry 100/100L or higher level chemistry course.
6. A grade of C or above in NURS 104 within the last ten years. Please note: NURS 104 may be repeated only one time. Failure of the course for a second time will result in ineligibility for admission to the major for a minimum of 5 years.
7. A grade of C or above earned within the last ten years in the following cognate courses: Psychology 101; Biology 231/231L and 241/241L or Athletic Training 210/210L and Physical Education 220/220L; Biology 274/274L; Chemistry 100/100L or higher level chemistry course; Communication 101; MATH 241 or Applied Health Science 340 or Educational Psychology 302; and Applied Health Science 201. (See Transfer Students section for requirements for those that already have a BS/BA or AA/AS/AAS.)
8. Complete the pre-admission examination and meet or exceed any required benchmarks. The section scores for reading, writing, math, and science will be used in the selection process.
9. Failure of any single cognate course in the nursing curriculum, whether taken at ISU or at

another institution, for a second time will result in ineligibility for admission to the major for a minimum of five years.

10. Failure of any three different cognate courses in the nursing curriculum, whether taken at ISU or at another institution, will result in ineligibility for admission to the major for a minimum of five years.
11. Failure of a science course and its laboratory in the same semester counts as one course failure. Failure of a science course in one semester and the lab in a different semester, whether taken at ISU or at another institution, counts as failure of the course for a second time and results in ineligibility for admission to the major for five years.
12. Any applicant who receives an offer of admission to the major but opts not to enroll for that admission cycle must reapply and may need to retake the pre-admission examination if the minimum required scores have been raised.
13. Admission is competitive. Meeting the minimum criteria for the application cycle does not guarantee admission.

### **Transfer Students**

A student applying to an Indiana State University nursing program receives the same consideration for admission to the Baccalaureate Nursing major as any matriculating Indiana State University nursing student, provided the minimum admission requirements for the major have been met with courses either at Indiana State University or through transfer or equivalent courses from another accredited collegiate institution.

Transfer applicants who have completed a portion of the nursing curriculum at another accredited institution will be held to the same progression, retention, dismissal, and graduation requirements as matriculating students.

Before being considered for admission to the major, students that have earned a baccalaureate degree must receive a grade of C or above, within the last ten years, in the following cognate courses: Psychology 101; Biology 231/231L and 241/241L or Athletic Training 210/210L and Physical Education 220/220L; Biology 274/274L; Chemistry 100/100L or higher level chemistry course; MATH 241 or Applied Health Science 340 or Educational Psychology 302; and Applied Health Science 201. Students that have earned a baccalaureate degree will not be required to complete NURS 104.

Before being considered for admission to the major, students that have earned an Associate's degree (AA, AS, AAS) must receive a grade of C or above, within the last ten years, in the following cognate courses: Psychology 101; Biology 231/231L and 241/241L or Athletic Training 210/210L and Physical Education 220/220L; Biology 274/274L; Chemistry 100/100L or higher level chemistry course; MATH 241 or Applied Health Science 340 or Educational Psychology 302; and Applied Health Science 201. Students must complete COMM 101 with a grade of C or above, but the course may be more than ten years old at the time of application. Students may request a waiver of NURS 104. Requests will be considered on an individual basis.

### **Progression, Retention, and Dismissal Policies**

1. Students must maintain a cumulative grade point average of at least 2.25 throughout their enrollment in the Baccalaureate Nursing program.
2. Students must achieve a minimum grade of C as well as satisfactory performance for the clinical component of each nursing course.

3. A failed nursing course may be repeated only one time. Failure of any nursing course for a second time will result in dismissal from the program.
4. Failure of any two nursing courses, excluding NURS 104, will result in dismissal from the program.
5. A single nursing course may only be dropped once due to failing. It must be completed with the second attempt. Dropping a course for a second time will result in the course being recorded as a failure.
6. No more than a total of two different nursing courses may be dropped. A third nursing course drop will result in the course being recorded as a failure.
7. An accrual of two (2) unsatisfactory clinical days within one clinical course **at any time**, whether before or after the 10-week drop period, will be recorded as a failed nursing course.
8. Any student repeating a clinical nursing course must repeat both the theoretical and clinical components of the course.
9. All students, regardless of prior degrees, must achieve a minimum grade of C in either Educational Psychology 221 or Psychology 266.
10. Failure of any cognate course in the nursing curriculum (pre-nursing through senior year), whether taken at ISU or another institution, for a second time will result in dismissal from the program.
11. Failure of any three cognate courses in the nursing curriculum (pre-nursing through senior year), whether taken at ISU or another institution, will result in dismissal from the program. Each failed cognate science course and its laboratory count as one course.
12. Any student who has been dismissed from the nursing program will not be considered for readmission for a period of five (5) years. If readmitted, the student will start the course of studies over from the beginning.
13. Students must complete competency testing throughout the program of study based on course requirements.
14. If progression in the major stops for longer than one semester, but less than 2 years, for any reason (other than dismissal), the student will be required to complete testing to ensure continuing competency before resumption of coursework will be allowed. Students may be required to repeat select courses if competency has not been maintained. If progression in the major stops for 2 years or more, the student is required to reapply and, if admitted, the student will start the program over from the beginning.
15. Students must maintain compliance with all pre-clinical requirements (i.e., current CPR certification, receipt of specified immunizations and annual Tb test, annual completion of blood borne pathogen training, reporting of any criminal charges incurred since submission of the original criminal background check) throughout the program.
  - Students must be in compliance for the fall semester by August 1. Compliance items that expire at any time during the fall semester must be updated, and documentation must be submitted, before August 1.
  - Students must be in compliance for the spring semester by December 1. Compliance items that expire at any time during the spring semester must be updated, and documentation must be submitted, before December 1.
  - If approval is given to enroll in a summer nursing course, compliance items that expire at any time during the summer semester must be updated, and documentation must be submitted, before May 1.

- Failure to meet the criteria will result in prohibition from participation in the clinical component of the course, which will result in clinical unsatisfactoriness and potentially course failure.
  - Students who are not in compliance by the deadline may be administratively dropped from all nursing courses even if classes are not in session.
16. Enrollments in clinical nursing courses will be determined by the following priorities:
- Continuing students – students who are on track with their original nursing progression plan.
  - Advanced placement students – students who have earned advanced placement in the sequence of nursing courses and who will be enrolling in their first clinical nursing course.
  - Non-continuing students – students in good standing who have dropped out of the sequence of clinical nursing courses for at least one semester.
  - Non-progressing students – students who must repeat a clinical nursing course.

### **Graduation Requirements**

The Board of Trustees of Indiana State University grants the degree of Bachelor of Science in Nursing to those candidates who are recommended for the degree by the faculty after fulfilling all University requirements for graduation and having achieved the following:

1. Maintenance of a cumulative grade point average of 2.25 or above, and
2. Passage of each nursing course and cognate course with a minimum grade of C.

The graduate is eligible to apply for the examination for licensure to practice as a registered nurse, National Council Licensure Examination (NCLEX-RN).

### **Request for Reinstatement**

A student that has been dismissed from the nursing program for academic failure, or any other reason, may request a review for reinstatement. The written request for reinstatement should be addressed to the Executive Director of Nursing. If the dismissal was for academic performance, a Plan of Improvement must be included with the request. Reinstatement will be based on the decision by the Nursing Executive Council.

Reinstatement is not guaranteed, and no student may be reinstated more than once. A reinstated student will be dismissed upon failure of any additional required course in the program of study. Students who are reinstated must adhere to the policies, guidelines, and curriculum of the nursing program, as well as the recommendations of the Nursing Executive Council at the time of reinstatement. The date of reinstatement will be determined by the department chairperson based on space availability.

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